



Service Committee Meeting Minutes

August 9, 2018

Minutes for August 9, 2018

The meeting was called to order at 7:00 p.m. The Twelve Traditions, Twelve Concepts, and GSR Responsibilities were read.

There are 42 groups in the area. Total GSR attendance 18 Groups with 18 voting GSRs. We do not have Quorum.

No new GSRs. Thank You for your service.

There was no new home group wishing to start a new meeting.

Subcommittee Reports

PR: Open chair position and volunteers needed

Phone Line: Walt reporting. Number of calls are down. July: 7% missed call rate, June: 10% missed call rate. Susquehanna will have 14 people on phonenumber - goal is 20. 6 month clean time. Passed out 12 step list, will reprint. See report

Literature: Verbal report by Lisa. Sold \$1,076.60 donated \$22.75, donations are \$464.63, restock fee \$870.68, schedules cost \$55. Got updated prices for all literature last month. Will have carbonless list next month. Has 100 copies printed manually. Need to do 2 sheets next month only. Order of items on order sheet also changed.

Special Events: Verbal report by Aaron. 9/9 Annual Picnic Susquehanna Park 12pm-6pm Pavillon 1. 3 speakers @ 1pm, 3pm, and 5pm. Covered dishes welcomed. 50/50 raffle drawing at annual picnic. Selling tickets now, will draw at picnic. See anyone in SE if you want one or want to sell. Stay tuned. Scavenger Hunt cancelled 2x due to rain. Rescheduled to 9/23 Sunday 10-1 \$5/person. Teams of 4-6 people. Fairhill Nature Center. Address on flyer. 9/1: Labor Day biweekly softball kickoff. 10am-1pm Eder park in Elkton. Bring covered dish if you want. Will supply hamburgers and hotdogs. T-shirts are in process. Stay tuned. Will start planning for the holiday marathon. See attached report.

H & I: Verbal report given by Eric. 51 meetings in total, missed 9. Looking for new chair. Has a nomination. NB: HCDC victory over addiction unit, wants meetings.

CCDC panel coordinator says they will open doors wider, 5 men and 5 women panel leaders needed. Mon and Thurs at 7:30. HCDC: needs panel leaders and coordinator for mens' side. Reminder - H&I speaker open position - 6 month clean time requirement. See report attached.

Treasurer: Verbal report by Tom. \$1,456.99 deposits, \$1,061.37 expenses, Previous balance was \$2,208.93 Current balance is \$2,604.55 We are currently \$396 under prudent reserve.

RCM: Verbal Report by Tina. See report: Last meeting was the off-month meeting. Have on-month this Saturday. All subcommittee chairs should attend. Craig P: PR chair looking for members for new PR committee and web committee. Need folks with computer experience. Need to attend only once every 2 months. More will be revealed.

Web site: Written Report given by Caroline. See report attached.

Vice Chair: Absent

Policy: Verbal report given by Karen. Discussed proposed changes for SE. policy Wants to increase prudent reserve. Current policy does not cover this area. Questioned if anyone asked bank for other options to avoid fee. Current policy does not address use of debit card. Policy requires folks selling tix to sign an accountability form. -creating budget. Spreadsheet creation is in process. Will have final copy next month. Lit budget: want Lisa and Treasurer to participate in discussions. Want to hold lit expense to what the Area brings in each month. Nobody meeting this month due to world convention. See report attached.

Approval of last month's minutes: Last month's minutes were approved

Sharing Session:

Chair: policy questions keep coming up. Chairs needs to review their policy. Now with Policy, all the subcommittees should reviewing all policies. Also need to review area policy to see how it affects subcommittee policy. Should review at least 1 per year. Goal is to get all updated and on line this year.

Aaron: looking to start a men's rap group in Cecil County. Needs a venue. Send ideas to Aaron of SE.

Old Business: Nominations for Open Positions:

Phone line: Walt: wants to continue as chair. Qualified himself, VC at regional level. Approved unanimously.

H&I: Shannon: qualified herself, Waived clean time requirement. Voted in.

PR: Linda: qualified herself. Was PR chair for NEFA. Willing to go to Regional. Road Trip Preferable. Voted in.

Still need vice-chair positions filled. Ed will start distributing literature.

New Business: none.

Meeting was motioned to close and adjourned at 8:10 pm

Attendance: P=Present A=Absent V=Voting R=Represented By

Executive Body Attendance:

Title	Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Chair	Edward 443-500-7970	P	P										
Vice Chair		A	A										
Secretary	April 433-500-6273	P	P										
Treasurer	Tom G 667-444-1011	P	P										
Alt. Treasurer	Amanda 443-802-3620	P	P										

Subcommittee Chair Attendance:

Group Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Strength in Sisters	V	V										
Surrender to Win	V	V										
Surviving Saturday Night	A	A										
Ties that Bind	A	A										
Take a Chance	V	V										
We See the Light	A	A										
Total Groups	42	42										
Total Attendance	28	18										
Voting GSRs	25	18										
QUORUM	Y	N										

In loving service, April

Report Date: 08/09/2018

Completed By: Tom G

Revision #: 0

(Original is Rev 0)


Income & Donations	
*Literature Sales: \$	798.45
*Group Donations: \$	658.54
Other: \$	
Other: \$	
Other: \$	
Other: \$	
Other: \$	
Other: \$	

Expenses & Bills		
Rent: \$	\$30.00	2341
<small>(\$30 monthly)</small>		<small>Check #</small>
Area: \$	55.69	2342
<small>(minutes, postage, etc)</small>		<small>Check #</small>
Literature: \$	870.68	2343
<small>(FSRCNA, restocking cost)</small>		<small>Check #</small>
Schedules: \$	55.00	2344
<small>(Wayne Maddox)</small>		<small>Check #</small>
FSR Phonline: \$	50.00	2345
<small>(FSR, \$50 on even months)</small>		<small>Check #</small>
Other: \$		<small>Check #</small>
Other: \$		<small>Check #</small>
Other: \$		<small>Check #</small>

* - field is automatically calculated

Reconciliation			
Previous Balance: \$	2,208.93	*Remaining Balance: \$	2,604.55
<small>(The lessor of prior remaining balance or prudent reserve)</small>			
+/- Bank Adjustment: \$		*Region Donation: \$	
<small>(errors, fees, etc)</small>		<small>(If the remaining balance is above prudent reserve, the region donation is for the amount of excess. If the remaining balance is less than prudent reserve, no donation is made. Donation to region may also be withheld if the GSRs vote to do so.)</small>	
Adjusted Balance: \$	2,208.93	Prudent Reserve: \$	3,000.00
		<small>(Includes avg monthly expenses, fees for PO Box, Insurance, and special events)</small>	
*Total Deposit: \$	1,456.99	*Ending Balance: \$	(395.45)
*Total Expenses: \$	1,061.37		

* - field is automatically calculated

Day	City		Home Group	Literature	Donation	Total Received
1	Elkton		Against All Odds	16.00	30.00	46.00
3	Joppatowne		Anonymous Group	10.00		10.00
3	Bel Air		Back To Basics			
6	Notrth East		Back 2 Life			
6	Havre de Grace		Came To Believe	50.20	9.80	60.00
7	Churchville		Changing On Faith			
7	Edgewood		Chapter 5 Group	18.50	31.50	50.00
7	Joppatowne		Clean And Serene - Joppa			
6	Oxford, PA		Clean And Serene - Oxford			
2	Perryville		Cleaning Up Group	76.50	159.50	236.00
6	Bel Air		Complete Defeat	54.00	213.00	267.00
6	Havre de Grace		Cope Without Dope			
6	Elkton		Day By Day			
4	Bel Air		Free At Last	23.00	28.00	51.00
5	Elkton		Getting Clean			
4	North East		Good Orderly Direction	38.50	1.04	39.54
1	Joppatowne		Gratitude Group	34.75		34.75
2	Bel Air		How It Works	69.30	7.70	77.00
5	Nottingham, PA		Journey Continues			
2	Elkton		Just For Today			
4	Elkton		Lit On Main St			
3	Forest Hill		Living Clean	71.30	30.00	101.30
5	Perryville		Looking Up Group	69.40	18.60	88.00
3	Havre de Grace		Message Of Hope	45.00		45.00
5	Fair Hill		Na Way We Can			
3	Elkton		Nature Of Recovery	14.80	6.20	21.00
6	Newark, DE		Not Just An Hour			
6	Bel Air		Nothing To Fear			
6	Edgewood		Phoenix Rising			
5	Elkton		Project Recovery			
5	Joppatowne		Restored To Sanity			
5	Abingdon		Serenity At Seven	79.50	40.50	120.00
1	Elkton		Shot Of Hope			
2	North East		Sisters Of Serenity	18.80	8.20	27.00
3	Elkton		Spiritual Break (Tue/Wed)			
1	North East		Spiritual Journey			
1	Bel Air		Staying Clean	12.00	32.00	44.00
2	Port Deposit		Strength In Numbers (Mon/Wed/Fri)			
1	Bel Air		Strength In Sisters	5.40		5.40
2	Abingdon		Surrender To Win		15.00	15.00
7	Elkton		Surviving Saturday Night	67	25.00	92.00
3	North East		Take A Chance			
4	Aberdeen		Ties That Bind			
6	Rising Sun		We See The Light	24.50	2.50	27.00
			TOTALS	798.45	658.54	1,456.99
			H&I	47.80		
			PR			



SUSQUEHANNA AREA
SUBCOMMITTEE REPORT FORM



Subcommittee: H&I Date: Aug 9th, 2018 Page# 1 of 1
Panel Coordinators Report;

Phoenix: 4 of 5 Met HCOC Men: None Met

Whittsitt: 2 of 4 Met women: All Met

Ashley: All Met CCOC Men: None Met

Perry Point VA: 9 of 10 Met women: None Met

RCA: 13 of 15 Met Harford Memorial Hospital: All Met

Total Meetings: (51), (9) - Meetings Missed, (42) - Meetings Met

Old Business: New chair for H&I

New Business: HCOC, victory over Addiction Unit, meetings being requested/scheduled a meeting w/ coordinator for Aug 10th, 2018, to discuss details.

*CCOC - Mondays & Thursdays 7:30 pm (Lock up) 5 - Men 5 - Women

elections: Open Positions Filled Positions
HCOC - Panel Coordinator - VA - 4th Wed.
Panel Leaders
CCOC - Panel Leaders

Literature: \$47.80

Contact Eric K : 810-835-6016

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: _____ Phonenumber _____ Date: 8/8/18

Expense Report

Expenses: 0.00

Report:

<u>June</u>	<u>July</u>
<u>Calls - 236</u>	<u>Calls - 193</u>
<u>Missed - 38</u>	<u>Missed - 28</u>
<u>Voice-mails - 15</u>	<u>Voice-mails - 15</u>
<u>1090</u>	<u>790</u>

- ① 13 shifts filled on Hotline by Susquehanna Area.
- ② Operators always welcome - 6 months clear.
- ③ 12 step lists can be given to me this month or next.

In loving service: Walt R.

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: _____ Policy Subcommittee _____ Date: 08.09.2018 _____

Expense Report

Previous Balance: _____ 0 _____
Income: _____ 0 _____
Subtotal: _____ 0 _____
Expenses: _____ 0 _____
Total Balance: _____ 0 _____

Report: This month we discussed the proposed changes to the Special Events policy that were presented at the last area service meeting. Unfortunately, we did not have a recent copy of the policy or the actual changes as they were presented to the area.

Understanding that Special Events wanted to increase their prudent reserve, the committee reviewed their policy and discussed the following:

1. The SE current policy does not establish any criteria for the management of a bank account.
2. Concept 11 - NA Funds are to be used to further our primary purpose, and must be managed responsibly.
3. Has the committee discussed with the bank options for managing their account to avoid fees?

4. The policy does not address the use of a debit card.
5. The policy requires individuals selling tickets for events to sign an accountability statement, but it is not required of the Treasurer.

We also discussed some of the following:

1. A budget, in spreadsheet form, was created pulling amounts from the area policy and subcommittee policies. We made a few changes and should have a final copy available next month.
2. We started to discuss the literature budget, but would like to include the literature chair and treasurer. It was brought up that while we are focused on replenishing inventory, we are not considering spending less than what area brings in on a given month. For example, area brings in \$500 literature expenses should not exceed that amount. We discussed solutions which included trying to find out what is working in other areas.

We will NOT be meeting this month as most of the committee members will be at the World Convention.

ILS,

Bryan S

443-823-9434

Bsutt52404@gmail.com

In loving service:

Karen M. Kitchieff

Susquehanna Area RCM Report Thursday August 9, 2018

Freestate Regional off Month was held Saturday July 14th at 217 Warwick Avenue

Baltimore MD 212233

Paul your RCM 2 and I where both in attendance,

This is Election Month at the Region and a lot of time was spent on nominations

We also discussed having a Speaker Jam and dance along with the Convention board in order to raise funds for FSRCNA in 2019 in November.

Craig P is looking for members for the new Regional PR Committee and Web Committee.
Since business is not conducted at the off month Assembly

My Report is Thankfully Short and Sweet this Month.

Thank you for allowing me to serve

Tina K

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Website Date: 9/9/19

Expense Report

Previous Balance: _____
Income: _____
Subtotal: _____
Expenses: _____
Total Balance: _____

Report:

made updates to site as needed
Updated website links to include links to all bordering Areas of NA
Responded to email requests/communications as needed, finding that we are getting more
random communication now than we did in the past.

