

Minutes for March 12, 2020



Service Committee Meeting Minutes

March 12, 2020

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The meeting was called to order at 7:00 p.m. The Twelve Traditions, Twelve Concepts, and GSR Responsibilities were read.

There are 48 groups in the area. There are 27 total GSR's in attendance with 24 voting GSRs. We do have Quorum.

New GSRs: Doc, Tammy (even though you were here last month), Steve Thank You for your service.

New home groups wishing to start a meeting:

Reports:

PR: Dylan reported. See report. Continues to make drops steadily. Looking for new drop coordinator for Aberdeen. Events: 3/31/20 11:30am-1:30pm; 5:30pm-7:30pm. 1st annual Resource for Recovery Fair @ Mt. Zion. Free event. Rage against Addiction Recovery Walk 4/4/20. Went to police precincts. Want to get permission to post signs for NA by the addiction death toll sign. Emailed superintendents of the schools to put literature and schedules in the schools. Ad hoc committee working on their presentations for our learning day. Region approved \$1065 for Baltimore Health Expo, \$1900 for Bay area billboard, \$1400 for NEFA to attend TUREK conference, \$3800 for next 2 billboard cycles. Remaining money forwarded to World.

Phone Line: Vacant. Mike M. reporting. See report. Still need phonenumber chair (Area and Region). Signed 2 more people up with shifts, have a 3rd. Feb missed call rate: 15%. Way too high. Open shifts: Mon 1-5; Tues 8pm-11pm; Wed 8-11p; Thurs 7:30-1, 8pm-11pm; Fri 8pm 1-5, 11-7:30; Sun 7:30am-1pm. See Mike if you want a shift. Need to update our 12 step call list. 1 year clean time requirement.

Literature: See report. Lisa filled in for Mandy. Have material owed from last month.

Special Events: Bud Reporting. See report. Had issue with the bank. Had an unauthorized payment. Worked with bank to correct this. Bank refunded our money. Balance = \$1,319.16. Received check from Cleaning Up Group. Went over checks written for SE expenses for CAR report workshop and other events. Upcoming events: 3/21 spiritual breakfast is sold out. 4/25 Karaoke dance party @ Epicenter

Minutes for March 12, 2020

in Edgewood. Will have speaker also. 5/2 learning day 10am-3pm; spiritual hike on 5/9; 5/23 spring roundup speaker jam @ Immaculate Conception church in Elkton noon-8pm. Free event. 5/30 softball starts. Looking for field. June: mini golf, free dance. 7/18: speaker jam: our predecessors speak. August picnic. Another dance in Sept. Need more volunteers to set things up, break things down and clean up at the end.

- Treasurer: Tomas Giambalvo - 10/6/1970, 667-444-1011
- Vice Treasurer: Amanda Bassett - 9/8/1980, 443-802-3620
- Special Events Chair: James Pilcher - 6/9/1962, 443-322-7607
- Special Events Treasurer:

H & I: Salena reporting. See report. 1 commitment missed at the VA. All commitments have been put on hold at RCA. Ashley 4th Monday. HCDC Women's 1st Sunday, Men's 1st and 3rd Sunday. Witsitt cancelled all speakers for the next 30 days. Revisited plan for NA learning day.

Treasurer: Tom reporting. \$1,737.25 deposits, \$1,465.48 expenses, Previous balance was \$3,000. Current balance is \$3,000. \$264.24 will be donated to Region. For further details please see the attached report. Bank adjustment of 7.53 charged to our account. Will be reviewed with the bank.

RCM: Mike reporting. See report. Need tally sheets at the next Area meeting! Must be provided to Region at April meeting. Discussed consensus-based decision making as discussed at Region. Chris: thanked everyone who showed up to the CAR workshop.

Web site: Caraline reporting. See report. Putting new information on as received. Attended BMLT training. Will be backup to literature. Updated contact information. Working on cleaning it up. Bryan has stuff on the virus to be put on our website: all NA approved information from NAWS. Gave closed meeting due to virus to website. Use website to stay informed on the virus closure updates. Asking for opinion for current and new literature review voted to stay at the area level.

Policy: Unable to attend.

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Ad-Hoc: Salena reporting. See report. Learning Day is set for May 2. Confirmed details to create the flyer. In the literature bags tonight. All subcommittees will be there.

Approval of last month's minutes: February's minutes were approved.

Sharing Session: Came to Believe meeting time is reducing to 1hr, will be introducing the 12 concepts. How will we get literature to people if our Area meeting is canceled due to virus? Will have to adjust as time goes by.

Old Business: Phone line chair is still vacant.

Maker: Surrender to Win / Clean and Serene

Motion: To add to policy that the website chair will be in charge of updating the Area Schedule on the BMLT. The Literature Chair will handle the responsibility in absence of website chair.

Intent: To delegate responsibility of the Area Schedule on the BMLT

Financial Impact: \$0

Date: 2/13/20 Tabled until: April

Policy motion: Yes

New Business:

Motions:

Maker:

Motion:

Intent:

Financial Impact:

Date: Tabled until:

Policy motion:

Motion

Meeting was motioned to close and adjourned at 8:11 pm

Minutes for March 12, 2020

Attendance:

P=Present A=Absent V=Voting R=Represented by Vac=Vacant

Executive Body Attendance:

Title	Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Chair	Bryan S. 443-823-9434	P	P	P	P	P	P	P	P	P	P	P	P
Vice Chair	Tina K. 443-760-7921	Vac	P	P	A	A	P	A	P	P	Vac	Vac	Vac
Secretary	April H 433-500-6273	P	P	P	P	P	P	P	P	P	P	P	P
Treasurer	Tom G 667-444-1011	P	P	P	A	P	P	P	P	P	P	P	P
Alt. Treasurer	Amanda P. 443-802-3620	P	P	P	P	P	P	P	P	P	P	P	P

Subcommittee Chair Attendance:

Subcommittee	Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
RCM	Mike M. 412-808-5123	P	P	P	P	P	P	P	P	P	P	P	P
RCM II	Chris F. 443-686-6573	P	P	P	A	P	P	P	P	P	P	P	P
Phone Line		A	A	Vac	Vac	Vac	Vac	Vac	Vac	Vac	Vac	Vac	A
Literature	Mandy T. 443-752-2665	A	P	Vac	Vac	P	P	P	P	R	P	P	P
Special Events	Bud P. 443-322-7607	P	P	Vac	P	P	P	P	P	P	P	P	P
H&I	Salena G. 443-257-6536	P	A	P	P	P	P	P	P	P	P	P	P
Website	Caroline admin@susgarea.org	P	A	P	P	P	A	P	P	P	P	A	A
PR	Dylan 410-487-1044	P	A	A	P	P	P	P	P	P	P	P	P
Policy	Edward W. 443-500-7970	P	P	P	P	P	A	P	P	A	p	P	P

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Monthly Group Attendance:

Group Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A New Day						A	A	A	A	V	V	V
A High We Cannot Buy						A	R	A	A	V	V	V
Against all Odds	V		V	V	V	A	V	V	V	V	V	V
Anonymous Group	V		A	V	V	V	A	R	A	V	V	V
Back to Basics	V		V	V	A	V	A	A	A	V	V	V
Back to Life	A		A	A	R	A	A	V	A	A	A	A
Bridging the Gap	A		A	A	A	A	A	A	A	V	V	R
Came to Believe	A		A	V	A	A	V	V	V	A	V	V
Brothers in Arms								New	V			
Changing on Faith	V		V	V	V	V	V	V	V	V	V	V
Chapter 5	V		V	A	V	V	A	A	V	A	V	A
Clean and Serene	A		V	R	A	R	V	V	V	V	R	V
Cleaning Up	V		V	V	V	V	V	A	V	V	V	V
Complete Defeat	V		V	V	V	A	V	V	A	A	V	V
Day by Day	R		R	A	A	R	A	R	R	R	A	A
Free at Last	V		V	V	V	V	V	V	A	V	V	V
Getting Clean	A		A	A	A	A	A	R	A	V	V	A
Good orderly Direction	R		R	A	A	A	A	A	R	A	V	R
Gratitude Group	V		V	V	V	V	V	V	V	V	V	V
How it Works	V		V	V	V	V	V	V	V	V	V	V
The Journey Continues	V		V	V	V	A	V	V	V	V	V	V
Living Clean	A		V	A	V	V	A	A	A	A	A	A
Just for Today	A		A	A	A	A	A	V	A	A	V	V
Searching for Serenity	V		V	V	A	V	A	A	A	A	A	A
Looking Up	A		V	V	V	V	V	V	V	V	A	A

Minutes for March 12, 2020

Group Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Total Groups	42	42	42	42	42	44	45	48	48	42	42	42
Group Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Total Attendance	25		28	25	26	24	24	30	27	24	27	30
Voting GSRs	22		24	24	23	21	21	25	24	22	25	25
QUORUM	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

In loving service,

April

Report Date: Mar 12, 2020

Completed By: Tom G.

Revision #: 0

(Original is Rev 0)

Income & Donations

*Literature Sales: \$ 1,060.55

*Group Donations: \$ 676.70

Other: \$ _____

Other: \$ _____

Other: \$ _____

Other: \$ _____

Other: \$ _____

Other: \$ _____

* - field is automatically calculated

Expenses & Bills

Rent: \$ 30.00 1037
((\$30 monthly) Check #

Area: \$ 24.94 1038
(minutes, postage, etc) Check #

Literature: \$ 1,410.54 1039
(FSRCNA, restocking cost) Check #

Schedules: \$ - _____
(Wayne Maddox) Check #

Other: \$ _____
Check #

Other: \$ _____
Check #

Other: \$ _____
Check #

Other: \$ _____
Check #

Reconciliation

Previous Balance: \$ 3,000.00
(The lessor of prior remaining balance or prudent reserve)

+/- Bank Adjustment: \$ (7.53)
(errors, fees, etc)

Adjusted Balance: \$ 2,992.47

*Total Deposit: \$ 1,737.25

*Total Expenses: \$ 1,465.48


*Remaining Balance: \$ 3,264.24

*Region Donation: \$ 264.24 1040
(If the remaining balance is above prudent reserve, the region donation is for the amount of excess. If the remaining balance is less than prudent reserve, no donation is made. Donation to region may also be withheld if the GSRs vote to do so.) Check #

Prudent Reserve: \$ 3,000.00
(Includes avg monthly expenses, fees for PO Box, Insurance, and special events)

*Ending Balance: \$ -

* - field is automatically calculated

Day	City		Home Group	Literature	Donation	Total Received
2	Delta, PA		A High You Cannot Buy			
1	Elkton		Against All Odds			
3	Joppatowne		Anonymous Group			
3	Bel Air		Back To Basics			
6	North East		Back to Life			
2	Elkton		Bridging the Gap			
6	Havre de Grace		Came To Believe	35.10	16.90	52.00
7	Churchville		Changing On Faith	29.35	103.65	133.00
7	Edgewood		Chapter 5 Group	53.25	16.75	70.00
7	Joppatowne		Clean And Serene - Joppa	3.75		3.75
6	Oxford, PA		Clean And Serene - Oxford		51.00	51.00
2	Perryville		Cleaning Up Group	107.00	48.00	155.00
6	Bel Air		Complete Defeat			
6	Elkton		Day By Day	5.30	30.70	36.00
4	Bel Air		Free At Last			
5	Elkton		Getting Clean			
4	North East		Good Orderly Direction			
1	Joppatowne		Gratitude Group	10.25	9.75	20.00
2	Bel Air		How It Works	36.00	112.00	148.00
5	Nottingham, PA		Journey Continues	39.15	110.85	150.00
2	Elkton		Just For Today			
3	Forest Hill		Living Clean			
5	Perryville		Looking Up Group	6.60	25.00	31.60
3	Havre de Grace		Message Of Hope			
5	Fair Hill		Na Way We Can			
3	Elkton		Nature Of Recovery	15.00	10.00	25.00
6	Newark, DE		Not Just An Hour	84.00		84.00
6	Bel Air		Nothing To Fear			
3	Havre de Grace		Our Primary Purpose	34.00	64.00	98.00
6	Edgewood		Phoenix Rising			
5	Joppatowne		Restored To Sanity	51.25	20.75	72.00
4	Elkton		Searching for Serenity			
5	Abingdon		Serenity At Seven			
1	Elkton		Shot Of Hope			
2	North East		Sisters Of Serenity	26.35		26.35
3	Elkton		Spiritual Break	64.35	0.65	65.00
1	North East		Spiritual Journey			
1	Bel Air		Staying Clean	95.00	9.00	104.00
1	Bel Air		Strength In Sisters	21.50	2.50	24.00
2	Abingdon		Surrender To Win	3.75	40.00	43.75
7	Elkton		Surviving Saturday Night	108.90		108.90
3	North East		Take A Chance			
4	Aberdeen		Ties That Bind	58.75	4.25	63.00
6	Rising Sun		We See The Light			
7	Elkton		Saturday Surrender	50.90		
5	Bel Air		Brothers in Arms	36.20	0.80	37.00
6	Joppatowne		Women on the Move	84.85	0.15	85.00
			TOTALS	1,060.55	676.70	1,686.35
			H&I	145.00		
			PR	149.80		

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: H & I Date: 3-12-20

Expense Report

Previous Balance: _____

Income: _____

Subtotal: _____

Expenses: \$145.00

Total Balance: _____

Report:

- 6 in attendance
- 1 commitment missed at the VA
- All commitments dropped @ RCA. Salera will be contacting the new POC.
- Open commitments at Ashley 4th Men, HCDC Womens Lock up 1st Sun / Mens lock up 1st + 3rd Sun
- Jimmy voted in as Secretary
- Whitsitt has cancelled speakers for the next 30 days, I expect other institutions will follow suite in the near future.
- Coordinators will give out website info for on-line meetings and phone meetings if meetings seize at institutions.
- we spent \$145.00 on literature.
- we revisited our plan for the NA Learning Day

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Learning Day Ad Hoc Date: 3-12-20

Expense Report

Previous Balance: 0

Income: _____

Subtotal: _____

Expenses: _____

Total Balance: _____

Report:

- At our last meeting, we confirmed the details to make the flyer.
- Heather helped me make the flyer and it is being packed in your literature bags tonight. Please share them with your homegroups!
- May 2nd 10-3pm St Johns Church Have de Grace.

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Special Events Date: 3/12/2020

Expense Report

Previous Balance: 1,468.26

Income: 2,049.08 1,604.08 120.00 325.00

Subtotal: 3,517.34

Expenses: 2,198.18

Total Balance: 1,319.16

Received 80.00 from Cleaning up Group

Carr Report church \$50
182.98 BJs \$67.83
Pats \$65.15

DJ for Epicenter \$425
Epicenter \$400
check for Learning Day \$50

Report: Upcoming EVENTS

March 21st Spiritual B-fast sold out

April 25th Karaoke/Dance Part April 25th - Free

May 2nd Learning Day

May 9th Spiritual Hike

May 23rd Spring Round-up speaker Jam

May 30th "Tentative Start of Softball"

June - Miniature Golf? Dance?

July 18th speaker Jam Predecessor's speak

August Picnic - date to be announced

September - Dance

RCM Report

Hello everyone,

I attended the RSC On-Month on February 15 at The Free State Regional Service Center. Chris F. (RCM II) attended our CAR Report Workshop on the same day.

Open Regional Positions:

Phone Line Chair- 4 years clean, 1 year subcommittee experience

Vice Treasurer- 4 years clean, 1 year regional experience

Alternate Secretary- 1 Year Clean Time

Service Center Board-Susquehanna Board Seat

Joe L. elected as Policy Facilitator

Regional Delegate

CAR Report tally sheets need to be turned into the RD's at the April 11th RSC, so I will need them by the April 9th Area. The RD's attended the Zonal Meeting hosted by the Central Atlantic Region where they formed an Ad-Hoc committee to discuss how to handle the Zonal Budget in the future. A question was proposed to the RCM's, other Regions in the zone are utilizing Consensus-Based Decision Making. Is this something the Region would consider changing to?

Convention

Elizabeth from NEFA was affirmed as secretary. Ad-Hoc Committees formed for updating policy and for site selection. Looking for a location closer to Baltimore. Planning to come up with a new format for the convention. No details yet on what that format would be, but said the convention has had the same format for 25 years and want to attempt to do something different.

H&I

Having issues with Patuxent Jail, people are either not being let in or inmates not being allowed to attend. Westside Area considering dropping the commitment. Starting a Regional Speaker list because several areas have been having trouble finding new speakers.

Literature

Second batch of the Spiritual Principle a Day book ended on March 1st. A new batch is out now and will go until June 30th. Literature Committee considering either individual area workshops or one large Regional workshop. Which one would we favor?

Updating Policy to remove items concerning Regional Schedules, as it is now handled by PR.

Website

Looking for people to help with updating BMLT and maintaining website.

Planning a presentation for Regional App in near future.

Motion #1 Maker: Baltimore 2nd: None

One time donation to the service center, that will total half of the money we were planning to send to world.

Intent: To help offset the cost of doing business at the service center.

Motion withdrawn due to withdrawal of second.

Motion #2 Maker: Baltimore 2nd: Bay

To use a total of \$1065.00 of Regional funds to purchase a booth and get insurance for the Baltimore Health Expo on March 7th, 2020.

Intent: To facilitate Baltimore Area or to attend an event where they can educate professionals on the services NA can offer to the community within our region.

Motion Passed

Motion #3 Maker: Northwest 2nd: Bay

To use \$1900 of Regional Funds to purchase a billboard to be displayed in the Bay Area for 8 weeks.

Intent: to continue Regional PR billboard project per the proposed schedule.

Motion Passed

Motion #4 Maker: NEFA 2nd: Northwest

To use \$1400 of Regional funds to purchase a booth at the TUREK Conference on April 23, 2020.

Intent: To facilitate NEFA PR to attend an event focused on addiction where they can educate professionals on the services NA can offer to the community within our region.

Motion Passed

Motion #5 Maker: Susquehanna 2nd: Northwest

To add to the policy that the February Regional Service committee will be moved to the third Saturday of the month with verification from the Free State Service Center.

Intent: To not interfere with MARLCNA convention.

Motion Passed

Motion #6 Maker: Delmarva 2nd: NEFA

To earmark funds to continue the billboard project before funds are released to world.

Intent: To have funds available to continue the billboard project for the next 2 locations until all locations have had a billboard placed in their Area. (\$3800)

Motion Passed

Motion #7 Maker: Bay 2nd: Northwest

To allow RCM's to vote on vacant position at the next regional off month meeting on March 14th, 2020.

Intent: To fill a vacant position

Motion Passed

Motion #8 Maker: Baltimore 2nd: Susquehanna

To allow RCM's to vote on position vacancies at the next regional off month meeting on March 14th, 2020.

Intent: To fill a vacant position

Motion Passed

Next Regional is March 14th, next Regional On Month is on April 11th.

Thanks for allowing me to serve.

Mike M.

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Website Date: 3/12/20

Expense Report

Previous Balance: _____
Income: _____
Subtotal: _____
Expenses: _____
Total Balance: _____

Report:

- made updates as needed
- attended bmlt training, will act as back up to Mandy
- setting up new contact info on website to direct people appropriately

March 2020 Literature Report

Area Literature Sold: \$1,699.24
Donated Literature: \$298.30
Donations to Area: \$344.99
Restock Literature: \$1,410.54
Schedules: 0
Order Forms: 0

I apologize for not being here this month but thank you so much for Lisa and everyone else for helping literature run smoothly.

A few things to go over-

- 1- The Service Center is out of Basic Texts and some other literature. This means that the 22 Basic Texts, 2 soft back Basic Texts, and 1 Sponsorship book that I ordered did not come in. I apologize, I know this will be very inconvenient but there was absolutely nothing that I could do to solve this.
- 2- I did not order schedules for this month because we had a lot left over from last month, so the new meetings that were added last month will not be reflected on the schedules. However, they were added to the BMLT, which means they will be on the regional schedules as well as online.
- 3- Caraline and I both got trained for the BMLT and discussed that it makes sense for literature to take on the primary responsibility of updating the BMLT and website to be the back up.
- 4- I have created an email address for people to get in contact with the literature committee. The email is susquarealliterature@gmail.com. This is mainly for people with concerns regarding the schedule and it will eliminate website for having to be the middleman with these interactions.

In loving service,
Mandy T

PR Report

- PR Drops have been made
- Looking for new member to be drop coordinator for Aberdeen
- Events coming up March 31st 2020, 1st Annual Resource For Recovery Fair 11:30 am - 1:30 pm and 5:30 pm - 7:30 PM at Mt. Zion
- RATH Recovery walk April 4th Cedar Lane 8 AM
- Made contact with Police to get signs put next to overdose stat signs.
- Ad back working on skit and presentation for May 2nd event

Region

- Approved \$1065 for Baltimore Health Expo on March 7th
- Approved \$1900 for Bay Area billboard 8 week cycle
- Approved \$11400 for Neta PR to attend Tupelo Conference April 23rd
- Put aside \$3800 for next 2 billboard cycles
- \$8165 spent on PR related activities
- Made around \$6,000 donation to world including remaining \$3000 from \$11,000 returned from convention board

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Phoneline Date: 3-12-20

Expense Report

Previous Balance: _____
Income: _____
Subtotal: _____
Expenses: _____
Total Balance: _____

Chair Position
still open

Report:

Incoming calls for Feb - 144
Voice mails - 4
Missed calls - 23
Missed call Percentage 15%
Open shifts - Monday - 1pm - 5pm
Tuesday - 8pm - 11pm
Wednesday - 8pm - 11pm
Thursday - 7:30am - 1pm, 8pm - 11pm
Friday - 8pm - 11pm
Friday - 11pm - 7:30am
Sunday - 7:30am - 1pm