



## Service Committee Meeting Minutes

December 13, 2018

**Note from your Secretary:** Merry Christmas to all and have a Happy New Year!

Please forgive me for getting these minutes out so late. April got a new scanner at the After Christmas sale!

## Minutes for December 13, 2018

The meeting was called to order at 7:01 p.m. The Twelve Traditions, Twelve Concepts, and GSR Responsibilities were read.

There are 41 groups in the area. 22 total GSR attendance Groups with 18 voting GSRs. We do not have Quorum.

New GSRs: Jackie, Thank You for your service.

There is no new home group wishing to start a meeting.

### Subcommittee Reports

PR: Chair position vacant.

Phone Line: Chair is open. Susquehanna has 15 people on phonline - goal is 20. 6-month clean time requirement.

Literature: Lisa Reporting. Sold \$1,036.35 + donations \$50.75 - donation to Area \$672.30 - Restock fee \$1136.20 - schedules \$0 - order forms \$0.

Special Events: Aaron reporting. Opening balance = \$1218.40 , deposit from Area for the Christmas Marathon: \$400, paid \$10.00 bank fee, Final balance = \$1,608.40 final balance. Christmas marathon from 6pm-6pm Christmas Eve to Christmas Day. Holiday marathon will be in HDG at St. John's. Has home group schedule filled and printed for each GSR to bring back to the home groups. Open slot 4-5am Xmas day. Schedule is attached to the minutes. Will have ham, turkey, sides and other delicacies. List will be posted on the website. 2 banks are in the running for the SE account. Different minimum amounts (\$500, \$1000), no fee. T-shirts are on website. Please see the attached report.

- Treasurer: Tomas Giambalvo - 10/6/1970, 667-444-1011
- Vice Treasurer: Amanda Bassett - 9/8/1980, 443-802-3620
- Special Events Chair: Aaron Wright - 3/24/1972, 443-553-4644
- Special Events Treasurer: Erin Woodie - 5/5/1982, 443-993-7038

H & I: Joe reporting. Met 98% of the commitment. Things are going well. Most slots are filled. One position available: RCA.

Treasurer: Verbal report by Tom. \$1,932.55 deposits, \$1,863.20 expenses, Previous balance was \$3000.00 Current balance is \$3,000. We are currently over prudent reserve \$69.35 which will be going to Region. For further details please see the attached report.

Provided updated insurance policy for the upcoming year. Copies will be made available upon request. The original has been filed in the secretarial box.

RCM: No report. December Regional minutes will be uploaded next to the December Area minutes for reference.

Web site: Website adjusted as new items come on and go off. Add phonenumber and Vice Chair and PR chair positions are open. Please send church updates to Caraline if changing due to holiday.

Vice Chair: Vacant

Policy: 4<sup>th</sup> Tuesday of the month. See attached report.

Approval of last month's minutes: Joe/Erin Last month's minutes were approved

Sharing Session:

Thursday night Project Recovery in Elkton needs to be removed from the schedule. The Journey Continues address (Thursday) is not correct. Should be 497.

Suggested that each GSR in attendance go through the meeting list while they are here. 3 lists need to be updated each time.

RCM2 has been absent for 3 consecutive meetings. Policy states that a replacement should be found.

Old Business:

Still need vice-chair PR chair and phone line chair positions filled.

New Business:

Meeting was motioned to close and adjourned at 7:45 pm

Attendance: P=Present    A=Absent    V=Voting    R=Represented By    Vac=Vacant

Executive Body Attendance:

Title	Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Chair	Edward 443-500-7970	P	P	P	P	P	P						
Vice Chair	Vacant	A	A	A	A	A	Vac						
Secretary	April 433-500-6273	P	P	P	P	P	P						
Treasurer	Tom G 667-444-1011	P	P	P	P	P	P						
Alt. Treasurer	Amanda 443-802-3620	P	P	P	A	P	A						

Subcommittee Chair Attendance:

Subcommittee	Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
RCM	Tina K. 443-760-7921	P	P	P	P	A	A						
RCM II	Paul M. 443-250-6012		P	A	A	A	A						
Phone Line	VACANT	A	A	P	A	A	Vac						
Literature	Lisa 443-423-2975	P	P	P	P	p	P						
Special Events	Aaron 443-553-4644	P	P	P	P	A	P						
H & I	Shannon 443-485-8335	P	A	P	P	P	P						
Website	Caroline <a href="mailto:admin@susqarea.org">admin@susqarea.org</a>	P	A	P	P	A	A						
PR	Linda 443-414-8651	A	A	A	P	P	Vac						
Policy	Bryan 443-823-9434	P	P	A	P	P	P						

### Monthly Group Attendance:

Group Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Against all Odds	V	V	V	A	V	V						
Anonymous Group	V	V	A	A	R	A						
Back to Basics	V	A	A	A	R	V						
Back to Life	R	A	R	A	A	A						
Bridging the Gap					V	V						
Came to Believe	V	V	V	V	A	V						
Changing on Faith	A	V	V	V	R	A						
Chapter 5	V	V	V	V	A	A						
Clean and Serene	V	A	V	V	V	R						
Cleaning Up	V	V	V	V	V	V						
Complete Defeat	A	A	A	V	A	A						
Cope Without Dope	V	A	A	A	A	A						
Day by Day	A	A	A	A	R	A						
Free at Last	V	A	V	V	A	A						
Getting Clean	R	A	A	R	A	A						
Good orderly Direction	A	A	A	V	A	A						
Gratitude Group	V	V	V	V	V	V						
How it Works	V	V	V	V	V	V						
The Journey Continues	A	A	A	A	A	V						
Living Clean	A	V	A	V	V	A						
Just for Today	V	A	R	A	V	A						
Lit on Main Street	A	A	V	A	A	V						
Looking Up	V	A	A	A	R	R						
Message of Hope	V	V	A	V	V	A						
Nature of Recovery	V	V	V	V	A	V						

Group Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
NA Way we Can	A	A	A	A	A	A						
Not Just an Hour	V	A	V	V	V	V						
Nothing To Fear	V	V	V	V	A	V						
Oxford Clean and Serene	A	V	A	V	V	A						
Phoenix Rising	V	A	V	A	A	A						
Restored to Sanity	V	V	V	A	V	R						
Serenity at 7	V	V	V	V	V	A						
Sisters of Serenity	V	A	V	V	A	V						
Spiritual Break	A	A	A	A	A	A						
Spiritual Journey	R	A	R	R	A	R						
Staying Clean	V	A	V	V	A	A						
Strength in Sisters	V	V	A	V	V	V						
Surrender to Win	V	V	V	V	V	V						
Surviving Saturday Night	A	A	V	A	V	V						
Ties that Bind	A	A	R	V	A	A						
Take a Chance	V	V	A	A	A	V						
We See the Light	A	A	R	A	V	V						
<b>Total Groups</b>	42	42	42	42	42	42						
<b>Total Attendance</b>	28	18	24	24	21	22						
<b>Voting GSRs</b>	25	18	19	22	16	18						
<b>QUORUM</b>	Y	N	Y	Y	Y	N						

In loving service, April

**Report Date:** Dec 13, 2018

**Completed By:** Tom G

**Revision #:** 0

(Original is Rev 0)


Income & Donations	
*Literature Sales: \$	1,257.45
*Group Donations: \$	675.10
Other: \$	
Other: \$	
Other: \$	
Other: \$	
Other: \$	
Other: \$	

\* - field is automatically calculated

Expenses & Bills		
Rent: \$	30.00	2362
<small>(\$30 monthly)</small>		<small>Check #</small>
Area: \$	11.00	2363
<small>(minutes, postage, etc)</small>		<small>Check #</small>
Literature: \$	1,136.20	2364
<small>(FSRCNA, restocking cost)</small>		<small>Check #</small>
Schedules: \$		
<small>(Wayne Maddox)</small>		<small>Check #</small>
FSR Phonline: \$	50.00	2366
<small>(FSR, \$50 on even months)</small>		<small>Check #</small>
Other: Group Insurance \$	636.00	2365
		<small>Check #</small>
Other: \$		<small>Check #</small>
Other: \$		<small>Check #</small>

Reconciliation			
Previous Balance: \$	3,000.00	*Remaining Balance: \$	3,069.35
<small>(The lessor of prior remaining balance or prudent reserve)</small>			
+/- Bank Adjustment: \$	5.05	*Region Donation: \$	69.35
<small>(errors, fees, etc)</small>		<small>(If the remaining balance is above prudent reserve, the region donation is for the amount of excess. If the remaining balance is less than prudent reserve, no donation is made. Donation to region may also be withheld if the GSRs vote to do so.)</small>	2367
		<small>Check #</small>	
Adjusted Balance: \$	3,000.00	Prudent Reserve: \$	3,000.00
		<small>(Includes avg monthly expenses, fees for PO Box, Insurance, and special events)</small>	
*Total Deposit: \$	1,932.55	*Ending Balance: \$	-
*Total Expenses: \$	1,863.20		

\* - field is automatically calculated

	Home Group	Literature	Donation	Total Received
	Against All Odds			
	Anonymous Group			
	Back 2 Life			
	Back To Basics	3.75		3.75
	Bridging the Gap	25.10	0.40	25.50
	Came To Believe			
	Changing On Faith		33.00	33.00
	Chapter 5 Group	41.25	67.75	109.00
	Clean And Serene - Joppa	56.40	102.60	159.00
	Clean And Serene - Oxford			
	Cleaning Up Group	57.75	11.00	68.75
	Complete Defeat	44.60	139.40	184.00
	Cope Without Dope			
	Day By Day	5.70	35.30	41.00
	Free At Last	83.50		83.50
	Getting Clean			
	Good Orderly Direction	49.10		49.10
	Gratitude Group	15.75	20.25	36.00
	How It Works	185.00	63.00	248.00
	Journey Continues	32.00	13.00	45.00
	Just For Today	38.55		38.55
	Lit On Main St	107.95	1.05	109.00
	Living Clean			
	Looking Up Group	42.30	29.70	72.00
	Message Of Hope	48.50		48.50
	Na Way We Can			
	Nature Of Recovery	30.25	17.00	47.25
	Not Just An Hour	41.50	0.50	42.00
	Nothing To Fear			
	Phoenix Rising			
	Restored To Sanity	47.75	40.25	88.00
	Serenity At Seven			
	Shot Of Hope			
	Sisters Of Serenity	37.00	3.00	40.00
	Spiritual Break (Tue/Wed)	24.10	50.90	75.00
	Spiritual Journey	106.50		106.50
	Staying Clean			
	Strength In Numbers (Mon/Wed/Fri)			
	Strength In Sisters	3.75		3.75
	Surrender To Win	23.75	20.25	44.00
	Surviving Saturday Night	35.75		35.75
	Take A Chance	45.90		45.90
	Ties That Bind		12.00	12.00
	We See The Light	24.00	14.75	38.75
	TOTALS	1,257.45	675.10	1,932.55
	H&I	43.55		
	PR			



SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Special Events Date: 12/13/18

Expense Report

Previous Balance: 1218.40  
Income: 400.00  
Subtotal: 1618.40  
Expenses: 10 - Bank  
Total Balance: 1608.40

Report:

\* Holiday marathon St Johns  
Howe de Grace MD 6pm - 6pm  
Christmas Day -

\* paid St. Johns Episcopal \$75.00  
check # 1196



SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Policy Date: 12.13.2018

Expense Report

Previous Balance: \_\_\_\_\_  
Income: \_\_\_\_\_  
Subtotal: \_\_\_\_\_  
Expenses: \_\_\_\_\_  
Total Balance: \_\_\_\_\_

Report:

NOTHING TO REPORT THIS MONTH.

OUR NEXT MEETING WILL BE THE <sup>FOURTH</sup> ~~SECOND~~ TUESDAY  
IN JANUARY AT THE FREEDOM CHURCH IN HICKORY

ICS

BRYAN  
443-823-2134