

Minutes for December 12, 2019



**Service Committee Meeting Minutes**

**December 12, 2019**

## Minutes for December 12, 2019

The meeting was called to order at 7:00 p.m. The Twelve Traditions, Twelve Concepts, and GSR Responsibilities were read.

There are 44 groups in the area. There are 24 total GSR's in attendance with 22 voting GSRs. We do have Quorum.

New GSRs: . Thank You for your service.

There are no new home groups wishing to start a meeting.

### **Reports:**

**PR:** Dylan reported. 2 people dedicated to outreach for meetings who haven't been attending Area. Has list. Went to 2 already. Drops going well. Phoenix recovery house reached out for different pamphlets. Working on orders based on last month's meeting minutes. Went over ideas for service learning day. Looking to form an ad hoc committee. Looking for more ideas.

**Phone Line:** Vacant. Mike M. reporting. On phonenumber list from Phonenumber chair. Open shifts: . Tues 11-7:30Thurs 5:0-8pm 11pm-7:30am Fri 11pm-7:30am Sat 1pm-5pm. Stats: Oct: 12% missed call rate. 2 year clean time requirement. 6 months to take a shift. See report.

**Literature:** Mandy Reporting. \$1,526.85 sales -\$(149.80+533.82) Donated to Area - \$1,470.01 restock-\$70 schedules. Updates to the schedules made.

**Special Events:** Bud Reporting. See report. Given newcomer tickets out for Feb dance. Sales going good. Paid St. John's for xmas marathon meeting. Going shopping for xmas food. Still have slots open for marathon meeting. Please sign up. Noon slot, 3-8am slots. Need volunteers for setting and cleaning up. 5pm xmas night, 6pm xmas day. Feb 8 dinner dance tix \$30. 3/21/20 St. John's spiritual breakfast. More will be revealed. We will be cooking for this one.

- Treasurer: Tomas Giambalvo - 10/6/1970, 667-444-1011
- Vice Treasurer: Amanda Bassett - 9/8/1980, 443-802-3620
- Special Events Chair: James Pilcher - 6/9/1962, 443-322-7607
- Special Events Treasurer:

## Minutes for December 12, 2019

**H & I:** Joe reporting. Missed 1 of 59 commitments. Filled 2 vacancies (VA). Need more females to volunteer. Harbor Grace had a 12-month commitment satisfied. Thank you Rob. Problems getting into Cecil Co. Corrections. Have an interested counselor now. Will follow up. Gave 2 basic texts to VA. Will provide more in the future. H&I secretary needed. Clean time required for panel leader: 1 year.

**Treasurer:** Tom reporting. \$1,554.95 deposits, \$1,595.92 expenses, Previous balance was \$2,428.31. Current balance is \$2,387.34. We are currently under prudent reserve \$0.00 which will be donated to Regional. For further details please see the attached report.

**RCM:** Mike reporting. Region is this sat. All subcommittee chairs need to attend at 10am downtown Baltimore (yeah!!). Will work with SE for CAR report late Jan early Feb. RD's should have schedule availability.

**Web site:** Caraline reporting. Made updates as requested. Needs SE to send event info. Have nothing for upcoming events.

**Policy:** Absent

**Ad-Hoc:** Didn't meet last month. All subcommittees please be planning for your section of the learning day.

**Approval of last month's minutes:** November's minutes were approved.

**Vice Chair:** Tina: met with H&I, SE. SE needs extra support. Announce at home groups! Phoneline is still vacant. Should be announced at the home groups! Met with Lit. Mandy is doing well. Thank you for your service. If you can't make Regional as a subcommittee chair, make sure you let RCM know so they can sit in on the subcommittees for you.

### **Sharing Session:**

Back to Basics will be open Xmas and New Years eve.

Dec 14<sup>th</sup> clean and serene will not be meeting due to church function.

Xmas Day free at last will not be meeting. Neither on New Year day.



## Minutes for December 12, 2019

### Subcommittee Chair Attendance:

Subcommittee	Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
RCM	Mike M. 412-808-5123	P	P	P	P	P	<b>P</b>	A	P	P	P	P	P
RCM II	Chris F. 443-686-6573	P	P	P	A	P	<b>P</b>	A	P	P	P	P	P
Phone Line		A	A	Vac	Vac	Vac	<b>Vac</b>	Vac	Vac	Vac	Vac	Vac	A
Literature	Mandy T. 443-752-2665	A	P	Vac	Vac	P	<b>P</b>	P	P	P	P	P	P
Special Events	Bud P. 443-322-7607	P	P	Vac	P	P	<b>P</b>	P	P	P	P	P	P
H&I	Salena G. 443-257-6536	P	A	P	P	P	<b>P</b>	P	P		P	P	P
Website	Caroline <a href="mailto:admin@susgarea.org">admin@susgarea.org</a>	P	A	P	P	P	<b>A</b>	P	A	P	P	A	A
PR	Dylan 410-487-1044	P	A	A	P	P	<b>P</b>	Vac	Vac	Vac	P	P	P
Policy	Edward W. 443-500-7970	P	P	P	P	P	<b>A</b>	P	P	P	p	P	P

### Monthly Group Attendance:

Group Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A New Day						<b>A</b>	V	V	V	V	V	V
A High We Cannot Buy						<b>A</b>	V	V	V	V	V	V
Against all Odds	V		V	V	V	<b>A</b>	V	V	V	V	V	V
Anonymous Group	V		A	V	V	<b>V</b>	V	V	V	V	V	V
Back to Basics	V		V	V	A	<b>V</b>	V	V	V	V	V	V
Back to Life	A		A	A	R	<b>A</b>	A	A	V	A	A	A
Bridging the Gap	A		A	A	A	<b>A</b>	V	A	V	V	V	R
Came to Believe	A		A	V	A	<b>A</b>	A	V	A	A	V	V
Changing on Faith	V		V	V	V	<b>V</b>	A	V	A	V	V	V
Chapter 5	V		V	A	V	<b>V</b>	A	A	A	A	V	A
Clean and Serene	A		V	R	A	<b>R</b>	V	R	R	V	R	V
Cleaning Up	V		V	V	V	<b>V</b>	V	V	V	V	V	V

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Group Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Complete Defeat	V		V	V	V	<b>A</b>	V	A	V	A	V	V
Day by Day	R		R	A	A	<b>R</b>	A	V	R	R	A	A
Free at Last	V		V	V	V	<b>V</b>	V	V	V	V	V	V
Getting Clean	A		A	A	A	<b>A</b>	A	V	V	V	V	A
Good orderly Direction	R		R	A	A	<b>A</b>	A	A	A	A	V	R
Gratitude Group	V		V	V	V	<b>V</b>	V	V	V	V	V	V
How it Works	V		V	V	V	<b>V</b>	V	V	A	V	V	V
The Journey Continues	V		V	V	V	<b>A</b>	A	A	V	V	V	V
Living Clean	A		V	A	V	<b>V</b>	A	V	A	A	A	A
Just for Today	A		A	A	A	<b>A</b>	A	A	A	A	V	V
Searching for Serenity	V		V	V	A	<b>V</b>	V	A	V	A	A	A
Looking Up	A		V	V	V	<b>V</b>	V	V	V	V	A	A
Message of Hope	V		A	V	A	<b>A</b>	A	V	V	A	V	A
Nature of Recovery	A		V	A	V	<b>A</b>	V	V	A	V	A	V
NA Way we Can	A		R	A	A	<b>A</b>	V	A	A	A	A	A
Not Just an Hour	V		A	V	V	<b>V</b>	V	V	V	V	V	V
Nothing to Fear	A		V	V	A	<b>V</b>	V	V	V	A	A	V
Oxford Clean and Serene	A		V	V	V	<b>V</b>	V	A	V	V	V	V
Phoenix Rising	A		R	A	R	<b>A</b>	A	A	A	R	A	A
Primary Purpose	V		V	A	R	<b>A</b>	V	V	A	A	V	V
Restored to Sanity	V		A	V	V	<b>V</b>	V	V	V	V	V	V
Serenity at 7	A		V	V	V	<b>V</b>	V	V	A	A	V	V
Sisters of Serenity	V		V	V	V	<b>V</b>	V	A	V	V	A	V
Spiritual Break	R		A	A	A	<b>A</b>	A	A	A	A	A	A

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<b>Group Name</b>	July	Aug	Sep	Oct	Nov	<b>Dec</b>	Jan	Feb	Mar	Apr	May	Jun
Spiritual Journey	A		A	A	A	<b>A</b>	A	A	A	A	A	R
Staying Clean	A		A	V	V	<b>V</b>	V	V	V	V	V	V
Strength in Sisters	A		V	V	V	<b>V</b>	A	A	V	A	A	A
Surrender to Win	V		V	A	A	<b>V</b>	V	V	V	V	V	V
Surviving Saturday Night	V		A	A	V	<b>V</b>	V	V	V	V	A	R
Ties that Bind	V		V	V	V	<b>V</b>	V	A	V	A	R	V
Take a Chance	V		A	V	A	<b>A</b>	A	V	R	A	V	V
We See the Light	V		V	A	V	<b>A</b>	V	V	V	V	V	R
<b>Total Groups</b>	42	42	42	42	42	<b>44</b>	42	42	42	42	42	42
<b>Total Attendance</b>	25		28	25	26	<b>24</b>	23	26	27	24	27	30
<b>Voting GSRs</b>	22		24	24	23	<b>21</b>	23	25	25	22	25	25
<b>QUORUM</b>	Y	Y	Y	Y	Y	<b>Y</b>	Y	Y	Y	Y	Y	Y

In loving service,

April

**Report Date:** Nov 14, 2019

**Completed By:** Tom G

**Revision #:** 0

(Original is Rev 0)

Income & Donations	
*Literature Sales: \$	1,063.95
*Group Donations: \$	491.00
Other: \$	
Other: \$	
Other: \$	
Other: \$	
Other: \$	
Other: \$	


\* - field is automatically calculated

Expenses & Bills		
Rent: \$	\$30.00	1024
<small>(\$30 monthly)</small>		<small>Check #</small>
Area: \$	25.91	1027
<small>(minutes, postage, etc)</small>		<small>Check #</small>
Literature: \$	1,470.01	1025
<small>(FSRCNA, restocking cost)</small>		<small>Check #</small>
Schedules \$	70.00	1026
<small>(Wayne Maddox)</small>		<small>Check #</small>
Other: \$		<small>Check #</small>
Other: \$		<small>Check #</small>
Other: \$		<small>Check #</small>
Other: \$		<small>Check #</small>

Reconciliation			
Previous Balance: \$	2,428.31	*Remaining Balance: \$	2,387.34
<small>(The lessor of prior remaining balance or prudent reserve)</small>			
+/- Bank Adjustment: \$		*Region Donation: \$	
<small>(errors, fees, etc)</small>		<small>(If the remaining balance is above prudent reserve, the region donation is for the amount of excess. If the remaining balance is less than prudent reserve, no donation is made. Donation to region may also be withheld if the GSRs vote to do so.)</small>	<small>Check #</small>
Adjusted Balance: \$	2,428.31	Prudent Reserve: \$	3,000.00
		<small>(Includes avg monthly expenses, fees for PO Box, insurance, and special events)</small>	
*Total Deposit: \$	1,554.95	*Ending Balance: \$	(612.66)
*Total Expenses: \$	1,595.92		

\* - field is automatically calculated



	Home Group	Literature	Donation	Total Received
	Against All Odds			
	Anonymous Group	33.75	10.00	43.75
	Back To Basics			
	Back to Life			
	Bridging the Gap			
	Came To Believe	22.05	35.95	58.00
	Changing On Faith	47.00	44.00	91.00
	Chapter 5 Group	24.00	8.00	32.00
	Clean And Serene - Joppa			
	Clean And Serene - Oxford	20.00		20.00
	Cleaning Up Group	83.00	44.00	127.00
	Complete Defeat			
	Day By Day	61.25	50.00	111.25
	Free At Last	71.50	31.50	103.00
	Getting Clean	43.95	6.05	50.00
	Good Orderly Direction			
	Gratitude Group	14.00	3.25	17.25
	How It Works	45.25	71.75	117.00
	Journey Continues			
	Just For Today			
	Living Clean	53.60		53.60
	Looking Up Group	45.40	15.60	61.00
	Message Of Hope			
	Na Way We Can			
	Nature Of Recovery	13.10	20.00	33.10
	Not Just An Hour	16.25	45.60	61.85
	Nothing To Fear	41.50	1.50	43.00
	Our Primary Purpose	3.75	10.25	14.00
	Phoenix Rising			
	Restored To Sanity	85.50	26.50	112.00
	Searching for Serenity	38.15	25.00	63.15
	Serenity At Seven			
	Shot Of Hope			
	Sisters Of Serenity	23.20		23.20
	Spiritual Break			
	Spiritual Journey			
	Staying Clean	76.95	3.05	80.00
	Strength In Sisters	64.55		64.55
	Surrender To Win	11.00	30.00	41.00
	Surviving Saturday Night	72.25		72.25
	Take A Chance			
	Ties That Bind	53.00	9.00	62.00
	We See The Light			
	TOTALS	1,063.95	491.00	1,554.95
	H&I	143.75		
	PR	149.80		

SUSQUEHANNA AREA SERVICE COMMITTEE

OF NARCOTICS ANONYMOUS

MOTION FORM

Maker: Bud P. Second: Change on Faith  
Chair of special events

Motion: proposed changes to SASE Policy  
as written on separate sheet  
(see attached)

Intent:

To update policies to  
more accurately reflect  
current conditions & costs

Financial Impact:

none

Date: 12/12/19

Tabled Until: \_\_\_\_\_

Policy Motion:  Yes  No (Circle One)

Accepted By: \_\_\_\_\_

For: \_\_\_\_\_

Against: \_\_\_\_\_

Abstain: \_\_\_\_\_

PASS / FAIL / WITHDRAWN / OUT-OF-ORDER (Circle One)

**Suggested Changes to SASE Policy**

**Line 16 change from:**

**SASE will keep a budget of \$500 for expenses of putting on events, to include flyers, printing tickets, rent for event locations, refreshments, and DJ's**

**To:**

**Special events will maintain a minimum balance of \$500 in the bank account at all times to avoid bank fees. All monies exceeding \$2000 will be donated to SASC.**

**Line 17 change from:**

**All money exceeding the \$550 budget and reserve will be donated to ASC**

**To:**

**Monies collected for events that will not be reconciled until the completion of the event are not included in the amount available for donation**

SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Special Events Date: 12/12/19

Expense Report

Previous Balance: 1,213.81  
Income: 480.00  
Subtotal: 1,693.81  
Expenses: 0.  
Total Balance: \$1,693.81

Ticket sales \$480  
Cleaning Up Group  
Donated \$60 for newcomer  
tickets / Rev donated \$60  
paid \$75 to St. John's Church  
for Marathon  
\$325 remains from \$400

Report:

We have slots open  
for the Holiday Marathon  
please sign up if your home  
group has not signed up yet.  
Need volunteers to set up & clean up  
Ticket sales for the Feb 8th  
Dinner/Dance are gaining momentum  
please ~~mention~~ <sup>announce</sup> it at your  
home Group!

March 21st spiritual B-fast  
at St. John's more info next month

SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Phoneline Date: 12-12-19

Expense Report

Previous Balance: \_\_\_\_\_  
Income: \_\_\_\_\_  
Subtotal: \_\_\_\_\_  
Expenses: \_\_\_\_\_  
Total Balance: \_\_\_\_\_

Report:

October - 140 incoming calls  
15 voicemails  
18 missed calls  
12% missed call rate  
Open shifts - Tuesday - 11p - 7:30a  
Thursday - 5-8p, 11p - 7:30a  
Friday - 11p - 7:30a  
Saturday - 1-5p