

Minutes for April 11, 2109



Service Committee Meeting Minutes

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The meeting was called to order at 7:00 p.m. The Twelve Traditions, Twelve Concepts, and GSR Responsibilities were read.

There are 42 groups in the area. 23 total GSR attendance Groups with 22 voting GSRs. We do have Quorum.

New GSRs: Jeff. Thank You for your service.

There are no new home groups wishing to start a meeting.

Reports:

PR: Jeff reporting. Attended Multi-zonal Zoom meeting re: purchasing billboards. Currently too expensive. Multi-regional PR day. Approved flyer will be available next month. Date is June 8th Randallstown. 10:00am-5:30pm. Free food and parking. World will be present, folks from NC will also be at the gathering. NEFA event this Sat at Cedar Lanes. Currently have 4 people on the committee. Theme: "We all are PR". 4 Facilities contacted, will continue to reach out to the various drop points to ensure they still want literature.

Phone Line: Chair position is open. Susquehanna has 15 people on phonenumber - goal is 20. 6-month clean time requirement.

Literature: Lisa Reporting. Sold \$1,161.90 - donations to H&I \$0 - donation to Area \$565.95 - Restock fee \$1,084.78 - schedules \$70 - order forms \$0. Let home groups know that a Literature chair will be needed come June, and Lisa is willing to train the new contact. We need somebody to step up to keep our inventory here in the Area. Otherwise will have to get the literature from the Service Center.

Special Events: Aaron reporting. Opening balance = \$1,167.28 , \$213 deposit, paid \$276.91 , Final balance = \$1,103.37. Bedrock Speaker Jam on St. Patrick's Day. Turned out to be awesome. Bring to home group: need dedicated people to show up for Special Events to put events on and clean up afterwards as well as serve on the committee. Having trouble locking down a softball field this year. Elkton parks and rec and Aberdeen will be approached. More will be revealed. Looking for a date for the Annual Picnic at Susquehanna State Park.

- Treasurer: Tomas Giambalvo - 10/6/1970, 667-444-1011

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- Vice Treasurer: Amanda Bassett - 9/8/1980, 443-802-3620
- Special Events Chair: Aaron Wright - 3/24/1972, 443-553-4644
- Special Events Treasurer: Erin Woodie - 5/5/1982, 443-993-7038

H & I: Selena reporting. See report. Purchased literature. All commitments made except 1 at Harbor Grace. CCDC has no panel leaders or coordinators yet. Working on it. Union Hospital Behavioral Ward wants meetings brought in. Open commitments:

VA: 3rd Wednesday,

RCA: 2nd Wednesday and 5th Monday,

HCDC: 4th Sunday.

Treasurer: Verbal report by Tom. \$1,398.10 deposits, \$1,194.53 expenses, Previous balance was \$3,000. Current balance is \$3,000. We are currently over prudent reserve \$203.57 which will be going to Region. For further details please see the attached report.

RCM: Tina reporting. Regional meets this Saturday so there is nothing to report at this time.

Open Regional positions: Policy Facilitator, Treasurer, Alternate Treasurer.

Web site: Caraline reporting. Website adjusted as new items come on and go off.

Vice Chair: Vacant

Policy: Bryan reporting. Met at Freedom church in Hickory. Roberts Rules of Order were discussed. We follow the Guide to Local Service. Discussed tabling the motion. Removing from the table: "I move to remove the table" to bring it back to the floor. Chart on p. 111 gives a good visual of how this works. In regard to the motion for the Convention: Length of time for donation, how long until they get "on their feet". Will need a housecleaning item to remove phonline monthly expense since it is now covered on a regional level. RCM/RCM2 traveling to MARLCNA was discussed. Paying for more zonal forums now as well. Please see the attached report for more information. Next meeting is 4/26 @ 6pm.

Approval of last month's minutes: March's minutes were approved

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Sharing Session: What specifically does Region do for the Susquehanna area? What are the benefits to donating to the Region? Phoneline is supported at the Regional level, Region does for the Areas as Area does for the groups. Our delegates to the World Service Conference comes from the Region.

What is the policy on how they can contribute money to the Area (straight to the Area vs. Special Events subcommittee, etc.)? Home groups can contribute to whoever they wish to donate to. The Group is the highest level and is in control of how they donate their money. SE policy needs to be reviewed given the latest changes with their account and consequences regarding the minimum and maximum values within the account. Look up "fund flow" on the NA website for more information.

Have flyers from Toronto and Southern California from World if you're interested in the events.

Living Clean meeting is now at Cokesbury UMC Tuesday @ 7pm.

Old Business: Still need vice-chair and phone line chair positions filled. 1-year clean time requirement for Vice Chair, 2-year clean time requirement for subcommittee chair positions. We need to fill these positions ASAP.

Motion to remove the motion below from the table has been made, seconded, and passed.

Motion 2: Maker: Gratitude Group, Staying Clean

Motion: Half of Regional Donation to go to FSRCNA ~~until the Convention Board gets on its feet.~~ until November 29th, 2019 (date of the convention).

Intent: to facilitate FSRCNA.

Financial Impact: Half of regional donation each month, technically \$0

Date: 3/14/19 Tabled until:

Policy motion? No

Motion: passes

Amendment: change from "until the board gets on its feet" to "until November 29th, 2019 (date of the convention)

Amendment passes

New Business: None

Meeting was motioned to close and adjourned at 8:26 pm

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Attendance:

P=Present A=Absent V=Voting R=Represented by Vac=Vacant

Executive Body Attendance:

Title	Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Chair	Edward 443-500-7970	P	P	P	P	P	P	P	P	P	P		
Vice Chair	Vacant	A	A	A	A	A	Vac	Vac	Vac	Vac	Vac		
Secretary	April 433-500-6273	P	P	P	P	P	P	P	P	P	P		
Treasurer	Tom G 667-444-1011	P	P	P	P	P	P	P	P	P	P		
Alt. Treasurer	Amanda 443-802-3620	P	P	P	A	P	A	P	P	P	P		

Subcommittee Chair Attendance:

Subcommittee	Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
RCM	Tina K. 443-760-7921	P	P	P	P	A	A	A	P	P	P		
RCM II	Mike M. 412-808-5123		P	A	A	A	A	A	P	P	P		
Phone Line	VACANT	A	A	P	A	A	Vac	Vac	Vac	Vac	Vac		
Literature	Lisa 443-423-2975	P	P	P	P	p	P	P	P	P	P		
Special Events	Aaron 443-553-4644	P	P	P	P	A	P	P	P	P	P		
H & I	Selena G. 443-257-6536	P	A	P	P	P	P	P	P		P		
Website	Caroline admin@susqarea.org	P	A	P	P	A	A	P	A	P	P		
PR	Jeff B. 443-617-0699	A	A	A	P	P	Vac	Vac	Vac	Vac	P		
Policy	Bryan 443-823-9434	P	P	A	P	P	P	P	P	P	p		

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Monthly Group Attendance:

Group Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Against all Odds	V	V	V	A	V	V	V	V	V	V		
Anonymous Group	V	V	A	A	R	A	V	V	V	V		
Back to Basics	V	A	A	A	R	V	V	V	V	V		
Back to Life	R	A	R	A	A	A	A	A	V	A		
Bridging the Gap					V	V	V	A	V	V		
Came to Believe	V	V	V	V	A	V	A	V	A	A		
Changing on Faith	A	V	V	V	R	A	A	V	A	V		
Chapter 5	V	V	V	V	A	A	A	A	A	A		
Clean and Serene	V	A	V	V	V	R	V	R	R	V		
Cleaning Up	V	V	V	V	V	V	V	V	V	V		
Complete Defeat	A	A	A	V	A	A	V	A	V	A		
Day by Day	A	A	A	A	R	A	A	V	R	R		
Free at Last	V	A	V	V	A	A	V	V	V	V		
Getting Clean	R	A	A	R	A	A	A	V	V	V		
Good orderly Direction	A	A	A	V	A	A	A	A	A	A		
Gratitude Group	V	V	V	V	V	V	V	V	V	V		
How it Works	V	V	V	V	V	V	V	V	A	V		
The Journey Continues	A	A	A	A	A	V	A	A	V	V		
Living Clean	A	V	A	V	V	A	A	V	A	A		
Just for Today	V	A	R	A	V	A	A	A	A	A		
Lit on Main Street	A	A	V	A	A	V	V	A	V	A		
Looking Up	V	A	A	A	R	R	V	V	V	V		
Message of Hope	V	V	A	V	V	A	A	V	V	A		
Nature of Recovery	V	V	V	V	A	V	V	V	A	V		
NA Way we Can	A	A	A	A	A	A	V	A	A	A		

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Group Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Not Just an Hour	V	A	V	V	V	V	V	V	V	V		
Nothing to Fear	V	V	V	V	A	V	V	V	V	A		
Oxford Clean and Serene	A	V	A	V	V	A	V	A	V	V		
Phoenix Rising	V	A	V	A	A	A	A	A	A	R		
Primary Purpose							V	V	A	A		
Restored to Sanity	V	V	V	A	V	R	V	V	V	V		
Serenity at 7	V	V	V	V	V	A	V	V	A	A		
Sisters of Serenity	V	A	V	V	A	V	V	A	V	V		
Spiritual Break	A	A	A	A	A	A	A	A	A	A		
Spiritual Journey	R	A	R	R	A	R	A	A	A	A		
Staying Clean	V	A	V	V	A	A	V	V	V	V		
Strength in Sisters	V	V	A	V	V	V	A	A	V	A		
Surrender to Win	V	V	V	V	V	V	V	V	V	V		
Surviving Saturday Night	A	A	V	A	V	V	V	V	V	V		
Ties that Bind	A	A	R	V	A	A	V	A	V	A		
Take a Chance	V	V	A	A	A	V	A	V	R	A		
We See the Light	A	A	R	A	V	V	V	V	V	V		
Total Groups	42	42	42	42	42	42	42	42	42	42		
Total Attendance	28	18	24	24	21	22	23	26	27	24		
Voting GSRs	25	18	19	22	16	18	23	25	25	22		
QUORUM	Y	N	Y	Y	Y	N	Y	Y	Y	Y		

In loving service,

April

Report Date: Apr 11, 2019

Completed By: Tom G

Revision #: 0

(Original is Rev 0)


Income & Donations	
*Literature Sales: \$	886.25
*Group Donations: \$	511.85
Other: \$	
Other: \$	
Other: \$	
Other: \$	
Other: \$	
Other: \$	

* - field is automatically calculated

Expenses & Bills		
Rent: \$	30.00	2382
<small>(\$30 monthly)</small>		<small>Check #</small>
Area: \$	9.80	2383
<small>(minutes, postage, etc)</small>		<small>Check #</small>
Literature: \$	1,084.73	2384
<small>(FSRCNA, restocking cost)</small>		<small>Check #</small>
Schedules: \$	70.00	2385
<small>(Wayne Maddox)</small>		<small>Check #</small>
Other: \$		<small>Check #</small>
Other: \$		<small>Check #</small>
Other: \$		<small>Check #</small>
Other: \$		<small>Check #</small>

Reconciliation			
Previous Balance: \$	3,000.00	*Remaining Balance: \$	3,203.57
<small>(The lessor of prior remaining balance or prudent reserve)</small>			
+/- Bank Adjustment: \$		*Region Donation: \$	203.57 2386/2387
<small>(errors, fees, etc)</small>		<small>(If the remaining balance is above prudent reserve, the region donation is for the amount of excess. If the remaining balance is less than prudent reserve, no donation is made. Donation to region may also be withheld if the GSRs vote to do so.)</small>	<small>Check #</small>
Adjusted Balance: \$	3,000.00	Prudent Reserve: \$	3,000.00
		<small>(Includes avg monthly expenses, fees for PO Box, Insurance, and special events)</small>	
*Total Deposit: \$	1,398.10	*Ending Balance: \$	-
*Total Expenses: \$	1,194.53		

* - field is automatically calculated

Day	City		Home Group	Literature	Donation	Total Received
1	Elkton		Against All Odds			
3	Joppatowne		Anonymous Group	53.75	0.25	54.00
3	Bel Air		Back To Basics	17.00		17.00
6	North East		Back to Life			
2	Elkton		Bridging the Gap	103.00		103.00
6	Havre de Grace		Came To Believe			
7	Churchville		Changing On Faith	53.75	50.70	104.45
7	Edgewood		Chapter 5 Group			
7	Joppatowne		Clean And Serene - Joppa	38.50	40.50	79.00
6	Oxford, PA		Clean And Serene - Oxford	7.50	25.50	33.00
2	Perryville		Cleaning Up Group	81.10		81.10
6	Bel Air		Complete Defeat			
6	Elkton		Day By Day	16.75	10.00	26.75
4	Bel Air		Free At Last	13.75	18.25	32.00
5	Elkton		Getting Clean	38.75	0.25	39.00
4	North East		Good Orderly Direction			
1	Joppatowne		Gratitude Group	22.85	17.15	40.00
2	Bel Air		How It Works	63.80	81.20	145.00
5	Nottingham, PA		Journey Continues		70.00	70.00
2	Elkton		Just For Today			
3	Forest Hill		Living Clean			
5	Perryville		Looking Up Group			
3	Havre de Grace		Message Of Hope			
5	Fair Hill		Na Way We Can			
3	Elkton		Nature Of Recovery	82.80	5.00	87.80
6	Newark, DE		Not Just An Hour	4.45		4.45
6	Bel Air		Nothing To Fear			
3	Havre de Grace		Our Primary Purpose			
6	Edgewood		Phoenix Rising	69.60	40.00	109.60
5	Joppatowne		Restored To Sanity	38.75	45.25	84.00
4	Elkton		Searching for Serenity			
5	Abingdon		Serenity At Seven			
1	Elkton		Shot Of Hope			
2	North East		Sisters Of Serenity	56.50		56.50
3	Elkton		Spiritual Break	24.50	85.50	110.00
1	North East		Spiritual Journey			
1	Bel Air		Staying Clean	27.00	2.00	29.00
1	Bel Air		Strength In Sisters	7.50		7.50
2	Abingdon		Surrender To Win		20.00	20.00
7	Elkton		Surviving Saturday Night	48.95		48.95
3	North East		Take A Chance			
4	Aberdeen		Ties That Bind			
6	Rising Sun		We See The Light	15.70	0.30	16.00
			TOTALS	886.25	511.85	1,398.10
			H&I	115.50		
			PR			

H & I Subcommittee Report 4-11-19

- 7 in attendance
- spent \$115.50 on literature
- Coordinators Report:
 - all commitments made except 2nd Monday at Harbor of Grace
- Update on CCDC
 - we basically do not have a current commitment
 - the coordinator and 2 panel leaders voted in do not have security clearance / PNEA.
 - I have left several messages with the jail POCs
- Union Hospital Behavioral ward would like us to bring meetings in. I plan to meet with them and see if we can meet their needs. We will discuss this again next month.
- Open commitments for panel leaders:
 - VA 3rd Wed
 - RCA 2nd Wed, 5th Mon
 - HCDC 4th Sun
- We did not elect any new officers tonight. Last month we elected Gary as H + I Literature Coordinator and Stephanie as Vice Chair. We are still seeking a Secretary.

Thanks,
Salwa G.

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Policy Date: 04.11.2019

Expense Report

Previous Balance: 0

Income: _____

Subtotal: _____

Expenses: _____

Total Balance: 0

Report: The Policy Subcommittee met on 03.22.2019 at the Freedom Church in Hickory. For now, we all agreed to move the subcommittee meeting to 6pm on the 4th Friday of the month. The location will remain the same.

We discussed the following:

1. **Roberts Rules of Order and the process of tabling motions. We found that the area policy states the following: "Robert's Rules of Order" adopted by the SASC, provides the basis for procedure that is not otherwise detailed in these guidelines. (A Guide to Local Service pgs. 107 – 114)". We agreed that the proper flow would be the area policy, a guide to local service, then Roberts Rules of Order. Please see the "Guide to Local Services" page 106 and 107, Items 3 and 4 which describe tabling a motion.**

There is a chart in the back on page 111 that is helpful to understand how to proceed once a motion to table has been made.

2. The tabled motion: "Half of Regional donation go to FRCNA until convention board gets on its feet." The following suggestions were made:

- Include parameters for the length of time we are making a donation.
- Establish a criteria for determining "on its feet"
- The second concept which states: "The final responsibility and authority for NA services rests with the NA groups". Please read the entire concept.
- The ninth concept which states: "All elements of our service structure have the responsibility to carefully consider all viewpoints in their decision-making process." Please read the entire concept.
- The eleventh concept which states: "NA funds are to be used to further our primary purpose, and must be managed responsibly."
- What impact would ½ of all the areas donations to the convention have on the Region itself?

3. We discussed the budget and various items identified:

- It was brought up that we are no longer making a phonline donation. If so, we can remove that item from our policy.
- What about the phone line training materials?
- We need to establish the RCM expenses. As of now we have the travel reimbursement in the policy. The only item that is unclear is related to MARLCNA. The policy states: "The RCM will be reimbursed for attending

MARLCNA annually; travel expenses, entrance fees, and lodging for one night." This leads to question the expenses of the RCMII as well as expenses to the zonal forums that have evolved.

Our next meeting will be held on 04.26.2019 at 6pm. We included reviewing the PR Guidelines on our Agenda.

In loving service: _____ Bryan S _____

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Special Events Date: 4/11/19

Expense Report

Previous Balance:	<u>1167.28</u>	
Income:	<u>213.00</u>	- Deposit
Subtotal:	<u>1380.28</u>	
Expenses:	<u>276.91</u>	
Total Balance:	<u>1103.37</u>	

Report:

* Had Bedrock Speaker Sam - Turned out great - Great Speakers.

* Special Events need dedicated Volunteers in order to hold Events.

* Will be working on reserving a date for Annual Picnic in Aug before next Area.

* working on reserving ~~7~~ softball fields for softball + ~~memorials~~

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Website Date: 4/11/19

Expense Report

Previous Balance: _____
Income: _____
Subtotal: _____
Expenses: _____
Total Balance: _____

Report:

made updates as needed

