

ASC Minutes February 8, 2024



**Area Service Committee Meeting Minutes
February 8, 2024**

ASC Minutes February 8, 2024

The meeting came to order at 7:00 pm

12 Traditions read by Melissa S.

12 Concepts read by Edward W.

GSR Responsibilities read by Norm

There are 45 active groups in the area.

There are 14 voting members present

New GSR's: none

New Meetings: none

Visitors:

Reports:

PR: Pete B

Expenses: \$149.45

New people making drops. Some drops are open. I may make a motion to ask literature to carry QR key tags available for PR and homegroups to purchase.

JJ asked what the financial impact will be on home groups. Pete advised that he has to see if he is allowed to print the key tags on his own. Dylan confirmed that Pete was reviewing the NA Intellectual Property Bulletin, and Pete advised that he is. Pet offered that he may wait until more GSR's

Phone Line: Kristina M absent, but she sent Regional phonline report, which Mindy read:

Open Shifts:

Monday 1pm – 5pm; Monday – Tuesday overnight 11pm – 7:30am

Tuesday 5pm – 8pm; Tuesday – Wednesday overnight 11pm – 7:30am

Wednesday 7:30am – 1pm; Wednesday – Thursday overnight 11pm – 7:30am

Thursday 1pm – 5pm; Thursday – Friday overnight 11pm – 7:30am

Friday 7:30am – 1pm; 1pm – 5pm (2 openings); Friday – Saturday overnight 11pm – 7:30am

Saturday 5pm – 8pm

I hope all are doing well in this new year. I dropped the ball getting Shanna trained last sunday (illness & fatigue) but will at her next available day. Kristina said she was having her co-chair

ASC Minutes February 8, 2024

train Brendan from OG by the end of last month(JAN). I haven't had a chance to check in on that.

We had 116 total calls for Jan with 42 Rejected and 18 voice mail. I called all who left a name and number back. We ended with 24 actual missed for a 20% missed for Jan.

Literature: Adam reporting.

Expense Report:

Schedules: \$70.00

Literature Order Form: \$70.00

Literature Restock: \$355.64

HCD background check forms are available on the literature table, grab them if you want them. 3 years off probation.

Regional Literature Announcements:

Regional schedules available for \$0.65

JJ asked if the SPAD was included in new order form. Adam confirmed it is.

Special Events: Sam absent. Coale reporting.

Coale advised that he does not have

John asked if there were any events coming up. He suggested maybe bowling or disc golf. Coale stated that there are not any events officially on the schedule, but the spiritual breakfast is in the works, and he would take John's suggestions back to the subcommittee.

Expense Report:

H & I: Jess N reporting.

Facility	Meetings missed	Open Panel Leader Positions	Open Panel Coordinator Positions
Brantwood	2/5	1: 4 th Wednesday	0
RCA	0/4	0	1
Perrypoint	0/9	0	0

ASC Minutes February 8, 2024

Ashley	0/5	0	0
Pyramid Walden	0/4	0	0
Project Chesapeake	3/9	2: 4 th Tuesday and 1 st Friday	1
Harbor of Grace	1/5	0	0
HCDC	0/4	<i>Still accepting panel leaders</i>	0
Total			

Steve G and Dave D voted in as panel leaders for Project Chesapeake; and Mike W voted in as panel leader for Walden.

HCDC needs speakers – especially women – no women have been cleared yet.

Mentioned to Kevin D that the entire H&I spreadsheet is accessible on susqna.org, which includes all members' contact information and their commitment location and time, as well as facilities' contacts' information. Suggested that we only list the openings and panel coordinator's information.

Norm added that he can email the HCDC clearance form to complete. He acknowledged that there is a lot of personal information that is requested on the form (such as social security #). He clarified that the form can be sent directly to the HCDC contact person that is listed on the form. Norm also indicated that the clearance form is good for 3 years. Norm shared that it is a great commitment and encouraged anyone interested to volunteer.

Jessica added that the H&I link on the website directs to the spreadsheet that contains all of the contact information of all people involved in H&I. She advised that she wants to have just the open shifts listed. She asked if there needed to be a vote to have it changed, and was told she did not. Bryan suggested having an "H&I email" to display instead of individuals' contact information.

Bryan also asked if the HCDC clearance form is available online. Norm advised that he is not sure, but he will discuss with the contact at HCDC. Melissa asked if there were paper copies available, which there are with literature.

Website:

Kevin advised that he logged into the website and started making changes.

JJ asked about the sign-in sheet being included in the minutes that are posted to area. No vote needed, but it was agreed upon that the sign-in will no longer be included in the minutes.

ASC Minutes February 8, 2024

Treasurer Report:

Tom G reporting:

Income: *Literature: \$ 529.75
 *Donations: \$ 790.25

Expenses: Rent: \$ 30.00 (Check #1186)
 Literature: \$ 355.64 (Bill Pay)
 Schedules and Forms: \$ 140.00 (Bill Pay)

Reconciliation:

Previous Balance:	\$ 1711.98
+/- Bank Adjustment:	\$ -
Adjusted Balance:	\$ 1711.98
Total Deposit:	\$ 1320.00
Total Expenses:	\$ 525.64
Remaining Balance:	\$ 2506.34
Region Donation:	\$ (643.66)
Prudent Reserve:	\$ 3150.00
Ending Balance:	\$ 2506.34

*Please see attached for itemized listing of donations.

Bryan asked if the alternate treasurer would be stepping into the treasurer role, so there would be a vacancy for alternate. Amanda agreed to do so.

RCM/RCM2: Rob reporting.

Discussion was held about if the Susquehanna Area wishes to remain in the same zone. Region is asking the different areas about their opinions on whether we would like to remain in our current zone. Bryan explained about the structure, and that several regions have left our current zone and the zone has been relatively stagnant because of the lack of support.

Melissa asked if they meet in different regions. Bryan advised that they meet every quarter and it is a hybrid model that changes location between regions.

Melissa added that the zones are helpful for rural areas, where people may not be able to access areas. She asked what other zones would be available to us, which Bryan responded that the southeast zone includes the Carolinas. Melissa suggested that it would be helpful to support the current zone that we are in.

ASC Minutes February 8, 2024

Policy: Bryan S reporting.

Nothing to report, but he advised that if you are interested in participating in policy, he will meet before area at 6pm.

Motion to approve last month's minutes: JJ Second: John

Sharing Session:

Norm shared that the Delta meeting on Wednesday evenings need support.

John advised that the Elkton noon meeting at the health department also needs support.

Dylan asked if anyone wanted to have a discussion regarding the key tag issue that is supposed to go back to the homegroups. John stated that he took it back to his homegroup 2 months ago. That motion was tabled at the time.

Dylan clarified that the previous motion was just for PR to purchase key tags to have available at events. He indicated that the current discussion is about key tags being available through literature so that homegroups could purchase them. Dylan added that we would need to update the order forms, and that this might be a literature policy change.

Pete referred to the Intellectual Property Bulletin and said that he believes it would not be allowed. Bryan clarified that what Pete had read is about the logo specifically. A discussion was held about where the funding would come from and if this would be a PR initiative or literature.

Dylan clarified that there are three main points that GSR's should take back to their homegroups for discussion:

- Do we want to have QR key tags?
- Would it be just for PR to have at events?
- Do we want it added to the literature form so home groups can order/purchase?

JJ stated that his home group wondered what was on the opposite side of the key tag, and was told it was blank. He indicated that this may be a missed opportunity.

Dylan suggested that GSR's should also ask their home groups' opinions about what the other side of the key tags should look like.

John asked the cost. Dylan mentioned that the cost will vary between one side printing versus two-sided printed.

Single side \$180 + \$50 for the set up. Pete said that he isn't sure the actual amount of key tags, but guesses it is a "couple hundred".

JJ asked if our website included information for other areas. He thought it may be helpful for newcomers who rely on the website for information. Edward offered that the regional website

ASC Minutes February 8, 2024

has links to each area in our region. Kevin indicated that the policy stated that things put on the website has to be provided by or approved by the Susquehanna Area.

Old Business:

Motion tabled from December, 2023 from PR chair. PR chair absent in January and motion could not be voted on. New motion is needed when PR chair in attendance.

New Business:

Dylan brought up that the literature chair position is vacant. Maria has stepped down and indicated that Adam H is trained on how the subcommittee operates. Adam qualified himself. JJ asked if he has a sponsor and homegroup. Bryan asked if Adam will be willing to continue with the commitment after July when elections are held. Adam replied that he will. Robert asked if Adam will be willing to engage in the regional literature meeting, which he stated he would. John asked Adam if he could share some of his ideas about how the subcommittee functions. Adam advised that he would like to prevent all of the burden falling on one person, and that he wants to delegate tasks within the subcommittee. Dylan called for a vote. Adam voted in unanimously.

Motion to close: Jeff H Second: JJ

Meeting ended at 8:13 pm

ASC Minutes February 8, 2024

Attendance:

P=Present A=Absent V=Voting R=Represented by Vac=Vacant I=Inactive

Executive Body Attendance:

Title	Name	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan
Chair	Dylan L. 410-487-1044 Lewidyl11@gmail.com	P	P	P	P	P	P	P	P	P	P	P	P
Vice Chair	Paul L. 717-676-8471 Linkous3@hotmail.com	P	P	A	P	p	P	P	P	P	P	P	P
Secretary	Mindy C. 410-299-8077 Mindy.coyne@gmail.com	P	P	A	P	P	P	A	P	P	P	P	P
Treasurer	Tom G. 667-444-1011 thomas@giambalvo.us	P	p	P	P	P	P	P	P	P	P	P	P
Alt. Treasurer	Amanda B. 443-802-3620 altapples33@yahoo.com	P	P	P	P	P	P	P	P	P	A	P	P

Subcommittee Chair Attendance:

Subcommittee	Name	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
RCM	Rob N. 443-866-2201 srjn@verizon.net	P	P	P	A	P	P		P	P	P	P	P
RCM II	Jeff H., 443-903-1772 Jeffhammond0811@gmail.com	P	P	P	P	P	P		P	P	P	P	P
Phone Line	Kristina M. 410-776-9987 Kmohr1109@gmail.com	A	P	A	P	A	P		P	P	A	P	P
Literature	Maria M. 443-613-5533 susqnaliterature@gmail.com	P	P	P	P	P	A		P	P	A	P	P
Special Events	Sam S., 443-564-0841 samantha.sagner@yahoo.com	A	P	P	P	P	P		P	P	A	A	P
H&I	Jess N. 443-252-1576 Nikosmama1208@gmail.com	P	A	P	P	P	P		P	P	P	P	P
Website	Kevin D. 443-417-7829 kdeigert@icloud.com	P	A	A	P	A	A		P	A	P	P	VAC
PR	Pete B. 410-688-5352 Petebennett92670@gmail.com	P	A	P	P	P	P		P	P	P	P	A
Policy	Bryan S. bsutt52404@gmail.com	P	P	P	A	P	P		A	P	A	P	P

ASC Minutes February 8, 2024

Monthly Group Attendance:

Group Name	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan
A High We Cannot Buy	V	R	V	V	V	V		V	V	V	V	V
Against all Odds	A	V	A	R	V	V		V	A	A	A	R
Anonymous Group	A	V	A	V	A	V		V	V	A	V	V
A Work in Progress	A	NEW	A	A	V	A		V	A	A	V	V
Back to Basics	A	A	V	A	A	V		V	A	A	V	A
Back to Life	A	A	A	A	A	A		A	A	A	A	A
Bridging the Gap	R	A	V	V	A	R		V	V	A	R	V
Brothers in Arms	V	V	V	V	V	V		V	V	V	V	V
Changing on Faith	V	R	V	V	V	V		V	V	V	V	V
Clean and Serene	V	A	A	A	A	A		A	A	A	V	V
Cleaning Up	A	V	V	V	V	V		V	A	V	V	R
Complete Defeat	V	R	A	A	A	V		V	V	V	V	A
Day by Day	V	A	V	V	V	R		R	V	A	A	A
Delta Group	V	A	V	V	A	A		V	A	A	R	A
Embracing Change	A							NEW	A	A	R	A
Free at Last	A	V	V	V	V	V		V	V	V	V	V
Getting Clean	A	A	V	V	V	V		V	V	V	R	A
Good orderly Direction	A	A	V	V	V	V		V	A	A	A	A
Gratitude Group	A	A	A	A	A	V		V	V	V	V	V
High Hopes	A	A	A	A	A	A		A	A	A	A	A
How it Works	A	A	V	V	R	V		A	V	A	V	V
The Journey Continues	A	A	A	A	A	A		A	A	A	A	A
Looking Up	R	V	V	V	V	V		V	V	A	A	R
Message of Hope	A	A	R	R	R	R		R	R	A	V	A

ASC Minutes February 8, 2024

More Will Be Revealed	V	V	V	A	A	A		V	V	V	A	V
Nature of Recovery	V	R	V	V	A	V		V	A	A	V	A
NE Way We Can	A										NEW	A
No Matter What	A										NEW	A
Our Primary Purpose	A	A	A	A	A	A		A	V	A	V	V
Oxford Clean and Serene	A	A	V	V	V	V		A	V	V	A	V
Phoenix Rising	A	V	A	V	A	A		A	A	A	A	A
Restored to Sanity	V	A	A	A	V	V		V	A	V	V	V
Second Chance	A							NEW	A	A	A	A
Serenity at 7	A	A	A	V	A	V		V	V	A	A	V
Sisters of Serenity	A	V	A	A	A	A		V	V	V	V	V
Spiritual Journey	A	A	A	A	A	A		A	A	A	R	A
Staying Clean	V	A	A	V	A	V		V	V	V	V	V
Surrender to Win	V	V	V	V	V	V		R	V	V	V	A
Surviving Sat. Night	A	A	V	V	V	V		V	V	V	V	V
Together We Survive	A							NEW	A	A	R	A
Ultimate Weapon	A	A	V	V	V	V		V	V	A	V	V
Walk the Walk	A	A	A	A	A	A		R	A	A	V	A
We See the Light	V	A	A	A	A	V		R	A	A	V	A
When Stay Night Special	V			NEW	A	V		V		A	V	V
Women on the Move	A	A	A	R	A	V		A	A	A	A	V
	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
Total Groups	45	42	43	43	44	44		44	45	45	44	45
Total Attendance	16	16	22	26	20	29		31	24	16	31	24
Voting GSRs	14	11	21	22	18	25		25	23	16	24	21
QUORUM	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y	Y

In Loving Service,
Mindy C

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Public Relations Date: 2-8-24

Expense Report

Previous Balance: _____

Income: _____

Subtotal: _____

Expenses: \$149.45

Total Balance: _____

Report:

new people making drops
Some drops are open

I may make a motion to ask literature
to carry QR key tags available for
PR and Homegroups to purchase



Mindy C <mindy.coyne@gmail.com>

Fwd: fsrnahotline@gmail.com fsrnahotline@gmail.com Talix18@gmail.com oganahotline@gmail.com bascwebservant@yahoo.com kellymurrayrn@yahoo.com suzanne.isabella@gmail.com Allybabe1005@gmail.com Sfranklin745@gmail.com Kmohr1109@gmail.com

Kristina Mohr <kmohr1109@gmail.com>
To: Mindy C <mindy.coyne@gmail.com>

Thu, Feb 8, 2024 at 5:08 PM

----- Forwarded message -----

From: **Free State Region Hotline** <fsrnahotline@gmail.com>
Date: Fri, Feb 2, 2024, 6:34 PM
Subject: fsrnahotline@gmail.com fsrnahotline@gmail.com Talix18@gmail.com oganahotline@gmail.com bascwebservant@yahoo.com kellymurrayrn@yahoo.com suzanne.isabella@gmail.com Allybabe1005@gmail.com Sfranklin745@gmail.com Kmohr1109@gmail.com
To: Free State Region Hotline <fsrnahotline@gmail.com>, Teri H. <Talix18@gmail.com>, Brendan P. <oganahotline@gmail.com>, <bascwebservant@yahoo.com>, <kellymurrayrn@yahoo.com>, Suzanne B <suzanne.isabella@gmail.com>, Ally Mendez <Allybabe1005@gmail.com>, Shanna Frankiin <Sfranklin745@gmail.com>, Kristina M. <Kmohr1109@gmail.com>

**FREESTATE PHONELINE REPORT FOR JANUARY 2024
OPEN SHIFTS**

Day	Shift
Mon	M 1PM-5PM
Tues	M-T Overnight 11PM-730AM
Tues	T 5PM-8PM
Wed	T-W Overnight 11PM-730AM
Wed	W 7:30AM-1PM
Thur	W-T Overnight 11PM-730AM
Thur	Th 1PM-5PM
Fri	Th-F Overnight
Fri	F 7:30AM-1PM
Fri	F 1PM-5PM
Fri	F 1PM-5PM
Sat	F-S Overnight 11PM-730AM
Sat	Sat 5PM-8PM

I hope all are doing well in this new year. I dropped the ball getting Shanna trained last sunday (illness & fatigue) but will at her next available day. Kristina said she was having her co-chair train Brendan from OG by the end of last month(JAN). I haven't had a chance to check in on that.
We had 116 total calls for Jan with 42 Rejected and 18 voicemail. I called all who left a name and number back. We ended with 24 actual missed for a 20% missed for Jan.
I'm attaching the YAP report

--

Free State Region Phonenumber Chair

Expenses:

Schedules: \$70

Literature Order Form: \$70

Literature Restock: 355.64

HCDC background check forms are available on the literature table, grab them if you want them. 3 years off probation

Regional Literature Announcements:

Regional schedules available for \$0.65

February 8th, 2024

H & I Subcommittee of Susquehanna Area NA

Expense Report:

Report:

Facility	Meetings missed	Open Panel Leader Positions	Open Panel Coordinator Positions
Brantwood	2/5	1: 4th Wednesday	0
RCA	0/4	0	1
Perrypoint	0/9	0	0
Ashley	0/5	0	0
Pyramid Walden	0/4	0	0
Project Chesapeake	3/9	2: 4th Tuesday & 1st Friday	1
Harbor of Grace	1/5	0	0
HCDC	0/4	<i>Still accepting Panel Leaders</i>	0
Total	6/45	3	2

New Business:

Steve G and Dave D voted in as Panel Leaders for Project Chesapeake and Mike W voted in as Panel Leader for Walden.

HCDC needs speakers - especially Women - no women have been cleared yet!

Mentioned to Kevin D that the entire H&I Spreadsheet is accessible on susqna.org, which includes all Members' contact information and their commitment location & time as well as facilities' contacts' information. Suggested that we only list the openings & Panel Coordinators' information.

Report Date: Feb 8, 2024

Completed By: Tom G.

Revision #: 0
 (Original is Rev 0)

Income & Donations	
Literature: \$	<u>529.75</u>
Donations: \$	<u>790.25</u>
Other: \$	<u> </u>
Other: \$	<u> </u>
Other: \$	<u> </u>
Other: \$	<u> </u>
Other: \$	<u> </u>
Other: \$	<u> </u>

Expenses & Bills	
Rent: \$	<u>30.00</u> <u>1186</u>
((\$30 monthly)	Check #
Area: \$	<u> </u>
(minutes, postage, etc)	Check #
Literature: \$	<u>355.64</u> <u>Bill payer</u>
(FSRCNA, restocking cost)	Check #
Schedules and Forms: \$	<u>140.00</u> <u>Bill payer</u>
(Wayne Maddox)	Check #
Other: \$	<u> </u>
	Check #
Other: \$	<u> </u>
	Check #
Other: \$	<u> </u>
	Check #
Other: \$	<u> </u>
	Check #

* - field is automatically calculated

Reconciliation			
Previous Balance: \$	<u>1,711.98</u>	*Remaining Balance: \$	<u>2,506.34</u>
(The lessor of prior remaining balance or prudent reserve)			
+/- Adjustment: \$	<u> </u>	*Region Donation: \$	<u>(643.66)</u>
(errors, fees, etc)		(If the remaining balance is above prudent reserve, the region donation is for the amount of excess. If the remaining balance is less than prudent reserve, no donation is made. Donation to region may also be withheld if the GSRs vote to do so.)	Check #
Adjusted Balance: \$	<u>1,711.98</u>	Prudent Reserve: \$	<u>3,150.00</u>
		(Includes avg monthly expenses, fees for PO Box, Insurance, and special events)	
*Total Deposit: \$	<u>1,320.00</u>	*Ending Balance: \$	<u>2,506.34</u>
*Total Expenses: \$	<u>525.64</u>		

* - field is automatically calculated

Group Name	Type	Literature	Donation	Total
Surrender to Win	Cash App	\$37.50	\$10.00	\$47.50
Delta Group	Money Order	\$85.25		\$85.25
Staying Clean	Money Order	\$99.50	\$48.50	\$148.00
Getting Clean	Money Order	\$29.00	\$20.00	\$49.00
Free At Last	Cash App	\$139.75	\$5.25	\$145.00
Personal Order	Cash App	\$31.25		\$31.25
Good Orderly Direction	Cash App	\$45.00	\$22.00	\$67.00
Changing on Faith	Money Order		\$139.00	\$139.00
Day by Day	Money Order		\$100.00	\$100.00
Brothers in Arms	Money Order	\$8.00	\$1.00	\$9.00
Looking Up Group	Money Order	\$4.00	\$36.00	\$40.00
A High We Cannot Buy	Cash App		\$300	\$300.00
We See the Light	Money Order	\$31.50	\$8.50	\$40.00
Phoenix Rising	Cash App	\$13.00		\$13.00
Against All Odds	Cash App	\$6.00	\$100.00	\$106.00

Literature:	\$	529.75
Donations:	\$	790.25
Cash App	\$	709.75
Money Order	\$	610.25
PR	\$	149.45
H&I	\$	67.00
Phoneline	\$	

EXECUTIVE BODY

TITLE	PRESENT	ABSENT	VACANT
Chair	1		
Vice Chair	1		
Secretary	1		
Treasurer	1		
Alt. Treasurer	1		

SUBCOMMITTEE CHAIRS

SUBCOMMITTEE	PRESENT	ABSENT	VACANT
RCM	1		
RCM II	1		
Phone Line		1	
Literature			1
Special Events		1	
H&I	1		
Website	1		
PR	1		
Policy	1		

GSR ATTENDANCE			
GROUP NAME	VOTING	REPRESENTING	ABSENT
A High We Cannot Buy	1		
Against All Odds			1
Anonymous Group			1
A Work in Progress			1
Back to Basics			1
Back to Life			1
Bridging the Gap		1	
Brothers in Arms	1		
Changing on Faith	1		
Clean and Serene	1		
Cleaning Up			1
Complete Defeat	1		
Day by Day	1		
Delta Group	1		
Embracing Change			1
Free at Last			1
Getting Clean			1
Good Orderly Direction			1
Gratitude Group			1
High Hopes			1
How it Works			1
The Journey Continues			1
Looking Up		1	
Message of Hope			1
More Will Be Revealed	1		
Nature of Recovery	1		
NE Way We Can			1
No Matter What			1
Our Primary Purpose			1
Oxford Clean and Serene			1
Phoenix Rising			1
Restored to Sanity	1		
Second Chance			1
Serenity at 7			1
Sisters of Serenity			1
Spiritual Journey			1
Staying Clean	1		
Surrender to Win	1		
Surviving Saturday Night			1
Together We Survive			1
Ultimate Weapon			1
Walk the Walk			1

We See the Light	1		
When Stay Night Special	1		
Women on the Move			1
45	14	2	1

meetings closed or closing