



**Service Committee Meeting Minutes**

**November 8, 2018**

## Minutes for November 8, 2018

The meeting was called to order at 7:01 p.m. The Twelve Traditions, Twelve Concepts, and GSR Responsibilities were read.

There are 41 groups in the area. 22 total GSR attendance Groups with 22 voting GSRs. We do have Quorum.

New GSRs: JERRY, RACHAEL, JAMIE, MICHAEL Thank You for your service.

There is no new home group wishing to start a meeting.

### Subcommittee Reports

PR: Linda reporting. Calling down drop list. Deleted 10 places. Have half to call and will continue to refine the drop list. After 1/1/19 will have to step down as PR chair. Will hang on as long as possible. Policy needs some refinement. See report.

Phone Line: Chair is open. Susquehanna has 15 people on phonenumber - goal is 20. 6-month clean time requirement.

Literature: Verbal report by Karen.

In the process of making policy for the literature committee. Positions: Chair 1-year Vice Chair 9 months, 3 helpers 0 clean time requirements. If chair is vacant vice chair will step up. 5 people total around the table max. Make sure each home group uses the new order forms. Throw out old order forms. Make sure you write in how many schedules you want. Will give each home group 5 schedules who didn't order any. See written report.

Special Events: Written report by Franz. Opening balance = \$1,178.40, made \$50, paid \$10.00, \$1,218.40 final balance. Received a \$50 donation to be deposited. Bonfire Speaker Fest to be held at a farm of a member. Tentatively Nov 3 (Sat). Christmas marathon from 6pm-6pm Christmas Eve to Christmas Day. Holiday marathon will be in HDG at St. John's. Sign-up sheet was passed around for the home groups to sign up for slots and speakers. Flyers will be available at the next meeting. T-shirts are on website. Stay tuned for more information.

- Treasurer: Tomas Giambalvo - 10/6/1970, 667-444-1011

- Vice Treasurer: Amanda Bassett - 9/8/1980, 443-802-3620
- Special Events Chair: Aaron Wright - 3/24/1972, 443-553-4644
- Special Events Treasurer: Erin Woodie - 5/5/1982, 443-993-7038

H & I: Verbal report given by Shannon. 67 meetings in total, 64 met, 3 missed. NB: Elections were held. Rob O stepping down @ VA but position was re-filled. RCA coordinator position filled (Matt M). CCDC still an issue. Having an issue clearing people. 2 meetings currently in place: men and women on first Thursday. Coordinator's number is 410-582-7022. Coordinator position was refilled this evening Thank you Stephanie for your service. Harbor of Grace: uncertainty but have 5 meetings currently held/ RCA: 2 commitments open 5<sup>th</sup> Monday and 3<sup>rd</sup> Tuesday. Reminder - H&I speaker open position - 6-month clean time requirement. See report attached for further details.

Treasurer: Verbal report by Tom. \$1,723.65 deposits, \$1,172.04 expenses, Previous balance was \$2963.58 Current balance is \$3,000. We are currently over prudent reserve \$515 which will be going to Region. \$400 going to SE for the Xmas marathon. For further details please see the attached report.

RCM: See regional minutes attached to these minutes.

Web site: Verbal Report given by Caroline. Website adjusted as new items come on and go off. Add phonline and Vice Chair positions are open. Will list PR chair as well. See report attached.

Vice Chair: Vacant

Policy: Verbal report given by Melissa. Met with literature. Will create policy for the subcommittee. Current system is very organized, and this will keep her great system going. Gathering info for a spreadsheet that will be created. Have to update little items here and there. See written report.

Approval of last month's minutes: Last month's minutes were approved

Sharing Session:

Surviving Sat. Night will be meeting at St. Marks Church at 7pm this week only. Will let website know as well.

Spiritual Awakening is no longer meeting. There is no home group available to open the doors and run the meeting.

Pastor of St. Marks requesting that we clean up cigarette butts from the grounds.

**Old Business:**

Still need vice-chair and phone line chair positions filled. PR chair position will also become open around the first of the year.

**New Business:**

Meeting was motioned to close and adjourned at 7:45 pm

Attendance: P=Present    A=Absent    V=Voting    R=Represented By

**Executive Body Attendance:**

| Title          | Name                   | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|----------------|------------------------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Chair          | Edward<br>443-500-7970 | P    | P   | P   | P   | P   |     |     |     |     |     |     |     |
| Vice Chair     | Vacant                 | A    | A   | A   | A   | A   |     |     |     |     |     |     |     |
| Secretary      | April<br>433-500-6273  | P    | P   | P   | P   | P   |     |     |     |     |     |     |     |
| Treasurer      | Tom G<br>667-444-1011  | P    | P   | P   | P   | P   |     |     |     |     |     |     |     |
| Alt. Treasurer | Amanda<br>443-802-3620 | P    | P   | P   | A   | P   |     |     |     |     |     |     |     |

### Subcommittee Chair Attendance:

| Subcommittee   | Name   | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|----------------|--|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| RCM            | Tina K.<br>443-760-7921  | P    | P   | P   | P   | A   |     |     |     |     |     |     |     |
| RCM II         | Paul M.<br>443-250-6012  |      | P   | A   | A   | A   |     |     |     |     |     |     |     |
| Phone Line     | VACANT   | A    | A   | P   | A   | A   |     |     |     |     |     |     |     |
| Literature     | Lisa<br>443-423-2975   | P    | P   | P   | P   | p   |     |     |     |     |     |     |     |
| Special Events | Aaron<br>443-553-4644  | P    | P   | P   | P   | A   |     |     |     |     |     |     |     |
| H & I          | Shannon<br>443-485-8335  | P    | A   | P   | P   | P   |     |     |     |     |     |     |     |
| Website        | Caroline<br><a href="mailto:admin@susqarea.org">admin@susqarea.org</a> | P    | A   | P   | P   | A   |     |     |     |     |     |     |     |
| PR             | Linda<br>443-414-8651  | A    | A   | A   | P   | P   |     |     |     |     |     |     |     |
| Policy         | Bryan<br>443-823-9434  | P    | P   | A   | P   | P   |     |     |     |     |     |     |     |

### Monthly Group Attendance:

| Group Name        | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|-------------------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Against all Odds  | V    | V   | V   | A   | V   |     |     |     |     |     |     |     |
| Anonymous Group   | V    | V   | A   | A   | R   |     |     |     |     |     |     |     |
| Back to Basics    | V    | A   | A   | A   | R   |     |     |     |     |     |     |     |
| Back to Life      | R    | A   | R   | A   | A   |     |     |     |     |     |     |     |
| Bridging the Gap  |      |     |     |     | V   |     |     |     |     |     |     |     |
| Came to Believe   | V    | V   | V   | V   | A   |     |     |     |     |     |     |     |
| Changing on Faith | A    | V   | V   | V   | R   |     |     |     |     |     |     |     |
| Chapter 5         | V    | V   | V   | V   | A   |     |     |     |     |     |     |     |
| Clean and Serene  | V    | A   | V   | V   | V   |     |     |     |     |     |     |     |
| Cleaning Up       | V    | V   | V   | V   | V   |     |     |     |     |     |     |     |
| Complete Defeat   | A    | A   | A   | V   | A   |     |     |     |     |     |     |     |
| Cope Without Dope | V    | A   | A   | A   | A   |     |     |     |     |     |     |     |

| Group Name              | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|-------------------------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Day by Day              | A    | A   | A   | A   | R   |     |     |     |     |     |     |     |
| Free at Last            | V    | A   | V   | V   | A   |     |     |     |     |     |     |     |
| Getting Clean           | R    | A   | A   | R   | A   |     |     |     |     |     |     |     |
| Good orderly Direction  | A    | A   | A   | V   | A   |     |     |     |     |     |     |     |
| Gratitude Group         | V    | V   | V   | V   | V   |     |     |     |     |     |     |     |
| How it Works            | V    | V   | V   | V   | V   |     |     |     |     |     |     |     |
| The Journey Continues   | A    | A   | A   | A   | A   |     |     |     |     |     |     |     |
| Living Clean            | A    | V   | A   | V   | V   |     |     |     |     |     |     |     |
| Just for Today          | V    | A   | R   | A   | V   |     |     |     |     |     |     |     |
| Lit on Main Street      | A    | A   | V   | A   | A   |     |     |     |     |     |     |     |
| Looking Up              | V    | A   | A   | A   | R   |     |     |     |     |     |     |     |
| Message of Hope         | V    | V   | A   | V   | V   |     |     |     |     |     |     |     |
| Nature of Recovery      | V    | V   | V   | V   | A   |     |     |     |     |     |     |     |
| NA Way we Can           | A    | A   | A   | A   | A   |     |     |     |     |     |     |     |
| Not Just an Hour        | V    | A   | V   | V   | V   |     |     |     |     |     |     |     |
| Nothing To Fear         | V    | V   | V   | V   | A   |     |     |     |     |     |     |     |
| Oxford Clean and Serene | A    | V   | A   | V   | V   |     |     |     |     |     |     |     |
| Phoenix Rising          | V    | A   | V   | A   | A   |     |     |     |     |     |     |     |
| Restored to Sanity      | V    | V   | V   | A   | V   |     |     |     |     |     |     |     |
| Serenity at 7           | V    | V   | V   | V   | V   |     |     |     |     |     |     |     |
| Sisters of Serenity     | V    | A   | V   | V   | A   |     |     |     |     |     |     |     |
| Spiritual Break         | A    | A   | A   | A   | A   |     |     |     |     |     |     |     |
| Spiritual Journey       | R    | A   | R   | R   | A   |     |     |     |     |     |     |     |
| Staying Clean           | V    | A   | V   | V   | A   |     |     |     |     |     |     |     |
| Strength in Sisters     | V    | V   | A   | V   | V   |     |     |     |     |     |     |     |

| <b>Group Name</b>        | July | Aug | Sep | Oct | Nov       | Dec | Jan | Feb | Mar | Apr | May | Jun |
|--------------------------|------|-----|-----|-----|-----------|-----|-----|-----|-----|-----|-----|-----|
| Surrender to Win         | V    | V   | V   | V   | <b>V</b>  |     |     |     |     |     |     |     |
| Surviving Saturday Night | A    | A   | V   | A   | <b>V</b>  |     |     |     |     |     |     |     |
| Ties that Bind           | A    | A   | R   | V   | <b>A</b>  |     |     |     |     |     |     |     |
| Take a Chance            | V    | V   | A   | A   | <b>A</b>  |     |     |     |     |     |     |     |
| We See the Light         | A    | A   | R   | A   | <b>V</b>  |     |     |     |     |     |     |     |
| <b>Total Groups</b>      | 42   | 42  | 42  | 42  | <b>42</b> |     |     |     |     |     |     |     |
| <b>Total Attendance</b>  | 28   | 18  | 24  | 24  | <b>21</b> |     |     |     |     |     |     |     |
| <b>Voting GSRs</b>       | 25   | 18  | 19  | 22  | <b>16</b> |     |     |     |     |     |     |     |
| <b>QUORUM</b>            | Y    | N   | Y   | Y   | <b>Y</b>  |     |     |     |     |     |     |     |

In loving service, April

67 - total

64 - met

SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: H+I

Date: 11/8/18

Expense Report

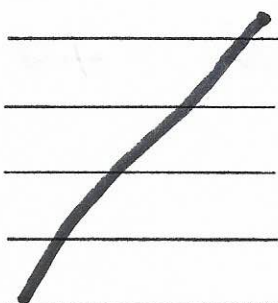
Previous Balance:

Income:

Subtotal:

Expenses:

Total Balance:



Harford Memorial all met  
VA - all met  
Ashley - all met  
Whittset - 1 missed  
HCDC - all met men  
HCDC - all met women

Creating Policy for H+I  
Report:

Rob O will be stepping down as VA Coordinator  
so that position is available! \*

MATT M TAKING OVER PANEL LEADER FOR RCA. <sup>coordinator</sup>

\* ~~Marsh W.~~ 3rd week Tuesday Harford Memorial  
panel leader.

Stephanie - CCDC coordinator

Jess R. stepped down.

Six - VA coordinator needs home group.

Harbor of Grace - Mike F. ? week

1st meeting on every Mon. except 1st Monday  
2nd Tuesday.



# Harbor of Grace - Fred. H.

|             |            |              |
|-------------|------------|--------------|
| 2nd Monday  | - Mike F   | 410-344-3194 |
| 3rd Monday  | - Fred H   | 410-913-7710 |
| 4th Monday  | - Bill S   | 410-456-1806 |
| 5th Monday  | - Justin M | 443-467-2920 |
| 2nd Tuesday | - Rob N    | 443-866-2201 |

Regional website for policy  
Area website has no policy.  
create policy \*

October 2018 Report...

Area Literature Sold: \$767.00

Literature Donated: \$44.45

Donations To Area: \$796.06

Restock Literature: \$

Schedules Ordered: 1000 = \$

Order Forms Ordered: 0

Written Report...

*Good Evening everyone! Sorry I could not be there tonight. My brother in law is celebrating 13 yrs tonight in Delaware so I had to be there.*

*I want to thank everyone for making sure they used the new order forms it was so much easier this time. Thank you for checking your math as well just a couple were off, but I appreciate you guys for helping me make things easier. With that said The Policy Committee and I have met and we decided that we need to come up with a new policy with the duties and responsibilities of being in the literature department. Being the only person doing this is pretty difficult and makes people not want to stay aboard of taking on this responsibility, so we would really like to try and make this an actual committee just like the rest of you.*

*Here are a few things we would like to see/make happen...*

*The potions we would like to have as a committee is...*

*Literature Chair – Clean time requirement 1yr*

*Vice – Chair - Clean time requirement 9 months*

*Threehelpers to help pack bags – Clean time requirement None.*

*Also, when Literature chairs position is up no matter what Vice – Chair will step up and take over Chair due to having experience in what to do as a Chair person. Literature chair will train Vice – chair while being in these potions.*

*The reason we only want this amount (5) people to be around the table is because more then 5 makes things a little hectic and the chair has no idea if bags are being packed correctly.*

*There are a few more things we are going to look into to come up with a great policy. So bare with us as this journey continues in coming up with a policy.*

*I would like feed back on this so please tell me what you think.*

*Last but not least PLEASE, PLEASE, PLEASE Make sure everything you ordered is in your bag before leaving.*

*Thank you and I hope to see you all next month have a great and happy Thanksgiving.*

*Thanks for letting me serve*

*Lisa*

SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Policy - Melissa S. Date: 11-8-2018  
(reporting)

Expense Report

Previous Balance: \_\_\_\_\_  
Income: \_\_\_\_\_  
Subtotal: \_\_\_\_\_  
Expenses: \_\_\_\_\_  
Total Balance: \_\_\_\_\_

Report:

Met with literature to discuss needs & to determine efficient avenues for creating a policy for literature. Purpose: Continuity going forward.

Policy is gathering additional information for our spreadsheet and should finalize some things in the near future.

More will be revealed.

SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: PR Date: 11/8/18

Expense Report

Previous Balance: 0  
Income: 0  
Subtotal: 0  
Expenses: 0  
Total Balance: 0

Report:

AH: Linda, Don, Leann,  
We've been calling down the droplist & have  
deleted 10 places who have disconnected #'s  
or no longer want our literature. We will  
finish calling & refining the droplist by next  
area & begin dispensing literature in January.

In Loving Svc,

Linda S.

4434148651

I will need to step down in January due to  
scheduling. The PR chair position will be open.  
My goal is to refine the drop schedule & excel sheet.  
Fill racks ~~with literature~~ & update our policy.

SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Special Events Date: 11/8/18

Expense Report

Previous Balance: 1,178.40  
Income: 50.00 - Donation  
Subtotal: 1,228.40  
Expenses: 10.00 - Bank fee  
Total Balance: 1,218.40

Report:

\* St. John's has been booked for  
Holiday Marathon 12/24 6 p.m. -  
12/25 6 p.m.

\* Please go back to homegroups  
and ask what time slot to  
sign your homegroup up for  
at next area for marathon!

SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS

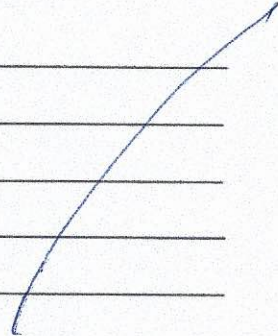


AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Website Date: 11/8/18

Expense Report

Previous Balance: \_\_\_\_\_  
Income: \_\_\_\_\_  
Subtotal: \_\_\_\_\_  
Expenses: \_\_\_\_\_  
Total Balance: \_\_\_\_\_



Report:

- made updates to website as needed
- paid costs for website for upcoming year