

Minutes for August 8, 2109



**Service Committee Meeting Minutes**

**August 8, 2109**

## Minutes for August 8, 2109

The meeting was called to order at 7:00 p.m. The Twelve Traditions, Twelve Concepts, and GSR Responsibilities were read.

There are 42 groups in the area. There are total GSR's in attendance with voting GSRs. We do have Quorum.

New GSRs: Jeff. Thank You for your service.

There are no new home groups wishing to start a meeting.

### **Reports:**

**PR:** Dillion reporting. Met a couple weeks ago, went thru literature. Has all facilities receiving lit. Looking for meetings at a few. Coordinated with Selena. Wrote policy, has to review with policy group. Over 60 percent meeting drops.

**Phone Line:** No report. Tina will attend regional this weekend.

**Literature:** Reporting. Sold \$776.85 - \$0 donations to H&I & PR -\$449.75 donation to Area -\$723.94 Restock fee - schedules \$0 - order forms \$0.

**Special Events:** Aaron reporting.

Balance: \$1336.79

Income: \$277.00

Expenses: \$171.90

Total Balance: \$1,441.89

Motion to put into policy regarding money collected. Policy written 1972; #16 se will keep budget of \$500 has been updated. Budget now no less than \$600. Everything over \$3000 goes back to area. See revised policy. Working on the accountability statement. Picnic is at Pavilion B. Bring side dish and or dessert. Softball will be the Saturday following the picnic. Will be the last game of the season. Another. Hike and scavenger hunt are being arranged for Fall. Looking to form a bowling league.

- Treasurer: Tomas Giambalvo - 10/6/1970, 667-444-1011
- Vice Treasurer: Amanda Bassett - 9/8/1980, 443-802-3620
- Special Events Chair: Aaron Wright - 3/24/1972, 443-553-4644
- Special Events Treasurer: Erin Woodie - 5/5/1982, 443-993-7038

## Minutes for August 8, 2109

**H & I:** Selena reporting. Spent \$130 on literature. See report for missed commitments (3). Have a coordinator for RCA. Want an H&I learning day. Working with previous chair. No date for class at CCDC. Passing a list looking for people who are willing to speak at commitments (not jails). See report.

Open commitments:

RCA: 1<sup>st</sup> Wed, 2<sup>nd</sup> Mon, 2<sup>nd</sup> Wed,

HCDC: 2<sup>nd</sup> week: panel leader and coordinator. (women's)

**Treasurer:** Tom reporting. \$1,103.85deposits, \$776.84expenses, Previous balance was \$2,657.22. Current balance is \$2984.23. We are currently under prudent reserve \$0 which will be going to Region. For further details please see the attached report. Established new account for SASC. Transferred remaining balance into new checking account. 2 outstanding checks to clear before account can be officially closed. Have online access to this new account. Can be linked to the SE account as well.

**RCM:** Mike reporting. Region is this Saturday. Passed out report to GSR's. Gave down candidates to be voted in this Saturday. See report.

**Web site:** Caraline reporting. Made updates as requested.

**Vice Chair:**

**Policy:** Edward reporting. 5 text 3 times a year to go to H&I. Met July 26<sup>th</sup>. Talked about Ad hoc committee, put together goals and other requirements. Copy will be included in the minutes. GSR's look online at our draft policies for review. Will be voted on next month. Phonline policy is about 3 lines long. Contacted the last phone line chair to get the updated policy. Will continue to look into this situation.

**Ad-Hoc:** Eric reporting. Won't be able to fulfill this commitment at this time. Will be addressed during new business.

**Approval of last month's minutes:** July's minutes were approved

**Sharing Session:** Living Clean group on Tuesday at Cokesbury church needs support.

## Minutes for August 8, 2109

**Old Business:** \$1000 donation to go back to the Area for discussion. General consensus is that \$1000 is too low of a number as a minimum. Direct RCM to vote no on \$1000 but vote yes on a more reasonable number. Ceiling of \$2500 has been offered and voted on - passed.

Motion:

Mechanism to donate money directly from a group to special events. Motion tabled until next meeting. Motion was withdrawn.

### **New Business:**

Changes to SE policy: Changes in the preceding minutes. #16: what happens if the budget drop below \$600? Trying to keep budget around \$1000. Need to keep a minimum of at least \$500 to prevent paying a monthly administrative fee. Wording does not reflect this intent. Will review next month. Motion to table and seconded. Voted to table to next month. #19 passes as written.

Ad-Hoc: Area service training day. Need a chair for the ad-hoc.

Selena volunteered to chair the committee with help from others within the room. No objection to the direction of the ad-hoc committee charge. Will pass around a paper looking for support.

Meeting was motioned to close and adjourned at 8:03pm

## Minutes for August 8, 2109

### Attendance:

P=Present    A=Absent    V=Voting    R=Represented by    Vac=Vacant

### Executive Body Attendance:

Title	Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Chair	Bryan 443-823-9434	P	P	P	P	P	P	P	P	P	P	P	P
Vice Chair	Tina K. 443-760-7921	Vac	A	A	A	A	Vac	Vac	Vac	Vac	Vac	Vac	Vac
Secretary	April 433-500-6273	P	P	P	P	P	P	P	P	P	P	P	P
Treasurer	Tom G 667-444-1011	P	P	P	P	P	P	P	P	P	P	P	P
Alt. Treasurer	Amanda 443-802-3620	P	P	P	A	P	A	P	P	P	P	P	P

### Subcommittee Chair Attendance:

Subcommittee	Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
RCM	Mike M. 412-808-5123	P	P	P	P	A	A	A	P	P	P	P	P
RCM II	Chris F.	P	P	A	A	A	A	A	P	P	P	P	P
Phone Line		A	A	P	A	A	Vac	Vac	Vac	Vac	Vac	Vac	A
Literature	Christina H.	A	P	P	P	p	P	P	P	P	P	P	P
Special Events	Aaron 443-553-4644	P	P	P	P	A	P	P	P	P	P	P	P
H&I	Selena G. 443-257-6536	P	A	P	P	P	P	P	P		P	P	P
Website	Caroline <a href="mailto:admin@susgarea.org">admin@susgarea.org</a>	P	A	P	P	A	A	P	A	P	P	A	A
PR	Dillon	P	A	A	P	P	Vac	Vac	Vac	Vac	P	P	P
Policy	Edward 443-500-7970	P	P	A	P	P	P	P	P	P	p	P	P

## Minutes for August 8, 2109

### Monthly Group Attendance:

Group Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Against all Odds	V		V	A	V	V	V	V	V	V	V	V
Anonymous Group	V		A	A	R	A	V	V	V	V	V	V
Back to Basics	V		A	A	R	V	V	V	V	V	V	V
Back to Life	A		R	A	A	A	A	A	V	A	A	A
Bridging the Gap	A				V	V	V	A	V	V	V	R
Came to Believe	A		V	V	A	V	A	V	A	A	V	V
Changing on Faith	V		V	V	R	A	A	V	A	V	V	V
Chapter 5	V		V	V	A	A	A	A	A	A	V	A
Clean and Serene	A		V	V	V	R	V	R	R	V	R	V
Cleaning Up	V		V	V	V	V	V	V	V	V	V	V
Complete Defeat	V		A	V	A	A	V	A	V	A	V	V
Day by Day	R		A	A	R	A	A	V	R	R	A	A
Free at Last	V		V	V	A	A	V	V	V	V	V	V
Getting Clean	A		A	R	A	A	A	V	V	V	V	A
Good orderly Direction	R		A	V	A	A	A	A	A	A	V	R
Gratitude Group	V		V	V	V	V	V	V	V	V	V	V
How it Works	V		V	V	V	V	V	V	A	V	V	V
The Journey Continues	V		A	A	A	V	A	A	V	V	V	V
Living Clean	A		A	V	V	A	A	V	A	A	A	A
Just for Today	A		R	A	V	A	A	A	A	A	V	V
Searching for Serenity	V		V	A	A	V	V	A	V	A	A	A
Looking Up	A		A	A	R	R	V	V	V	V	A	A
Message of Hope	V		A	V	V	A	A	V	V	A	V	A
Nature of Recovery	A		V	V	A	V	V	V	A	V	A	V
NA Way we Can	A		A	A	A	A	V	A	A	A	A	A

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Group Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Not Just an Hour	V		V	V	V	V	V	V	V	V	V	V
Nothing to Fear	A		V	V	A	V	V	V	V	A	A	V
Oxford Clean and Serene	A		A	V	V	A	V	A	V	V	V	V
Phoenix Rising	A		V	A	A	A	A	A	A	R	A	A
Primary Purpose	V						V	V	A	A	V	V
Restored to Sanity	V		V	A	V	R	V	V	V	V	V	V
Serenity at 7	A		V	V	V	A	V	V	A	A	V	V
Sisters of Serenity	V		V	V	A	V	V	A	V	V	A	V
Spiritual Break	R		A	A	A	A	A	A	A	A	A	A
Spiritual Journey	A		R	R	A	R	A	A	A	A	A	R
Staying Clean	A		V	V	A	A	V	V	V	V	V	V
Strength in Sisters	A		A	V	V	V	A	A	V	A	A	A
Surrender to Win	V		V	V	V	V	V	V	V	V	V	V
Surviving Saturday Night	V		V	A	V	V	V	V	V	V	A	R
Ties that Bind	V		R	V	A	A	V	A	V	A	R	V
Take a Chance	V		A	A	A	V	A	V	R	A	V	V
We See the Light	V		R	A	V	V	V	V	V	V	V	R
<b>Total Groups</b>	42	<b>42</b>	42	42	42	42	42	42	42	42	42	42
<b>Total Attendance</b>	25		24	24	21	22	23	26	27	24	27	30
<b>Voting GSRs</b>	22		19	22	16	18	23	25	25	22	25	25
<b>QUORUM</b>	Y		Y	Y	Y	N	Y	Y	Y	Y	Y	Y

In loving service,

April

## Treasurer's Report - August 8, 2019

On July 19th, I went to M&T Bank to establish the new account for Susquehanna ASC. An initial deposit of \$25 was made from the old account into the new account. On August 2nd, I returned to the bank and verified all but 2 checks cleared. Therefore, I transferred the remaining balance, except the exact amount needed to cover the outstanding checks, which was \$2,632.22. That brought the new account balance to \$2,657.22, which was the ending balance from July's ASC meeting.

The online account was established. I spoke with Special Events chair, Aaron W., and got their account number so I can link it to the main account. The intent is to now create logins for the vice treasurer, SE chair, and SE treasurer. The vice treasurer will share the Area treasurer chair oversight capability of both accounts, while the SE chair and treasurer will have access only to the SE account.

In loving service,  
Tom G.



**Report Date:** Aug 8, 2019

**Completed By:** Tom G

**Revision #:** 0  
(Original is Rev 0)


Income & Donations	
*Literature Sales: \$	741.30
*Group Donations: \$	362.55
Other: \$	
Other: \$	
Other: \$	
Other: \$	
Other: \$	
Other: \$	

Expenses & Bills		
Rent: \$	\$30.00	1002
<small>(\$30 monthly)</small>		<small>Check #</small>
Area: \$	22.90	1003
<small>(minutes, postage, etc)</small>		<small>Check #</small>
Literature: \$	723.94	1001
<small>(FSRCNA, restocking cost)</small>		<small>Check #</small>
Schedules: \$		
<small>(Wayne Maddox)</small>		<small>Check #</small>
Other: \$		<small>Check #</small>
Other: \$		<small>Check #</small>
Other: \$		<small>Check #</small>
Other: \$		<small>Check #</small>

\* - field is automatically calculated

Reconciliation	
Previous Balance: \$	2,657.22
<small>(The lessor of prior remaining balance or prudent reserve)</small>	
+/- Bank Adjustment: \$	
<small>(errors, fees, etc)</small>	
Adjusted Balance: \$	2,657.22
*Total Deposit: \$	1,103.85
*Total Expenses: \$	776.84
*Remaining Balance: \$	2,984.23
*Region Donation: \$	
<small>(If the remaining balance is above prudent reserve, the region donation is for the amount of excess. If the remaining balance is less than prudent reserve, no donation is made. Donation to region may also be withheld if the GSRs vote to do so.)</small>	<small>Check #</small>
Prudent Reserve: \$	3,000.00
<small>(Includes avg monthly expenses, fees for PO Box, insurance, and special events)</small>	
*Ending Balance: \$	(15.77)

\* - field is automatically calculated

	Home Group	Literature	Donation	Total Received
	Against All Odds	3.75		3.75
	Anonymous Group			
	Back To Basics	10.25		10.25
	Back to Life			
	Bridging the Gap			
	Came To Believe	21.40	18.60	40.00
	Changing On Faith	10.80	38.00	48.80
	Chapter 5 Group			
	Clean And Serene - Joppa			
	Clean And Serene - Oxford		46.00	46.00
	Cleaning Up Group	6.50	18.50	25.00
	Complete Defeat			
	Day By Day			
	Free At Last	51.25	23.75	75.00
	Getting Clean			
	Good Orderly Direction			
	Gratitude Group	17.55	5.45	23.00
	How It Works	44.50		44.50
	Journey Continues			
	Just For Today			
	Living Clean	24.75		24.75
	Looking Up Group	55.95		55.95
	Message Of Hope			
	Na Way We Can			
	Nature Of Recovery			
	Not Just An Hour		25.00	25.00
	Nothing To Fear	62.05	0.95	63.00
	Our Primary Purpose			
	Phoenix Rising			
	Restored To Sanity	78.75	51.25	130.00
	Searching for Serenity	52.65		52.65
	Serenity At Seven	40.75	60.00	100.75
	Shot Of Hope			
	Sisters Of Serenity	76.20	11.80	88.00
	Spiritual Break			
	Spiritual Journey			
	Staying Clean	11.75	8.25	20.00
	Strength In Sisters	27.00	30.00	57.00
	Surrender To Win	25.25	25.00	50.25
	Surviving Saturday Night	120.20		120.20
	Take A Chance			
	Ties That Bind			
	We See The Light			
	TOTALS	741.30	362.55	1,103.85
	H&I	130.00		
	PR	125.00		

## **Susquehanna Area Narcotics Anonymous**

### **RCM Report**

**Thursday August 8, 2019**

Tina (RCM) and I attended the Regional Off Month on July 13 at the service center in Baltimore.

We affirmed 5 more members to the FSRCNA board including Alt Treasurer Wayne B, and board members Rob M, Jaime K, Carlos H, and Francis C.

The convention board is now filled.

A discussion was brought up by Baltimore Area about having a Regional Learning Day.

We began nominations for Regional Positions and elections will be this month.

Regional Chair- 5 years clean, 1 year regional experience

Current Nominee- Larry A

Vice Chair- 5 years clean, 1 year regional experience

Current nominee- Tina K

Treasurer- 5 years clean, 1 year regional experience

Current Nominee- April H

Alt Treasurer- 4 years clean, 1 year regional experience

Secretary- 2 years clean, 1 year regional experience

Current nominee- Kelly B

Alt Secretary- 1 year clean

Policy Facilitator- 4 years clean, 1 year regional experience

Current nominee- Kia B

Subcommittee Chairs- 4 years clean, 1 year of subcommittee experience

The next Region will be held on August 10, 2019. Subcommittees meet at 10 and Region begins at 11:30.

Remember **ALL** subcommittee chairs are to attend Region every other month.

Thank you for allowing me to serve

Mike M

## Ad hoc committee for the Susquehanna Area Service Training Day

### **Committee's purpose:**

To coordinate with H&I, Special Events, Phone Line, PR and Literature sub-committee chairs to hold a Area Wide Training day to help encourage people to join in and be of service in the Area.

### **Budget:**

Phone Line's policy includes two learning days per year, with funds to cover rent, refreshments and training materials. Work with phone line to use those funds for this. Tentative budget submitted to SASC at least 60 days before event.

### **Goals:**

- 1) Hold a Area Wide Service Training Day before Spring 2020
- 2) Get involvement of as many sub-committees as possible
- 3) Report back to SASC about feasibility of this becoming a yearly event using feedback from participants and sub-committee chairs.

SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Special Events Date: 7/11/19

Expense Report

Previous Balance: 1336.79  
Income: 277.00  $\rightarrow$  \$ 50 donation HG - message of hope  
\$ 200 donation HG - cleaning up group  
\$ 27 softball donations  
Subtotal: \_\_\_\_\_  
Expenses: 171.90  $\rightarrow$  Softball Picnic  
Total Balance: 1,441.89

Report:

- \* Softball kicked off on 6/13 Picnic next game is Sat 7/13 10-11 Immac Conception field in Elkton -
- \* Hike was on 6/23 went well \$20
- \* Spiritual Breakfast on 7/13 9-11:30 Ches Grill - Bud P for tickets
- \* Susq Area Picnic Sat Aug 24
- \* Policy re-written & Attached

SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Special Events Date: 8/8/19

Expense Report

Previous Balance: 1441.89  
Income: \_\_\_\_\_  
Subtotal: 15.88 - ice/water/softball  
Expenses: 15.88 - ice/water/softball  
Total Balance: ~~1426.01~~  
1407.13

Report:

+ Softball going great - Good turnout  
next game 8/10 Immaculate Concept  
10 am field

+ Susquehanna Area Picnic Aug 24  
Bring Dish

No softball on the 24<sup>th</sup> last game  
w/ BBA on the 31<sup>st</sup>



SUSQUEHANNA AREA  
SUBCOMMITTEE REPORT FORM



Subcommittee: H&I Date: 8-8-19 Page# 1 of 1

- We spent \$130 on literature
- Coordinator's Report
  - RCA 2nd Monday, HCDC 2nd Sunday, VA mtg missed
- Open commitments:
  - RCA 1st Wed, ~~2nd Monday~~, 2nd Wed
  - HCDC 2nd Sunday Womens Lock-up
- We elected Jimmy as coordinator for RCA and look forward to him strengthening our relationship there.
- A methadone clinic in Elkton reached out to get an NA meeting there. I let them know it was against our guidelines to do this as we are a program of complete abstinence. I pointed them towards other resources.
- Union Hospital asked again if we could bring a meeting to the 4th floor unit. Our subcommittee agreed that we cannot start a new commitment when we cannot fulfill our existing ones.
- We would like to have an H+I learning day to focus on rallying support for our jails. We are excited to work with Eric and other subcommittee chairs to put together this event!
- The 2nd Sunday at Whitsitt was dropped due to a no call / no show speaker. I am going to reach out to POC.
- I continue to <sup>submit</sup> ~~more~~ clearance applications to CCDC and have no PREA date or cleared applications yet.
- I would also like to inquire about Basic Texts being donated to HCDC. (10 PLEASE)
- I am passing around this list of people who are willing to speak at our institutions. Panel Leaders will contact you. This does not include the jail.