



Susquehanna Area
Service Committee Meeting Minutes
February 8, 2018

Minutes for February 8, 2018

The meeting was called to order at 7:00 p.m. The Twelve Traditions, Twelve Concepts, and GSR Responsibilities were read.

There are 43 groups in the area. Total GSR attendance 27 with 25 voting GSRs. We have Quorum.

The SASC welcomes 1 new GSR. Thank You for your service.

There was no new home group wishing to start a new meeting, but there was one homegroup that was changing their name from It Works to Nothing to Fear and they were changing their format.

Subcommittee Reports

PR: Verbal Report given by Jennifer. Flyers with pull tabs will be handed out at next area meeting with instructions. See report attached.

Phone Line: Verbal Report given by Walt. Will provide an instruction sheet on what it means to be a step person on the phone lines for each group at next area meeting. Many open shifts. Need help with over night shifts and willing to split them in half. See report attached.

Literature: Verbal report by Lisa. Make sure that your meeting listing in the schedule is up to date. Any changes need to be turned in by next area meeting. No Report turned in.

Special Events: Verbal report by Monica. They have new members and our planning events for May. Please stay tuned. See report attached.

H & I: Verbal report given by Eric. Filled 4 positions today. They still have 2 open positions. See report attached.

Treasurer: Verbal report by Tom. See report attached.

RCM: Verbal Report by Dave. Regional is on the 17th.

Web site: Verbal Report given by Caroline. Paid website for the year. Take survey back to your home groups and have them fill out the survey online. Made a lot of changes to the website. See report attached.

Vice Chair: Not present.

Policy: Report given by Bryan. Nothing to report. They are currently going through the policies.

Approval of last month's minutes: Last month's minutes were approved

Sharing Session:

Dave brought information about the billboards and flyers to share with everyone and to give to PR

Old Business:

Passed Motion for the Policy Subcommittee Guidelines

Passed Motion to Remove meeting from our list if a meeting no longer exists

Passed Motion to remove regional meeting list for the time being and put up an accurate meeting list.

New Business:

NO new business.

Meeting was motioned to close and adjourned at 8:00 pm

Attendance: P=Present A=Absent V=Voting R=Represented By

Executive Body Attendance:

Title	Name	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Chair	Edward 443-500-7970	P	P	P	P	P	P	P					
Vice Chair	Kerri 443-252-0434	P	A	A	A	P	P	A					
Secretary	Susan 410-491-4555	P	P	P	P	P	P	P					
Treasurer	Tom G 667-444-1011	P	P	P	P	P	P	P					
Alt. Treasurer	Amanda 443-802-3620	P	P	A	P	A	A	P					

Subcommittee Chair Attendance:

Subcommittee	Name	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
RCM	Tina K. 443-760-7921	P	P	P	P	P	A	A					
RCM II	Dave	A	A	P	P	P	P	P					
Phone Line	Walt 443-866-1907	P	A	A	A	P	P	P					
Literature	Lisa 443-423-2975	P	P	P	A	A	P	P					
Special Events	Monica 443-619-4638	P	P	P	P	P	A	P					
H & I	Eric 810-835-6016	P	P	P	P	P	P	P					
Website	Caroline admin@susqarea.org	P	A	A	P	A	P	P					
PR	Robert 443-866-2201 srjn@verizon.net	P	A	A	A	P	P	P					
Policy	Bryan 443-823-9434					P	P	P					

Monthly Group Attendance: (* = monthly group report submitted)

Group Name	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
A Shot of Hope	A	A	A	A	A	A	A					
Against all Odds	A	V	R*	V*	V	A	V					
Anonymous Group	V	R	A	V	R	A	A					
Back to Basics	V	A	A	R	A	V	V					
Came to Believe	A	A	V	A	A	A	V					
Changing on Faith	V	R	R	V	A	V	V					
Chapter 5	V*	V*	R	V*	V*	V	V*					
Clean and Serene	A	V*	A	V*	V*	A	V*					
Cleaning Up	V	V	V	V	V	A	R					
Complete Defeat	V	V	V	V	V	R	V					
Cope Without Dope	A	V	A	V	V	A	A					
Day by Day	A	V	V*	V*	R*	V*	R*					
Free at Last	A	A	V	V	A	V	V					
Getting Clean	A	V	A	A	V	A	A					
Good orderly Direction	A	A	A	A	R	R	V					
Gratitude Group	V*	V*	A*	V*	V*	A	A					
How it Works	V	V	V	V	V*	V*	V*					
The Journey Continues	A	V	A	A	A	A	A					
Living Clean	V	V	V	V	V*	A	V*					
Just for Today	V*	R	V	V	V	A	A					
Lit on Main Street	A	A	A	A	A	R	A					
Looking Up	V	V	V	A	R	R	A					
Message of Hope	V	A	V	V	V	V	V					
Nature of Recovery	V	V	V*	V*	V	V	V					

NA Way we Can	A	A	A	A	A	A	A					
Not Just an Hour	V	V	V	V	V	V*	V					
Nothing To Fear	A	V	A	V	A	A	V					
Oxford Clean and Serene	A	A	V*	V*	A	A	V					
Phoenix Rising	A	A	V	A	V	V	V					
Restored to Sanity	A	A	V	V	V*	R	V*					
Serenity at 7	V	A	V	V	V	V	V					
Sisters of Serenity	V	V	V	V	V	V	V					
Spiritual Awakening						A	A					
Spiritual Break	A	A	A	A	A	A	A					
Spiritual Journey	V	A	A	R	R	A	V					
Staying Clean	V	V	V	V	V	R	V					
Strength in Sisters	V*	V*	V*	V*	V*	V*	V*					
Surrender to Win	V	V*	V*	V*	V*	V*	V*					
Surviving Saturday Night	V	V	V	V	V	A	A					
Ties that Bind	V*	V*	A	V*	A	V*	V*					
Take a Chance	V	A	V	A	A	A	A					
We See the Light	V	A	A	A	A	V	A					
Total Groups	42	42	42	42	42	43	43					
Total Attendance	24	25	25	28	27	22	27					
Voting GSRs	24	22	22	27	22	16	25					
QUORUM	Y	Y	Y	Y	Y	N	Y					

in loving service,

Susan

Report Date: 02/08/2018

Completed By: Tom G

Revision #: 0
 (Original is Rev 0)

Income & Donations	
*Literature Sales: \$	<u>1,136.75</u>
*Group Donations: \$	<u>853.65</u>
Other: \$	<u> </u>
Other: \$	<u> </u>
Other: \$	<u> </u>
Other: \$	<u> </u>
Other: \$	<u> </u>
Other: \$	<u> </u>

Expenses & Bills	
Rent: \$	<u>\$30.00</u> <u>2308</u>
((\$30 monthly)	Check #
Area: \$	<u>24.47</u> <u>2309</u>
(minutes, postage, etc)	Check #
Literature: \$	<u>1,163.42</u> <u>2310</u>
(FSRCNA, restocking cost)	Check #
Schedules: \$	<u>55.00</u> <u>2311</u>
(Wayne Maddox)	Check #
FSR Phoneline: \$	<u>50.00</u> <u>2312</u>
(FSR, \$50 on even months)	Check #
Other: \$	<u> </u> <u> </u>
Other: \$	<u> </u> <u> </u>
Other: \$	<u> </u> <u> </u>
Other: \$	<u> </u> <u> </u>

* - field is automatically calculated

Reconciliation			
Previous Balance: \$	<u>2,758.45</u>	*Remaining Balance: \$	<u>3,425.96</u>
(The lessor of prior remaining balance or prudent reserve)			
+/- Bank Adjustment: \$	<u> </u>	*Region Donation: \$	<u>425.96</u> <u>2313</u>
(errors, fees, etc)		(If the remaining balance is above prudent reserve, the region donation is for the amount of excess. If the remaining balance is less than prudent reserve, no donation is made. Donation to region may also be withheld if the GSRs vote to do so.)	Check #
Adjusted Balance: \$	<u>2,758.45</u>	Prudent Reserve: \$	<u>3,000.00</u>
		(Includes avg monthly expenses, fees for PO Box, Insurance, and special events)	
*Total Deposit: \$	<u>1,990.40</u>	*Ending Balance: \$	<u>-</u>
*Total Expenses: \$	<u>1,322.89</u>		

* - field is automatically calculated

	Home Group	Literature	Donation	Total Received
	Against All Odds	57.00	10.00	67.00
	Anonymous Group			
	Back To Basics - Text Study	22.20		22.20
	Came To Believe	21.50	22.25	43.75
	Changing On Faith	26.50	30.00	56.50
	Chapter 5 Group	38.50	15.00	53.50
	Clean And Serene - Joppa	26.00	16.00	42.00
	Clean And Serene - Oxford	33.00	15.61	48.61
	Cleaning Up Group	86.20	131.00	217.20
	Complete Defeat	49.70	137.30	187.00
	Cope Without Dope			
	Day By Day	25.00	40.00	65.00
	Free At Last	25.00		25.00
	Getting Clean			
	Good Orderly Direction	11.60	10.00	21.60
	Gratitude Group			
	How It Works (new name Nothing To Fear)	81.50	13.50	95.00
	It Works			
	Journey Continues		75.00	75.00
	Just For Today			
	Lit On Main St			
	Living Clean	68.00	28.00	96.00
	Looking Up Group	68.90	7.10	76.00
	Message Of Hope	24.00		24.00
	Na Way We Can			
	Nature Of Recovery	22.80	7.20	30.00
	Not Just An Hour	55.50	55.00	110.50
	Phoenix Rising	43.00	20.00	63.00
	Project Recovery			
	Restored To Sanity	100.00	5.00	105.00
	Serenity At Seven			
	Shot Of Hope			
	Sisters In Serenity	13.00	20.00	33.00
	Spiritual Break (Tue/Wed)	55.60	19.40	75.00
	Spiritual Journey			
	Staying Clean	16.50	101.50	118.00
	Strength In Numbers (Mon/Wed/Fri)			
	Strength Of Sisters	53.00	17.00	70.00
	Surrender To Win	3.00	10.00	13.00
	Surviving Saturday Night			
	Take A Chance			
	Ties That Bind	13.00	5.00	18.00
	We See The Light	96.75	42.79	139.54
	TOTALS	1,136.75	853.65	1,990.40
	H&I	68.90		
	PR			

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: _____ Phoneline _____ Date: 2/8/18

Expense Report

Expenses: _____ \$0.00 _____

Report:

December _____ January _____

Calls:274 _____ Calls:309 _____

Missed:79 _____ Missed:64 _____

Voicemails:19 _____ Voicemails:17 _____

25% _____ 17% _____

① Area Operators are doing a great job! - no missed calls

② Susquehanna has 10 operators - goal: 20 operators.

③ Many shifts open - 6 months clean

④ 12 step list always needs frustrated servants. ^{Male and} _{Female}

⑤ Attended Conference call on 1/13/18

⑥ Will attend Regional 2/17/18 at 10:00am

Thank-you for allowing me to be of service

In loving service: _____ Walt R

A handwritten signature in cursive script that reads 'Walt R'.

443-866-1907

ricerhap@gmail.com

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Special Events Date: 2/8/18

Expense Report

	<u>Jan.</u>	<u>Dec</u>
Previous Balance:	127.45	112.40
Income:	0	+426.00 (400 area 26 donation)
Subtotal:	127.45	537.40
Expenses:	10	-410.95 (400.95 marathon 10.00 svc. fee)
Total Balance:	<u>117.45</u>	127.45

Report:

- SE Chair (Monica G.) was not here last month (Jan.)

- Had @ Holiday Marathon. It was a success.

We had plenty of food, people stepped up to help, there was a speaker for every hour & we were right on budget. Everyone seemed to have a good time

- Currently planning our next event: Spiritual Breakfast + Spiritual Hike in May.

- New members have joined.

In loving service, Monica G.



SUSQUEHANNA AREA
SUBCOMMITTEE REPORT FORM



Subcommittee: H+I Date: Feb 8th, 2018 Page# 1 of 1

Panel Coordinators Report:

Phoenix: 4 out 5 Met HCDC Men: Not Met

Whittsitt: All Met women: All Met

Ashley: All Met CCDC Men: All Met

Perry Point VA: All Met women: All Met

RCA: 15 out 16 Met Hartford Memorial Hospital: 3 out 4 met

(51) - Total Meetings, (2) - ON Hold, (4) - Missed Meetings

OLD Business:

Riverside Emergency / On Hold

New Business:

Basic Textbooks (15) to distribute between
our Detention Centers; HCDC & CCDC

Open Positions:

Filled Positions:

Phoenix 5th week Tuesday Ashley - 4th week Mon. Kayle P

VA 5th week Wed RCA - 4th week Sat. Jamie M.

5th week Sat. Mindy C.

VA - 5th week Thur. Gordy O.

Literature \$68.90

Contact: Eric K.
810-835-6016

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: WEBSITE Date: 2/8/18

Expense Report

Previous Balance: _____
Income: _____
Subtotal: _____
Expenses: _____
Total Balance: _____

Report:

- Made updates and changes to website as needed
- Paid Louis for website admin services for upcoming year
- Hid "meetings needing support" page on site due to being completely out of date
- Added a new menu item for the ASC blank forms, so that they didn't disappear as new posts superseded them.
- Created a survey for the website, can be found at <https://susqarea.org/area-website-feedback-survey/> Ask that all GSRs take the provided paper copy of the survey back to their homegroups and ask members to complete. Due to expense of printing, only one paper copy will be provided per hg.

SUSQUEHANNA AREA WEBSITE SURVEY

Did you know our area had a website, prior to being asked to complete this survey? *

- Yes
- No

How often do you visit the area website (www.susqarea.org)? *

- Never
- I've only visited the site a couple of times
- Every few months
- Monthly
- Weekly
- Multiple times a week or daily

Do you have any suggestions for improvement?

Is there anything on the site you find irrelevant or confusing, and would like removed?

Other comments/concerns?

Survey can also be found at:

<https://goo.gl/forms/4BE69ZKW1i1gfT9b2>

or by visiting our website (www.susqarea.org) and looking under the "Recent Posts" section

* Required Response

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Public Relations Date: 2/8/18

In grateful service,
Jenn T.
443-309-6457

Expense Report

Previous Balance: 0
Income: 0
Subtotal: 0
Expenses: 0
Total Balance: 0

Report: We had 4 people at our subcommittee.

Rob is in Philly celebrating the Eagles win.

We discussed Cecil County distribution of NA lit.

Marianne will help Jenn to reach all locations this month. Rob does Harford County

We discussed billboard designs, David D. gave

us examples from other areas. Rob is getting prices for billboards. We were given task to get prices

for ^{late night} commercial spots, Radio ads + bus signs just for

Reference. It was discussed that we should work with

Region since our Regional phone # may be used.

We also discussed printing some flyers with pull off tabs to post in different areas by BSRs. We will provide direction on where + how to post these when we have them

Jen filling in

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Policy Date: FEB 8, 2018

Expense Report

Previous Balance: _____
Income: _____
Subtotal: _____
Expenses: _____
Total Balance: _____

Report:

NOTHING NEW TO REPORT

WE ARE STILL GOING THROUGH THE POLICIES AND DEVELOPING
IDEAS FOR ORGANIZATION

ILS

Bryan

443-823-9434

Bsutt52404@gmail.com

- A discrepancy was found with the online schedule. The schedule on our site ports in from the free state region, and as such, I have zero ability to edit it. We found that some meetings in our area are not appearing in the list and that some meetings from other areas are appearing. I've attempted to track down the person who "owns" the schedule, but have had no luck as of yet. We may want to consider pulling the plug in down until we can get this resolved and rely on something much more simplistic that I will be able to edit.
- Item to discuss: Should subcommittees "own" their portion of the site?

In loving service: Caraline B