



**Service Committee Meeting Minutes**

**February 14, 2019**

## Minutes for February 14,2019

The meeting was called to order at 7:00 p.m. The Twelve Traditions, Twelve Concepts, and GSR Responsibilities were read.

There are 41 groups in the area. total GSR attendance Groups with voting GSRs. We do have Quorum.

New GSRs: Dave Thank You for your service.

There are no new home groups wishing to start a meeting.

### **Reports**

**PR:** Chair position vacant.

**Phone Line:** Chair position is open. Susquehanna has 15 people on phonline - goal is 20. 6-month clean time requirement.

**Literature:** Lisa Reporting. Sold \$ - donations H&I \$- donation to Area \$ - Restock fee \$- schedules \$60 - order forms \$110. Updated all meetings given last month. Please fill out a new order form for each meeting. Please fill out form for Susquehanna Area and Regional schedules. Should be 45 meetings. Need to rearrange schedule layout to accommodate all meetings. Need to review meetings on the schedule currently. Wrote policy. Reviewed by Policy committee.

Check bags: ensure all items are accounted for. If you didn't order any materials, see Lisa for an order form and up to date schedules.

.Straw poll: remove serenity prayer to make everything fit. Majority. Nobody voted for larger size schedules.

**Special Events:** Aaron reporting. Opening balance = \$1280.76 , 0 deposit, paid 10.00 bank fee, Final balance = \$1270.76.

Changed checking account to an unincorporated nonprofit checking account. Minimum balance is \$500. Free checking for balances above that threshold. Account is in all 4 names listed below.

Speaker jam: bedrock speaker jam. March 17 noon-7pm. 20+ years. St. John's in HDG. Food for sale, free coffee. 10 speakers listed. There will be flyers available on the websites.

Looking to do a bowling event around April. Memorial Day weekend barbeque and softball kickoff starts at 10am on Saturday of Memorial Day weekend.

- Treasurer: Tomas Giambalvo - 10/6/1970, 667-444-1011
- Vice Treasurer: Amanda Bassett - 9/8/1980, 443-802-3620
- Special Events Chair: Aaron Wright - 3/24/1972, 443-553-4644
- Special Events Treasurer: Erin Woodie - 5/5/1982, 443-993-7038

**H & I:** reporting. Joe reporting. Chair position is currently open. Willing to step up around April 2019 when clean time requirement is met. 62 meetings, majority were held. Still need help: people to participate. Please bring information back to groups to ask for additional help. RCA meetings open. 2nd wed, 5<sup>th</sup> mon.

**Treasurer:** Verbal report by Tom. \$1271.65 deposits, \$870.14 expenses, Previous balance was \$2,770.24 Current balance is \$3000. We are currently over prudent reserve \$171.55 which will be going to Region. For further details please see the attached report.

**RCM:** Regional meeting this coming sat. January off-month: Helene will try to attend each area meeting. Hosted Zonal forum in Baltimore. 2 motions voted: Unfroze money to be donated to world. Failed motion: donate 1000 to the regional convention. Final regional balance is \$14,7217.07.

**Web site:** Now have a frequently asked questions section on the website. Also added an auto-response for incoming emails.

Website adjusted as new items come on and go off. Add phonline and Vice Chair and PR chair positions are open. Please send updates to Caraline.

**Vice Chair:** Vacant

**Policy:** 4<sup>th</sup> Tuesday of the month. Received policy from literature will review at next meeting. Reviewed Lit policy, recommended changes, discussed this evening. Will have a draft next month for review by the body.

**Approval of last month's minutes:** Last month's minutes were approved

**Sharing Session:** Surviving Sat Night 31<sup>st</sup> Anniversary celebration next week. Immaculate conception church.

Fulfilling H&I responsibility: we are the attraction. Our message should reflect that. Perhaps try to take some of the profanity out of the sharing. Some of the facilities find it a bit offensive.

Convention: . We have been assigned the merchandising subcommittee. Will meet 1<sup>st</sup> Thursday every month at 8:15 at the Cokesbury UMC church. **Contact Caraline to put this on the website.**

**Old Business:**

Still need vice-chair, PR chair, H&I Chair and phone line chair positions filled. 1-year clean time requirement for Vice Chair, 2-year clean time requirement for subcommittee chair positions. We need to fill these positions ASAP.

**New Business:** None

Motion to adopt the minutes was passed.

Meeting was motioned to close and adjourned at 7:42 pm

**Attendance:**

P=Present    A=Absent    V=Voting    R=Represented by    Vac=Vacant

**Executive Body Attendance:**

Title	Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Chair	Edward 443-500-7970	P	P	P	P	P	P	P	P				
Vice Chair	Vacant	A	A	A	A	A	Vac	Vac	Vac				
Secretary	April 433-500-6273	P	P	P	P	P	P	P	P				
Treasurer	Tom G 667-444-1011	P	P	P	P	P	P	P	P				
Alt. Treasurer	Amanda 443-802-3620	P	P	P	A	P	A	P	P				

**Subcommittee Chair Attendance:**

Subcommittee	Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
RCM	Tina K. 443-760-7921	P	P	P	P	A	A	A	P				
RCM II	Mike M. 412-808-5123		P	A	A	A	A	A	P				
Phone Line	VACANT	A	A	P	A	A	Vac	Vac	Vac				
Literature	Lisa 443-423-2975	P	P	P	P	p	P	P	P				
Special Events	Aaron 443-553-4644	P	P	P	P	A	P	P	P				
H &I	VACANT But represented	P	A	P	P	P	P	P	P				
Website	Caroline <a href="mailto:admin@susqarea.org">admin@susqarea.org</a>	P	A	P	P	A	A	P	A				
PR	VACANT	A	A	A	P	P	Vac	Vac	Vac				
Policy	Bryan 443-823-9434	P	P	A	P	P	P	P	P				

## Monthly Group Attendance:

Group Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Against all Odds	V	V	V	A	V	V	V	V				
Anonymous Group	V	V	A	A	R	A	V	V				
Back to Basics	V	A	A	A	R	V	V	V				
Back to Life	R	A	R	A	A	A	A	A				
Bridging the Gap					V	V	V	A				
Came to Believe	V	V	V	V	A	V	A	V				
Changing on Faith	A	V	V	V	R	A	A	V				
Chapter 5	V	V	V	V	A	A	A	A				
Clean and Serene	V	A	V	V	V	R	V	R				
Cleaning Up	V	V	V	V	V	V	V	V				
Complete Defeat	A	A	A	V	A	A	V	A				
Cope Without Dope	V	A	A	A	A	A	A	NO	LONGER	ACTIVE		
Day by Day	A	A	A	A	R	A	A	V				
Free at Last	V	A	V	V	A	A	V	V				
Getting Clean	R	A	A	R	A	A	A	V				
Good orderly Direction	A	A	A	V	A	A	A	A				
Gratitude Group	V	V	V	V	V	V	V	V				
How it Works	V	V	V	V	V	V	V	V				
The Journey Continues	A	A	A	A	A	V	A	A				
Living Clean	A	V	A	V	V	A	A	V				
Just for Today	V	A	R	A	V	A	A	A				
Lit on Main Street	A	A	V	A	A	V	V	A				
Looking Up	V	A	A	A	R	R	V	V				
Message of Hope	V	V	A	V	V	A	A	V				
Nature of Recovery	V	V	V	V	A	V	V	V				

Group Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
NA Way we Can	A	A	A	A	A	A	V	A				
Not Just an Hour	V	A	V	V	V	V	V	V				
Nothing to Fear	V	V	V	V	A	V	V	V				
Oxford Clean and Serene	A	V	A	V	V	A	V	A				
Phoenix Rising	V	A	V	A	A	A	A	A				
Primary Purpose							V	V				
Restored to Sanity	V	V	V	A	V	R	V	V				
Serenity at 7	V	V	V	V	V	A	V	V				
Sisters of Serenity	V	A	V	V	A	V	V	A				
Spiritual Break	A	A	A	A	A	A	A	A				
Spiritual Journey	R	A	R	R	A	R	A	A				
Staying Clean	V	A	V	V	A	A	V	V				
Strength in Sisters	V	V	A	V	V	V	A	A				
Surrender to Win	V	V	V	V	V	V	V	V				
Surviving Saturday Night	A	A	V	A	V	V	V	V				
Ties that Bind	A	A	R	V	A	A	V	A				
Take a Chance	V	V	A	A	A	V	A	V				
We See the Light	A	A	R	A	V	V	V	V				
<b>Total Groups</b>	42	42	42	42	42	42	42	42				
<b>Total Attendance</b>	28	18	24	24	21	22	23	26				
<b>Voting GSRs</b>	25	18	19	22	16	18	23	25				
<b>QUORUM</b>	Y	N	Y	Y	Y	N	Y	Y				

In loving service, April

**Report Date:** Feb 14, 2019

**Completed By:** Tom G

**Revision #:** 0

(Original is Rev 0)

Income & Donations	
*Literature Sales: \$	969.05
*Group Donations: \$	302.60
Other: \$	
Other: \$	
Other: \$	
Other: \$	
Other: \$	
Other: \$	


\* - field is automatically calculated

Expenses & Bills		
Rent: \$	\$30.00	2372
<small>(\$30 monthly)</small>		<small>Check #</small>
Area: \$	10.65	2373
<small>(minutes, postage, etc)</small>		<small>Check #</small>
Literature: \$	759.49	2374
<small>(FSRCNA, restocking cost)</small>		<small>Check #</small>
Schedules: \$	70.00	2375
<small>(Wayne Maddox)</small>		<small>Check #</small>
Other: \$		<small>Check #</small>
Other: \$		<small>Check #</small>
Other: \$		<small>Check #</small>
Other: \$		<small>Check #</small>

Reconciliation			
Previous Balance: \$	2,770.04	*Remaining Balance: \$	3,171.55
<small>(The lessor of prior remaining balance or prudent reserve)</small>			
+/- Bank Adjustment: \$	5.00	*Region Donation: \$	171.55
<small>(errors, fees, etc)</small>		<small>(If the remaining balance is above prudent reserve, the region donation is for the amount of excess. If the remaining balance is less than prudent reserve, no donation is made. Donation to region may also be withheld if the GSRs vote to do so.)</small>	<small>Check #</small>
Adjusted Balance: \$	2,770.04	Prudent Reserve: \$	3,000.00
		<small>(Includes avg monthly expenses, fees for PO Box, insurance, and special events)</small>	
*Total Deposit: \$	1,271.65	*Ending Balance: \$	-
*Total Expenses: \$	870.14		

\* - field is automatically calculated



Day	City		Home Group	Literature	Donation	Total Received
1	Elkton		Against All Odds	32.85		32.85
3	Joppatowne		Anonymous Group	33.75		33.75
6	North East		Back 2 Life			
3	Bel Air		Back To Basics	28.50		28.50
2	Elkton		Bridging the Gap			
6	Havre de Grace		Came To Believe	14.65	13.60	28.25
7	Churchville		Changing On Faith	57.00		57.00
7	Edgewood		Chapter 5 Group			
7	Joppatowne		Clean And Serene - Joppa			
6	Oxford, PA		Clean And Serene - Oxford			
2	Perryville		Cleaning Up Group			
6	Bel Air		Complete Defeat			
6	Havre de Grace		Our Primary Purpose			
6	Elkton		Day By Day	20.65	50.35	71.00
4	Bel Air		Free At Last	18.70	2.90	21.60
5	Elkton		Getting Clean	46.75	3.25	50.00
4	North East		Good Orderly Direction			
1	Joppatowne		Gratitude Group	20.95		20.95
2	Bel Air		How It Works	103.85	0.15	104.00
5	Nottingham, PA		Journey Continues			
2	Elkton		Just For Today			
4	Elkton		Lit On Main St			
3	Forest Hill		Living Clean			
5	Perryville		Looking Up Group	29.40		29.40
3	Havre de Grace		Message Of Hope			
5	Fair Hill		Na Way We Can	60.15	139.85	200.00
3	Elkton		Nature Of Recovery	25.90		25.90
6	Newark, DE		Not Just An Hour	86.75		86.75
6	Bel Air		Nothing To Fear	35.00	1.00	36.00
6	Edgewood		Phoenix Rising			
5	Joppatowne		Restored To Sanity	98.25	44.75	143.00
5	Abingdon		Serenity At Seven	51.50		51.50
1	Elkton		Shot Of Hope			
2	North East		Sisters Of Serenity			
3	Elkton		Spiritual Break (Tue/Wed)			
1	North East		Spiritual Journey			
1	Bel Air		Staying Clean	39.50	6.50	46.00
2	Port Deposit		Strength In Numbers (Mon/Wed/Fri)			
1	Bel Air		Strength In Sisters			
2	Abingdon		Surrender To Win	34.25	20.00	54.25
7	Elkton		Surviving Saturday Night	105.95		105.95
3	North East		Take A Chance			
4	Aberdeen		Ties That Bind	18.25	6.75	25.00
6	Rising Sun		We See The Light	6.50	13.50	20.00
			TOTALS	969.05	302.60	1,271.65
			H&I	52.50		
			PR			

SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Policy Date: 02.14.19

Expense Report

Previous Balance: \_\_\_\_\_  
Income: \_\_\_\_\_  
Subtotal: \_\_\_\_\_  
Expenses: \_\_\_\_\_  
Total Balance: \_\_\_\_\_

Report:

WE MET ON 01.22.19 AND REVIEWED THE LITERATURE  
POLICY. SOME CHANGES WERE MADE AND SENT BACK  
TO LISA FOR HER TO REVIEW. WE DISCUSSED THE  
CHANGES THIS EVENING AND WILL SUBMIT A DRAFT  
NEXT MONTH FOR Homegroups.

ILS  
Bryan

SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: RCM Date: 2-14-19

Expense Report

Previous Balance: \_\_\_\_\_  
Income: \_\_\_\_\_  
Subtotal: \_\_\_\_\_  
Expenses: \_\_\_\_\_  
Total Balance: \_\_\_\_\_

Report:

Regional Chair will be trying to visit all area services in coming months. Asked for areas to be thinking of what they need ~~from~~ from region. Free State hosted Zonal forum in Baltimore in January. Will have more info after regional first motion to unfreeze money to donate to world, passed after being amended to donate after all regional expenses are met. Motion passed. Second motion, to donate \$1000 to convention committee, failed.

Regional final balance, \$14,717.07

Regional PR Chair has contacted me about contact information for our PR chairs. When a subcommittee chair position is open responsibilities for that committee usually falls on the Area vice chair. Who is going to be responsible for this committee.

SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Special Events Date: 2/14/19

Expense Report

Previous Balance: 1280.76  
Income: —  
Subtotal: 1280.76  
Expenses: 10.00 — Bank fee  
Total Balance: 1270.76

Report:

- Bank is in process of being changed  
to unincorporated non profit check - no fee  
if unless ledger balance drops below \$500
- all 4 new members names will  
be added
- Speaker Jane Sunday 3/17 noon-10pm.  
St Johns Howard Grace  
Bedrock Speaker Sam  
— food for sale —