



Service Committee Meeting Minutes

October 11, 2018

Minutes for October 11, 2018

The meeting was called to order at 7:00 p.m. The Twelve Traditions, Twelve Concepts, and GSR Responsibilities were read.

There are 42 groups in the area. 24 total GSR attendance Groups with 22 voting GSRs. We do have Quorum.

New GSRs: Jessica, Kate, Thank You for your service.

There is no new home group wishing to start a new meeting.

Subcommittee Reports

PR: Linda reporting. Reviewed all documents. Needs volunteers. Printed drop list, about 50 drops. Will call first to ensure they want literature. Went over policy, some changes made and needs to be updated. Committee will review for accuracy. Many outdated schedules dumped. Will receive all left-over schedules. See report.

Phone Line: Chair is open. Number of calls are down. 4% for September missed call rate. Susquehanna has 15 people on phonenumber - goal is 20. 6-month clean time requirement.

Literature: Verbal report by Lisa.

Sold: \$1,817.90

Donated: \$ 102.95

Donations are: \$ 510.15

Restock fee: \$1,345.28

Schedules cost: \$

Cost of new Order forms: \$

Total: \$ 879.82

Make sure each home group uses the new order forms. Throw out old order forms. Make sure you write in how many schedules you want. Will give each home group 5 schedules who didn't order any.

Special Events: Verbal report by Aaron. Opening balance = \$1,188.40 , made \$0, paid \$10.00, \$1,178.40 final balance. Received a \$50 donation to be deposited. The Scavenger Hunt scheduled to be held at the Fairhill Nature Center is postponed until next year. Bonfire Speaker Fest to be held at a farm of a member. Tentatively Nov

3 (Sat). Christmas marathon from 6pm-6pm Christmas Eve to Christmas Day. Holiday marathon will be in Perryville at St. Marks. Flyers will be available at the next meeting. T-shirts are on website. Stay tuned for more information. Went to APGFCU. Do not have a service fee for balance over \$1000. Will discuss to see if we are going to switch. PNC has a \$500 minimum balance with no service charge. Tattoo day or dates. Parlor in Edgewood will give a discount and a donation will go back to special events. Need to see if policy supports this effort. See attached report.

- Treasurer: Tomas Giambalvo - 10/6/1970, 667-444-1011
- Vice Treasurer: Amanda Bassett - 9/8/1980, 443-802-3620
- Special Events Chair: Aaron Wright - 3/24/1972, 443-553-4644
- Special Events Treasurer: Erin Woodie - 5/5/1982, 443-993-7038

H & I: Verbal report given by Shannon. 56 meetings in total, 51 met, 5 missed. NB: Committee will meet to create H&I policy. Many elections took place (8 to 10). New meetings: Harbor of Grace & HCDC. Still need RCA coordinator. Reminder - H&I speaker open position - 6-month clean time requirement. See report attached for further details.

Treasurer: Verbal report by Tom. \$1,537.86 deposits, \$1,574.28 expenses, Previous balance was \$3,000.00 Current balance is \$2,963.58. We are currently \$36.42 under prudent reserve. Nothing will be donated to Region. For further details please see the attached report.

RCM: May need a new RCM2. Last meeting was off-month this past Saturday. Happened before last area, this month is after our Area meeting. All subcommittee chairs should attend. Our region is responsible for the next Zonal meeting to be held in January 26, 2019. There will be a speaker jam after the meeting. Our zone is the Autonomy Zone is made up from the following regions: Central Atlantic, Mountaineer, Chesapeake Potomac, Free State, Greater Philadelphia and Eastern Pennsylvania. Currently there are 8 Zones seated at World, one in U.S.

Budget: Current balance is \$20,288.55. Holding donations until budget is complete. Fundraisers for Regional convention flyers in bag. Important to show up to these fundraisers if we want a 2019 convention.

PR taking over responsibility for website. Our current administrator is staying on until the conversion back to WordPress is complete. Each area web administrator

will be given password for regional and become responsible for updating each areas' meeting list.

SE chair and Policy facilitator are open positions currently at the Region.

Convention board: Needs support. 3 years clean to serve; 5 years clean for Convention Executive body. Currently have 6 members out of 15 seats. 2nd Wednesday @ 8pm at the Service Center. May lower current 4-year commitment.

World Convention in FL largest to date. 21,401 registered with over 1000 new comer packages given out. Excellent convention.

Web site: Verbal Report given by Caroline. Website adjusted as new items come on and go off. Have to pay yearly fee for hosting and maintenance. \$149 for the year. Add phonline and Vice Chair positions are open. See report attached.

Vice Chair: Vacant

Policy: Verbal report given by Brian. May move meeting location but staying put right now. Policy states we give 15 basic texts to H&I annually. Will give 5 on a quarterly basis. Updated policy will be sent to website. Literature chair will meet with policy this month to create a literature policy. See written report.

Approval of last month's minutes: Last month's minutes were approved Tina/Linda

Sharing Session:

Chair: Has anyone been to Spiritual Awakening at the library in Perryville. We need to see if this meeting still exists. May need to visit to see if it still exists. Has a list for PR as part of their Outreach. Caroline volunteered to check out the meeting.

Caroline: there is a Facebook page for Cecil County recovery. Not affiliated with Susquehanna. Half of the information on this page is not being passed to our website. It would be beneficial to all the area if this information is passed to website. Keeps everyone's anonymity safe. World put out a lot of good information regarding social media and NA.

Old Business:

Still need vice-chair positions filled. Also need a phonline chair.

New Business: Policy/Complete Defeat.

Date: October 11, 2018

Motion: To change how the Basic Texts are donated to H&I.

Policy currently states the Area is to donate 15 Basic Texts on an annual basis.

Change policy to read "Five Basic Tests will be donated in March, July and November".

Intent: Concept 5 - for each responsibility assigned to the service structure, a single point of decision and accountability should be clearly defined.

Financial Impact: \$0

Motion passed unanimously.

Meeting was motioned to close and adjourned at 7:54 pm

Group Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
NA Way we Can	A	A	A	A								
Not Just an Hour	V	A	V	V								
Nothing To Fear	V	V	V	V								
Oxford Clean and Serene	A	V	A	V								
Phoenix Rising	V	A	V	A								
Restored to Sanity	V	V	V	A								
Serenity at 7	V	V	V	V								
Sisters of Serenity	V	A	V	V								
Spiritual Awakening	A	A	A	A								
Spiritual Break	A	A	A	A								
Spiritual Journey	R	A	R	R								
Staying Clean	V	A	V	V								
Strength in Sisters	V	V	A	V								
Surrender to Win	V	V	V	V								
Surviving Saturday Night	A	A	V	A								
Ties that Bind	A	A	R	V								
Take a Chance	V	V	A	A								
We See the Light	A	A	R	A								
Total Groups	42	42	42	42								
Total Attendance	28	18	24	24								
Voting GSRs	25	18	19	22								
QUORUM	Y	N	Y	Y								

In loving service, April

Report Date: Tom G

Completed By: 10/11/18

Revision #: 0

(Original is Rev 0)


Income & Donations	
*Literature Sales: \$	700.40
*Group Donations: \$	837.46
Other: \$	
Other: \$	
Other: \$	
Other: \$	
Other: \$	
Other: \$	

* - field is automatically calculated

Expenses & Bills		
Rent: \$	30.00	2352
<small>(\$30 monthly)</small>		<small>Check #</small>
Area: \$		
<small>(minutes, postage, etc)</small>		<small>Check #</small>
Literature: \$	1,345.28	2353
<small>(FSRCNA, restocking cost)</small>		<small>Check #</small>
Schedules: \$		
<small>(Wayne Maddox)</small>		<small>Check #</small>
FSR Phoneline: \$	50.00	2354
<small>(FSR, \$50 on even months)</small>		<small>Check #</small>
Other: Website \$	149.00	2355
		<small>Check #</small>
Other: \$		<small>Check #</small>
Other: \$		<small>Check #</small>

Reconciliation			
Previous Balance: \$	3,000.00	*Remaining Balance: \$	2,963.58
<small>(The lessor of prior remaining balance or prudent reserve)</small>			
+/- Bank Adjustment: \$		*Region Donation: \$	
<small>(errors, fees, etc)</small>		<small>(If the remaining balance is above prudent reserve, the region donation is for the amount of excess. If the remaining balance is less than prudent reserve, no donation is made. Donation to region may also be withheld if the GSRs vote to do so.)</small>	<small>Check #</small>
Adjusted Balance: \$	3,000.00	Prudent Reserve: \$	3,000.00
		<small>(Includes avg monthly expenses, fees for PO Box, insurance, and special events)</small>	
*Total Deposit: \$	1,537.86	*Ending Balance: \$	(36.42)
*Total Expenses: \$	1,574.28		

* - field is automatically calculated

	Home Group	Literature	Donation	Total Received
	Against All Odds			
	Anonymous Group			
	Back To Basics	20.65	0.35	21.00
	Back 2 Life			
	Came To Believe	28.95	7.55	36.50
	Changing On Faith	33.40	26.00	59.40
	Chapter 5 Group	31.00	71.00	102.00
	Clean And Serene - Joppa			
	Clean And Serene - Oxford	39.50	45.25	84.75
	Cleaning Up Group	22.45	101.55	124.00
	Complete Defeat	11.55	242.96	254.51
	Cope Without Dope			
	Day By Day	12.35		12.35
	Free At Last	21.25	58.75	80.00
	Getting Clean	16.25	100.00	116.25
	Good Orderly Direction			
	Gratitude Group	13.05		13.05
	How It Works	48.25	39.75	88.00
	Journey Continues			
	Just For Today			
	Lit On Main St			
	Living Clean			
	Looking Up Group	48.95	38.05	87.00
	Message Of Hope	64.75	5.25	70.00
	Na Way We Can			
	Nature Of Recovery	21.15	13.00	34.15
	Not Just An Hour	27.50	22.00	49.50
	Nothing To Fear			
	Phoenix Rising			
	Project Recovery			
	Restored To Sanity			
	Serenity At Seven	24.50		24.50
	Shot Of Hope			
	Sisters Of Serenity	3.75	3.25	7.00
	Spiritual Break (Tue/Wed)			
	Spiritual Journey	18.75	1.25	20.00
	Staying Clean	20.50	10.50	31.00
	Strength In Numbers (Mon/Wed/Fri)			
	Strength In Sisters	3.25	16.00	19.25
	Surrender To Win			
	Surviving Saturday Night			
	Take A Chance	101.25	4.75	106.00
	Ties That Bind	44.75	30.25	75.00
	We See The Light	22.65		22.65
	TOTALS	700.40	837.46	1,537.86
	H&I	44.45		
	PR			

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: H+I Date: 10/11/18

Expense Report

Previous Balance: N/A

Income: N/A

Subtotal: —

Expenses: Sept. literature \$

Total Balance: —

Report:

total meeting 56, met 55 of 56

new news:

new meeting HCDC 1st Sunday James

old news: open positions.

elections: Peggy HCDC 4th week Sunday

Timmy - RCA 4th Monday, James HCDC

Ashley 1st Sunday, Paul + Rebecca 1st week Tuesday +

Jess N 2nd Tuesday + David + Matt 3rd week Tuesday +

Nick 4th week Wednesday, Jeff 5th week Tuesday

New Coordinator Ashley - Bill Q

Harbor of Grace

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Policy Date: 10.11.2018

Expense Report

Previous Balance: _____
Income: _____
Subtotal: _____
Expenses: _____
Total Balance: _____

Report:

WE MET ON 09.25.2018 AT FREEDOM CHURCH IN HICKORY.

THE COMMITTEE STARTED TO CROSS REFERENCE THE AREA

POLICY W/ THE SUBCOMMITTEE POLICIES.

WE ARE SUBMITTING ONE CHANGE TO POLICY RELATED TO THE
BASIC TEXT DISTRIBUTION.

THE UPDATED POLICY WILL BE SENT TO THE WEBSITE CHAIR

SO IT CAN BE POSTED ONLINE.

WE COORDINATED W/ LITERATURE CHAIR TO ATTEND OUR NEXT

MEETING SO WE CAN START THE FRAMEWORK FOR THE

LITERATURE POLICY

ILS.
BRYAN

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Public Relations Date: 10/11/2018

Expense Report

Previous Balance: 0
Income: 0
Subtotal: 0
Expenses: _____
Total Balance: 0

Report:

AH: Donna Leann

We divided the drop list to call & verify contacts,
addresses, & need for NA literature.

We will individually read over PR Policy via email
& discuss changes that have already been made
& discuss any other changes that need to be made
to better serve our area of the committee

We hope to have updated policy by December.

PR committee will be taking any area schedules left
after the Homegroups orders have been filled to
replenish our outdated stock.

In Loving Service,
Linda

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Website Date: 10/11/18

Expense Report

Previous Balance: _____

Income: _____

Subtotal: _____

Expenses: \$149 hosting = maintenance

Total Balance: _____

Report:

- made updates to website as needed

SUSQUEHANNA AREA SERVICE COMMITTEE

OF NARCOTICS ANONYMOUS

MOTION FORM

Maker: Policy Second: Complete Defeat

Motion:

TO CHANGE HOW THE BASIC TEXTS ARE DONATED TO H+I
POLICY CURRENTLY STATES THE AREA IS TO DONATE 15 BASIC TEXTS
ON AN ANNUAL BASIS. CHANGE POLICY TO READ "FIVE BASIC
TEXTS WILL BE DONATED IN MARCH, JULY AND NOVEMBER"

Intent:

CONCEPT 5 - FOR EACH RESPONSIBILITY ASSIGNED TO THE
SERVICE STRUCTURE, A SINGLE POINT OF DECISION AND
ACCOUNTABILITY SHOULD BE CLEARLY DEFINED

Financial Impact:

0

Date: 10/11/18

Tabled Until: _____

Policy Motion: Yes No (Circle One)

Accepted By: [Signature]

For: 20

Against: 0

Abstain: 0

PASS FAIL / WITHDRAWN / OUT-OF-ORDER (Circle One)