

ASC Minutes December 12, 2024



Area Service Committee Meeting Minutes
December 12, 2024

ASC Minutes December 12, 2024

The meeting came to order at 7:00 pm

12 Traditions read by JJ

12 Concepts read by Kenny

GSR Responsibilities read by Sherry

There are 47 active groups in the area.

There are 23 voting members present

New GSR's: none

New Meetings: none

Visitors: none

Reports:

PR: Pete reporting.

Many drops open.

Adrian and Ellen are going to check every single spot on the drop list for new contacts (are they open/same location/are they using literature?) and create a new accurate drop list.

I will be submitting a printed receipt for the QR key tags and asking for \$400 reimbursement.

The quality was poor, and we may not want to order from Rush King to stick in literature.

Travis has been assisting with PR outreach and advised that No Matter What group is closed.

Phone Line: Danielle reporting.

Open shifts:

Sunday 1 pm – 5 pm (1 shift)

Mon 7:30 am – 1 pm (2 shifts)

Tues 7:30 am – 1 pm (2 shifts); 1 pm – 5 pm (2 shifts)

Wed 7:30 am – 1 pm (2 shifts); 1 pm -5 pm (2 shifts)

Thurs 1 pm -5 pm (2 shifts)

Fri 1pm – 5pm (2 shifts)

Sat – no opening

Total Interactions: 1580 calls

Meeting lookup (calls): 336

ASC Minutes December 12, 2024

Meeting lookup (texts): 1123
Calls: 121
Voicemails 28
Rejected 21
Total missed 6%

Literature: Adam reporting.

Expense Report:
Schedules: \$70
December order: \$1200.11
Remaining November Literature Order: \$150.42

Susquehanna Area owes Free State Region \$150.42. We plan to include this amount when we pay for our December literature order.

Special Events: Coale reporting.

Expense Report: Previous Balance: \$ 1369.49
Income: \$ 0.00
Subtotal: \$ 1369.0
Expenses: \$ 0.00
Total Balance: \$ 1369.49

- Holiday Marathon is coming up. We still need 4 speaker slots filled.
- We will also be having a Spaghetti Dinner at Smith's' Chapel on 2/8/25. Tickets are \$10 and fliers will be posted on the website in the coming days.
- We will be having:
 - Basket Bingo in March
 - Speaker Jam in April
 - Picnic in May – **GSR's: please return to your homegroups and ask about interest in a picnic on Memorial Day. This will not replace the picnic we have every year in August.**

H & I: Jess N reporting.

Facility	Meetings Missed	Open Panel Leader Positions	Open Panel Coordinator Positions
Project Chesapeake	2/9	2: 2 nd Tuesday & 4 th Friday	0
Ashley	0/4	0	0

ASC Minutes December 12, 2024

Harbor of Grace	0/4	0	0
Pyramid Walden	0/8	Women - 1: 5th Thursday Men – 1: 2nd Thursday	1 (Men)
RCA	0/4	2: 2nd and 5th Sundays	1
Brantwood	0/4	2: 1st and 5th Wednesdays	1
Perry Point	0/9	0	0
HCDC	2/4	<i>Still accepting panel leaders (men and women)</i>	1 – Men (1st and 3rd Mondays)
Total	4/46	8	2

New Business:

- Dylan L voted in as Panel Leader for 3rd Thursday at Walden.
- Subcommittee discussed reviewing current H&I Subcommittee Policy and making updates and edits as necessary. Current policy, last revised in June 2023, will be emailed to subcommittee members and will discuss suggestions for changes at February's subcommittee meeting.

Website: Kevin D reporting

Website working.

Treasurer Report: Amanda B reporting:

Treasurer's Report not received. Given orally during meeting.

RCM/RCM2: Jeff H reporting.

Regional minutes attached.

Policy: Melissa S reporting.

Policy met last month and identified the current copy of the SASC policy (still looking for a digital copy). We noted some changes and discrepancies. Two motions will be presented to this ASC tonight. One will change policy and the second will correct an error. More changes will be recommended by the Policy Subcommittee in the coming months.

Motion to approve last month's minutes: Minutes were not approved due to unrelated material being included.

ASC Minutes December 12, 2024

Motion to approve last month's minutes: Minutes were not approved due to unrelated material being included.

Sharing Session:

Old Business:

New Business:

2 Motions made by Policy subcommittee chair for revisions to policy. Revisions are to make the policy clearer and more updated to reflect updated technology. After a brief discussion, the motions were withdrawn. Policy subcommittee will revise the entire policy and submit for approval at one time instead of making numerous motions.

Motion to close: JJ Second: Jeff

Meeting ended at 7:50 pm

ASC Minutes December 12, 2024

Attendance:

P=Present A=Absent V=Voting R=Represented by Vac=Vacant I=Inactive

Executive Body Attendance:

Title	Name	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Chair	Paul L 717-676-8471	P	P	P	P	P	P	P	P	P	P	P	P
Vice Chair	Mindy C 410-299-8077	P	P	P	P	P	P	P	P	P	A	P	P
Secretary	Jessica C 443-244-7913	A	P	P	P	P	P	P	P	P	P	P	P
Treasurer	Amanda B 443-802-3620	P	P	P	P	P	P	P	A	P	P	P	P
Alt. Treasurer	Aimie L 443-966-1008	P	P	P	P	P	P	P	P	P	P	P	P

Subcommittee Chair Attendance:

Subcommittee	Name	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
RCM	Jeff H 443-903-1772	P	P	A	P	P	P	P	A	P	P	P	P
RCM II	Ellen S 443-538-6039	P	P	P	P	A	P	P	P	P	P	A	P
Phone Line	Danielle D 410-322-0484	P	P	P	A	A	P	P	A	P	P	P	P
Literature	Adam H	P	P	P	P	P	P	P	P	P	P	P	P
Special Events	Coale G 443-981-0325	P	P	P	A	A	P	P	A	P	P	P	P
H&I	Jess N. 443-252-1576 Nikosmama1208@gmail.com	P	P	P	P	P	P	P	P	P	P	P	P
Website	Kevin D 443-417-7829	P	VAC	P	P	A	P	P	P	P	P	P	P
PR	Pete B. 410-688-5352 Petebennett92670@gmail.com	P	P	P	P	P	A	A	A	A	P	P	P
Policy	Melissa S	P	P	A	P	A	P	P	A	P	A	P	A

ASC Minutes December 12, 2024

Our Primary Purpose	A	V	A	A	V	V	V	A	A	A	A	V
Oxford Clean and Serene	V	V	A	V	A	V	V	A	V	V	V	V
Phoenix Rising	A	A	A	A	A	A	V	A	V	A	A	A
Restored to Sanity	A	V	V	V	V	A	V	V	V	V	V	A
Second Chance	R	A	A	A	R	R	A	A	A	A	A	R
Serenity at 7	V	V	A	V	A	V	A	V	V	V	A	V
Sisters of Serenity	V	V	A	A	V	A	A	R	R	V	V	R
Spiritual Journey	A	A	A	A	A	A	A	A	A	A	A	A
Staying Clean	V	V	V	V	V	V	V	V	V	V	V	V
Surrender on Sunday	V	-	-	-	-	-	-	NEW	R	V	R	R
Surrender to Win	V	A	V	V	V	V	V	V	V	V	V	V
Surviving Sat. Night	V	V	A	V	V	V	V	V	V	V	V	V
The Journey Continues	A	A	A	A	A	A	A	A	A	A	A	A
The Peacock Lounge	A							A	A	A	A	A
Together We Survive	V	A	A	A	V	V	A	V	A	R	A	V
Ultimate Weapon	V	V	A	V	V	V	V	V	V	V	R	V
Walk the Walk	V	A	A	A	A	A	A	A	A	V	A	A
We See the Light	A	A	V	A	A	A	A	A	A	V	A	A
Women on the Move	A	V	A	V	A	V	V	A	V	V	V	V
	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Total Groups	47	44	43	44	42	42	42	42	43	43	44	44
Total Attendance	26	26	19	24	24	29	26	16	22	26	20	29
Voting GSRs	23	22	17	22	19	25	21	11	21	22	18	25
QUORUM	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

In Loving Service,
Mindy C

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Public Relations Date: 12-12-24

Expense Report

Previous Balance: - 0 -
Income: - 0 -
Subtotal: - 0 -
Expenses: _____
Total Balance: _____

Report:

Many drops open

Adrian & Ellen are going to check
Every single spot on drop list

for new contacts, Are they open/same location
Are they using literature & create a
new accurate drop list

I will be submitting a printed receipt
for the QR key tags and asking for
\$400 reimbursement

The Quality was poor and we may not
want to order from Rush King to stock
in literature

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Phoneline Date: 12/12/24

Expense Report

Previous Balance: _____

Income: _____

Subtotal: _____

Expenses: _____

Total Balance: _____

Report:

Open shifts:
Sun 1pm-5pm 1 shift
Mon 7:30am-1pm 2 shifts, Tuesday
7:30am-1pm 2 shifts, Tues 1-5pm
2 shifts, Wed 7:30am-1pm 2 shifts,
Wed 1-5pm 2 shifts, Thurs 1-5pm
2 shifts, Friday 1-5pm 2 shifts

Total interactions 1580, meeting
lookup (call) 336 meeting
lookup (text) 1123 calls 121
voicemails 28 rejected 21
missed calls 6%

Expenses:

Schedules: \$70

December Order: \$1200.11

Remaining November Literature Order: \$150.42

Susquehanna Area owes Free State Region \$150.42. We plan to include this amount when we pay for our December literature order.

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Special Events Date: 12/12/24

Expense Report

Previous Balance:	<u>1369.49</u>
Income:	<u>0.00</u>
Subtotal:	<u>1369.49</u>
Expenses:	<u>0.00</u>
Total Balance:	<u>1369.49</u>

Report:

The Holiday Marathon is coming up. We still need 4 stealer slots filled. We will also be having a spaghetti dinner at Smith's Chapel on Feb 8th. Tickets are \$10 and flyers will be posted on the website in the coming days. We will be having a basket bingo in March, a stealer jam in April, and a picnic in May. We ask that GSRs return to their home groups and ask about interest in a picnic on memorial day. This will not replace the picnic we have every year in August -

H & I Subcommittee of Susquehanna Area NA

Expense Report:

Report:

Facility	Meetings missed	Open Panel Leader Positions	Open Panel Coordinator Positions
Project Chesapeake	2/9	2 - 2nd Tuesday & 4th Friday	0
Ashley	0/4	0	0
Harbor of Grace	0/4	0	0
Pyramid Walden	0/8	<u>Women</u> 1: 5th Thursdays <u>Men</u> 2: 2nd Thursday	1 - Men
RCA	0/4	1: 2nd & 5th Sundays	1
Brantwood	0/4	2: 1st & 5th Wednesdays	1
Perrypoint	0/9	0	0
HCDC	2/4	<i>Still accepting Panel Leaders (Men & Women)</i>	1 - Men (1st & 3rd Mondays)
Total	4/46	8	2

New Business:

Dylan L voted in as Panel Leader for 3rd Thursday at Walden.

Subcommittee discussed reviewing current H&I Subcommittee Policy and making updates and edits as necessary. Current policy, last revised in June 2023, will be emailed to subcommittee members and will discuss suggestions for changes at February's subcommittee meeting.

Freestate Regional Service Meeting

On-Month Off-Month

11/09/2024

Meeting Opened at 11:00 am with the serenity prayer.

Read the 12 Traditions: Rodney P

Reading the 12 Concepts: Kris W

Visitors:

New RCM's:

Approval of Previous Minutes:

Roll Call:

Executive Body:

Chair	X
Vice-Chair	X
Secretary	X
Alternate Secretary	X
Regional Delegate	X
Regional Delegate Alternate	X
Treasurer	X
Vice-Treasurer	V
Policy Facilitator	X

Areas:

RCM I RCM II REPORT

Baltimore	X	X	
Bay	X	X	
Delmarva	X	A	
East of the Bay	X	A	
Northeast Freedom	X	V	
Northwest	X	V	
Ocean Gateway	X	V	
Small Wonder	X	A	
Susquehanna	X	X	
Westside	X	V	

Subcommittees:

H&I	E
Literature	E
Special Events	E
Phoneline	E
Public Relation	E
Service Center	E
Convention Rep	A
Web Coordinator	X

E – Excused

V – Vacant

A – Absent

X – Present

Board Reports:

Chair Report – No Report

Vice Chair Report – No Report

Secretary Report – N/A

Alt. Secretary Report – N/A

Regional Delegate Report – Report Attached

Regional Delegate Alternate Report – N/A

Policy Facilitator Report – Report Attached

FSR Service Center Board – No Report

Convention Report – Pre-registration is still open. No definitive date on when it'll close.

H&I – N/A

Literature – N/A

Special Events – N/A

Phoneline – N/A

Public Relations – N/A

Treasurer Report – Report Attached

Vice Treasurer Report – N/A

Web Coordinator – No Report

Old Business:

1. The discussion has begun about the webmaster role. Currently, the position has been rolled into Public Relations. A temperature check was taken to see if RCMs would like the position of Webmaster to be a stand-alone position. It was unanimous for it to be a stand-alone position. Further discussion/voting will take place during the next On-month. The motion was passed last month.
2. Discussion about quorum for RCM attendance. This was on our discussion books before finally filling the RCM position for all areas. It still may be a concern. It is suggested that we review policies on the subject as well as reach out to areas that may

be struggling with keeping the RCM position filled and/or attending Regional meetings regularly. Reserved for next Off Month.

3. With looming internet and computer issues, we are looking into the possibility of purchasing a hotspot for our Regional meetings.
4. Event Flyer Procedures – The policy needs to be reviewed with our Web Coordinator and Special Events Chair. Reserved for Next Off Month

New Business:

1. We are moving forward with the Webmaster position as a subcommittee position. Mike C. will have definition of rolls and submit suggestions to be placed into policy.
2. An ADHOC Committee will not be formed to go over the policies for positions. Once Policy Chair brings back what was found in policy, we will continue the discussion during off months. This was all a result of a temperature check.
3. Working on elaborating from the vague descriptions of positions and duration of service on the Regional level.
4. We have obtained a new laptop. It should be ready for use for next Regional meeting.

Meeting Adjourned: 1:05 pm with Serenity Prayer.

Free State Region Policy Facilitator Report

November 9, 2024

Policy Facilitator: Kris W.

Phone: 443-340-1600

Email: krisw101312@gmail.com

Still working on these items and please let me know if I should add anything else to the list:

- Developing more of a “living” policy document that will still indicate when the last time it was updated, but will make additions to policy available ASAP
- Updating the Prudent Reserve in the policy
- Updating the policy after we joined the NEZF to correct all relevant policies
- Continuing the RCM document review and update that Shelley was working on before the end of her term
- Reviewing motions from all minutes since the last policy update to ensure that all policy motions are accounted for
 - o **Minutes and motions have been downloaded and are being reviewed**
- Looking into a possible suggestion for an updated travel policy since we are now a part of a larger zone and there will most likely be more travel involved on a regular basis
- Looking into a possible suggestion for an update to policy that would clear up how we do emergency business at the off-month meetings
- Researching how other regions do quorum and whether I would have any suggestions on an update for our region. This has been discussed over the last couple months.
 - o Washington Northern Idaho Region
 - “Quorum will consist of 51% of the members on the quorum list. To remove an Area from the quorum, list any Area that has not attended WNIRSC Regional meetings for three consecutive times. They would remain on the regional mailing list.
 - Any Area removed from the quorum list will be reinstated upon attendance at a future RSC.”
 - o C&P Region
 - “Official Quorum of 2/3rds of the voting participation must be reached prior to RSC voting.
 - Any Area that is not represented for two (2) consecutive RSC meetings will not be part of the quorum until their RCM or those acting as RCM shows up.”
 - o Mid-Atlantic Region
 - They appear to not have any policy about qualifying for quorum

Thank you for allowing me to serve,

Kris W.

RD Report to the FreeState Region November 9, 2024

Greetings.

I attended the NEZF (North East Zonal Forum) as a new member region on October 25, 26 and 27th. I was really impressed at how much and what kind of resources they offer to regions, areas, service committees and groups, in the spirit of carrying our message. I really think we made a great decision in our region joining the NEZF.

On Friday evening we had our business meeting. I did not realize I was supposed to give a regional report. I did not get the hand out that was accompanied with the agenda. I did give a report on the fly stating how many meetings we have, our location, our resources, literature distribution to regions outside our region and a plug for our upcoming convention. All the NEZF administration and committee reports are available on line at nezf.org/documents-and-files.

Up until Saturday the NEZF, from what I can see, has been growing and developing into a full-service delivery level of NA services to communities and professionals in area where NA service bodies are few and far between. Their H&I and PR efforts both direct and on line are very well in depth and available. The level they infiltrate the professional communities outside of drug treatment resources, is very thorough and in-depth. I am referring to law enforcement, the courts and middle/high schools. They are just scratching the surface and getting results. More planning and development have to be done. I am attaching one of the handouts of Project Plans that have been developed by the committee for approval in January. These are the project plans that have already been the subject of discussions leading up to this weekend's incubator of ideas more focused on specific action plans. Some of these are;

- Having better streamlined flow of communication (information, projects, Subcommittees) between NEZF Meetings.
- Providing a helpline for service-related questions, clarifications, experience and suggestions.
- Finding ways and means to fund services in the budget.
- Create a financial plan that supports legals like EIN, tax implications, financial planning, and appropriate reimbursements, digital contributions etc.
- Increase local participation at NEZF.
- Develop an outreach committee to identify marginalized communities and provide resources for a more inclusive environment.

I was also very impressed with the Fellowship Development work that has been done thus far with the NEZF. I am also attaching the "Fellowship Development Menu" Which is a list done in a way that it reads like a restaurant menu, detailing all that is available now as in resources, to you the member, group, area or region. On Saturday November 30, 2024 at 3:30pm at our convention, the regional meeting time slot or "workshop" will be allocated to the NEZF. The title of this workshop is "The Zonal Forum and you." Thank you for deciding to do this last month at the meeting in my absence. Members of the Fellowship Development Team from the NEZF, the past Chairperson and a member will be facilitating that meeting. There will be an audio-visual presentation, some information and Q&A regarding Identity and function of the NEZF and our region. Michelle and I will be co-secretaries of this meeting. On the NEZF project plan for approval, pay close attention to item #3.

NEZF Project Plans for Regional October 2022 – April 2024
To be Approved by Jan. 29th

1. Zonal Service Symposium Project Plan

- **Issue:** Lack of a Zonal Service Symposium
- **Goal:** NEZF has a Service Symposium
- **Prioritized Approaches:**
 - Talk to NESSSNA hosting regions about the feasibility of adopting NESSSNA as a Zonal event (25)
 - Devote part of a regularly scheduled NEZF meeting to service workshops (10)
- **Other Approaches:**
 - Talk to NESSSNA hosting regions to learn best practices (7)

2. Zonal Identity & Function : Project assigned to : NEZF Guidelines Workgroup

- **Issue:** Member Regions do not understand the identity and function of the Northeast Zonal Forum (NEZF)
- **Goal:** Member Regions understand the identity and function of the NEZF
- **Approach:** Update the NEZF Vision, Mission and Purpose to reflect its current service delivery model and future vision

3. Zonal Identity & Function : Outreach Project assigned to : NEZF Fellowship Development (FD)

- **Issue:** Member Regions do not understand the identity and function of the Northeast Zonal Forum (NEZF)
- **Goal:** Member Regions understand the identity and function of the NEZF
- **Approaches:**
 - Ask regions to appoint a regional liaison to participate in NEZF FD (12)
 - Ask IT subcommittee to cross pollinate regional and zonal events across regional and zonal website (4)
 - A member of Zonal FD attends or reaches out to each region once a year (4)
 - The NEZF systematically reaches out to member areas/regions (3)
 - Devote part of a scheduled NEZF event to a service symposium and invite members to attend (virtual or in-person) (3)
 - Contact service bodies and coordinate workshops/presentations (3)
 - Develop a calendar of RSC/ASC meetings (2)
 - The Zone attends or reaches out to areas once every two years (1)

4. Zonal H&I Project Plan Project assigned to NEZF Public Relations (PR)

- **Issue:** Lack of Zonal H&I
- **Goal:** NEZF has a Zonal H&I Subcommittee
- **Prioritized Approaches:**
 - Establish a Zonal H&I Ad Hoc and invite regional/area H&I chairs and other interested members to participate (20)
 - Devote part of an NEZF event to H&I workshops (11)
- **Other Approaches:**
 - Establish a Zonal H&I Ad Hoc (6)
 - Announce and invite members to participate in the Zonal H&I Ad Hoc at regional/area H&I events (4)
 - Develop H&I Guidelines at the Zone (2)

Some interesting things I would like to share that came out of this meeting. The Greater Philadelphia Region, in their PR efforts; Made up these business cards that the police hand out to suspect detainees in certain cases. This was preempted by a presentation made by the NEZF at some law enforcement gathering.



Drug Problem?

We Can Help

GPRNA
215-NAWORKS
215-629-6757

www.naworks.org



Call Or
Text Your Zip Code To:

215-999-4670

To retrieve
Next 5 closest
meetings

Also, I have attached a sponsorship behind the wall's information packet and application, that the New Jersey Regional Service Committee's H&I is facilitating. Bring this back to your areas as you do not have to be in New Jersey to be a sponsor.

If you have not heard yet, Surplus merchandise from WCNA 38 is for sale at wcnashop.com. We are offering deep discounts, and bonuses if you're buying more: Buy any two items at the same price, get a third item at the same or lower price for free (except for medallions, pins, and microfiber cloths, which are subject to their own separate discounts)! Shipping within the United States is free if you spend \$100 or more. We've also added larger men's sizes for the two shirts we sold out of first.

This online store will only be open for a short time, so log on soon to treat yourself or to buy a **Sponsorship Day (1 December) gift!** Regarding Sponsorship day, it is a world wide event and it up to you, you groups, networks, Areas and regions what you want to do with that.

NA World Services now has an official Facebook page ([@naworldservices](https://www.facebook.com/naworldservices)). For now, we are posting the same material as on our Instagram account. We may also post NAWS Update emails. Content will likely evolve as our relationship to the platform develops. This is not our first experiment with Facebook, but it has been years since we attempted a presence there. So many of our members use this platform that we wanted to try again to see if it can work for us.

Drafts of two pieces under revision and one new service resource are being prepared for your review and input. Keep an eye out for draft revisions of **IP#21**, **H&I Basics**, and **Virtual Service Basics**. The review and input period for each of these is relatively brief, and we count on Fellowship input to make NA literature and service material as true to our collective experience as possible. We look forward to hearing from you on each of these important projects.

The Membership Survey is up until the end of January—which is fast approaching! We conduct the Membership Survey in concert with each World Convention, but we don't just want to hear from those of you who were at WCNA. Every time we conduct such a survey we get more responses than the time before. And each time we learn more about our Fellowship: who our members are, who we are reaching, and how our efforts to carry the message can improve. The survey also provides important data for researchers to demonstrate what we know from experience: NA Works.

Please spread the word. We are grateful for every survey returned: na.org/survey.

Important Dates;

November 28, 2024- Interim CAR/CAT Posted

December 1, 2024- Sponsorship Day flyer attached

December 7, 2024 CP Web Meeting First web-meeting after the interim CAR/CAT is published

We are already getting requests for CAR Workshops. Thank you DelMarVa. Look at about sometime in January after the holidays.

ILS

Randy K RD Freestate Region.

RD Report to the FreeState Region November 9, 2024

Greetings.

I attended the NEZF (North East Zonal Forum) as a new member region on October 25, 26 and 27th. I was really impressed at how much and what kind of resources they offer to regions, areas, service committees and groups, in the spirit of carrying our message. I really think we made a great decision in our region joining the NEZF.

On Friday evening we had our business meeting. I did not realize I was supposed to give a regional report. I did not get the hand out that was accompanied with the agenda. I did give a report on the fly stating how many meetings we have, our location, our resources, literature distribution to regions outside our region and a plug for our upcoming convention. All the NEZF administration and committee reports are available on line at nezf.org/documents-and-files.

Up until Saturday the NEZF, from what I can see, has been growing and developing into a full-service delivery level of NA services to communities and professionals in area where NA service bodies are few and far between. Their H&I and PR efforts both direct and on line are very well in depth and available. The level they infiltrate the professional communities outside of drug treatment resources, is very thorough and in-depth. I am referring to law enforcement, the courts and middle/high schools. They are just scratching the surface and getting results. More planning and development have to be done. I am attaching one of the handouts of Project Plans that have been developed by the committee for approval in January. These are the project plans that have already been the subject of discussions leading up to this weekend's incubator of ideas more focused on specific action plans. Some of these are;

- Having better streamlined flow of communication (information, projects, Subcommittees) between NEZF Meetings.
- Providing a helpline for service-related questions, clarifications, experience and suggestions.
- Finding ways and means to fund services in the budget.
- Create a financial plan that supports legals like EIN, tax implications, financial planning, and appropriate reimbursements, digital contributions etc.
- Increase local participation at NEZF.
- Develop an outreach committee to identify marginalized communities and provide resources for a more inclusive environment.

I was also very impressed with the Fellowship Development work that has been done thus far with the NEZF. I am also attaching the "Fellowship Development Menu" Which is a list done in a way that it reads like a restaurant menu, detailing all that is available now as in resources, to you the member, group, area or region. On Saturday November 30, 2024 at 3:30pm at our convention, the regional meeting time slot or "workshop" will be allocated to the NEZF. The title of this workshop is "The Zonal Forum and you." Thank you for deciding to do this last month at the meeting in my absence. Members of the Fellowship Development Team from the NEZF, the past Chairperson and a member will be facilitating that meeting. There will be an audio-visual presentation, some information and Q&A regarding Identity and function of the NEZF and our region. Michelle and I will be co-secretaries of this meeting. On the NEZF project plan for approval, pay close attention to item #3.

NEZF Project Plans for Regional October 2022 – April 2024
To be Approved by Jan. 29th

1. Zonal Service Symposium Project Plan

- **Issue:** Lack of a Zonal Service Symposium
- **Goal:** NEZF has a Service Symposium
- **Prioritized Approaches:**
 - Talk to NESSSNA hosting regions about the feasibility of adopting NESSSNA as a Zonal event (25)
 - Devote part of a regularly scheduled NEZF meeting to service workshops (10)
- **Other Approaches:**
 - Talk to NESSSNA hosting regions to learn best practices (7)

2. Zonal Identity & Function : Project assigned to : NEZF Guidelines Workgroup

- **Issue:** Member Regions do not understand the identity and function of the Northeast Zonal Forum (NEZF)
- **Goal:** Member Regions understand the identity and function of the NEZF
- **Approach:** Update the NEZF Vision, Mission and Purpose to reflect its current service delivery model and future vision

3. Zonal Identity & Function : Outreach Project assigned to : NEZF Fellowship Development (FD)

- **Issue:** Member Regions do not understand the identity and function of the Northeast Zonal Forum (NEZF)
- **Goal:** Member Regions understand the identity and function of the NEZF
- **Approaches:**
 - Ask regions to appoint a regional liaison to participate in NEZF FD (12)
 - Ask IT subcommittee to cross pollinate regional and zonal events across regional and zonal website (4)
 - A member of Zonal FD attends or reaches out to each region once a year (4)
 - The NEZF systematically reaches out to member areas/regions (3)
 - Devote part of a scheduled NEZF event to a service symposium and invite members to attend (virtual or in-person) (3)
 - Contact service bodies and coordinate workshops/presentations (3)
 - Develop a calendar of RSC/ASC meetings (2)
 - The Zone attends or reaches out to areas once every two years (1)

4. Zonal H&I Project Plan Project assigned to NEZF Public Relations (PR)

- **Issue:** Lack of Zonal H&I
- **Goal:** NEZF has a Zonal H&I Subcommittee
- **Prioritized Approaches:**
 - Establish a Zonal H&I Ad Hoc and invite regional/area H&I chairs and other interested members to participate (20)
 - Devote part of an NEZF event to H&I workshops (11)
- **Other Approaches:**
 - Establish a Zonal H&I Ad Hoc (6)
 - Announce and invite members to participate in the Zonal H&I Ad Hoc at regional/area H&I events (4)
 - Develop H&I Guidelines at the Zone (2)

SUSQUEHANNA AREA SERVICE COMMITTEE
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Policy Date: 12-12-24

Expense Report

Previous Balance: _____
Income: _____
Subtotal: NA
Expenses: _____
Total Balance: _____

Report: (Still searching for a digital copy.)
Policy met last month and identified
the current copy of SASC policy.
We noted some changes & discrepancies.
Two motions will be presented to
this ASC tonight. One will change
policy and the second will correct
an error. More changes will be
recommended by the Policy subcommittee
in coming months. KS,

Melissa S.
Policy Chair.