

ASC Minutes January 9, 2025



**Area Service Committee Meeting Minutes**  
**January 9, 2025**

## ASC Minutes January 9, 2025

The meeting came to order at 7:00 pm

12 Traditions read by Steve

12 Concepts read by David D

GSR Responsibilities read by Mark S

There are 46 active groups in the area.

There are 19 voting members present

**New GSR's:** Stacia, Women on the Move

**New Meetings:** none

**Visitors:** none

### Reports:

**PR:** Pete reporting.

Travis is working on outreach. Adrian and Ellen are checking all drops on list and making notes. Some drops made, Adrian and Ellen will hit every drop soon. Many open.

JJ asked if there was any new news about the QR key tags. Pete advised that he is finding a new vender, as the quality was poor with the original vender.

**Phone Line:** Danielle absent. No report.

**Literature:** Adam reporting.

UPS delivery delayed due to the storm. Restock is due to arrive tomorrow. We are out of Guiding Principles among others. Keeping a list of home groups that are owed literature – could also swap it out for something of equal value or get it next month.

Schedules: \$70

Estimated literature order: \$583.95 but will know tomorrow when order received.

### Final Literature Report

Expenses:

Schedules: \$70

Literature Orders: \$572.17

UPS delivery was delayed, we are out of “Guiding Principles” and low in inventory of various other pieces of literature. We are keeping a list of homegroups who we owe literature to. If you ordered something we are out of, you can either wait until next month to get it or swap for some other piece of literature of equal value.

## ASC Minutes January 9, 2025

We will try to get your literature to your homegroup if possible, but no promises.

**Special Events:** Coale reporting.

No financial report as he is locked out of the bank account.

Current Balance: \$1154.86

Spent more on the marathon than we made.

SE still has money.

Cancelling spaghetti dinner d/t lack of interest.

Indoor sports thing in Delta 4/12, Delta Community Center

Speaker Jam in Elkton in April

Basket bingo planned for 3/22 at Clean and Serene – really need help and support providing baskets as funds are low.

Coale asked if GSR's talked to their home groups about interest in Memorial Day picnic; GSR's indicated there is interest.

JJ asked if the April event conflicts with Ocean City Convention

**H & I:** Jess N reporting.

Facility	Meetings Missed	Open Panel Leader Positions	Open Panel Coordinator Positions
Project Chesapeake	1/9	1 – 2 <sup>nd</sup> Tuesday	0
Ashley	0/3	0	0
Harbor of Grace	0/5	0	0
Pyramid Walden	0/8	Women – 0 Men – 2 <sup>nd</sup> Thursday	1 - Men
RCA	0/3	2 <sup>nd</sup> & 5 <sup>th</sup> Sunday	1
Brantwood	0/5	1 <sup>st</sup> & 5 <sup>th</sup> Wednesday	0
Perry Point	1/9	0	0
HCDC	2/4	<i>Still accepting Panel Leaders (Men &amp; Women)</i>	1 – Men (1 <sup>st</sup> and 3 <sup>rd</sup> Mondays)
<b>Total</b>	<b>4/46</b>	<b>6</b>	<b>3</b>

## ASC Minutes January 9, 2025

### New business:

Subcommittee discussed reviewing current H&I Subcommittee Policy and making updates and edits as necessary. Current policy/guidelines, last revised in June 2023, will be distributed to subcommittee members and will discuss suggestions for changes at February's subcommittee meeting.

Stacia asked how someone could obtain the HCDC paperwork. Jessica has a couple of paper copies, and it is also available on the website.

It was also asked about the requirements regarding clearance and who makes that determination. Jessica advised that she will speak with the staff at HCDC to see if there is any flexibility in the requirement.

Adam asked if meetings canceled due to holidays were included in the number of meetings missed; Jessica advised that they were not.

**Website:** Kevin D absent. Coale reporting.

Anything that needs to go on the website (anniversaries, etc.), please see Coale.

David asked if the phone line openings are on the website. Coale advised that they are.

Neal asked about how anniversaries are reported to website. Coale indicated that there is usually a form passed around at area. Melissa is sending a makeshift anniversary form for anyone wishing to report anniversaries to the website.

**Treasurer Report:** Amanda B reporting:

### Income:

Literature: \$904.15

Donations: \$382.68

### Expenses:

Rent: \$30.00 (Check #1101)

Literature: \$572.17 (Bill pay)

Schedules/Forms: \$70.00 (Bill pay)

### Reconciliation:

Previous Balance: \$1629.96

+/- Adjustment: n/a

Adjusted Balance: \$1629.96

Total Deposit: \$1286.83

Total Expenses: \$672.17

Remaining Balance: \$2244.62

Region Donation: \$905.38

## ASC Minutes January 9, 2025

Prudent Reserve: \$3150.00

Ending Balance: \$2244.62

\*Income itemization attached

**RCM/RCM2:** Jeff H reporting.

Motion made to donate \$500 to zone.

CAR report to be done – na.org\conference for access to CAR report. Once CAR report completed, please send to Jeff via email: jeffhammond0811@gmail.com

JJ asked about the zone, and was told that we left the Autonomy Zone and are now part of the North East Zone.

**Policy:** Melissa S reporting.

There are 3 different paper copies of the policy that have been marked up with changes, suggestions, and recommendations previously collaborated by the Policy Subcommittee. The problem is that I have been unsuccessful in securing an editable digital copy or the digital copy/hard copy of the policy reflecting any changes, suggestions, and recommendations. I'm requesting a vote of confidence to type a new digital copy of the policy – make and track the changes and submit it to the body after the policy committee reviews the updates.

Melissa questioned if GSR's discussed with their home groups after last month's ASC meeting. Stacia asked for clarification on what she was asking. Melissa said that we are going to make changes to policy and home groups would need to vote on it. She is wondering if the home groups want to review and vote on if it is acceptable versus trusting GSR's to vote on their behalf. Coale suggested that proposed edits be compiled in one document so that GSR's could take that information to their home groups to review.

Steve stated that it may be confusing to have several different proposed edits and no context. He indicated that a completed policy would be better for the home groups to review. Melissa indicated that she hopes to do this but wants to know if the home groups want to vote on it or if they want to leave their vote to the GSR's.

**Sharing Session:**

Motion to approve revised November minutes: JJ Second: Jess

Motion to approve last month's minutes: Coale Second: JJ

**Old Business:**

None/

**New Business:**

ASC Minutes January 9, 2025

None

Motion to close: JJ

Second: Coale

Meeting ended at 7:46 pm

ASC Minutes January 9, 2025

**Attendance:**

P=Present A=Absent V=Voting R=Represented by Vac=Vacant I=Inactive

**Executive Body Attendance:**

Title	Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Chair	Paul L 717-676-8471	P	P	P	P	P	P	P	P	P	P	P	P
Vice Chair	Mindy C 410-299-8077	P	P	P	P	P	P	P	P	A	P	P	P
Secretary	Jessica C 443-244-7913	A	P	P	P	P	P	P	P	P	P	P	A
Treasurer	Amanda B 443-802-3620	P	P	P	P	P	P	A	P	P	P	P	P
Alt. Treasurer	Aimie L 443-966-1008	P	P	P	P	P	P	P	P	P	P	P	P

**Subcommittee Chair Attendance:**

Subcommittee	Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
RCM	Jeff H 443-903-1772	P	A	P	P	P	P	A	P	P	P	P	P
RCM II	Ellen S 443-538-6039	A	P	P	A	P	P	P	P	P	A	P	P
Phone Line	Danielle D 410-322-0484	A	P	A	A	P	P	A	P	P	P	P	P
Literature	Adam H	P	P	P	P	P	P	P	P	P	P	P	P
Special Events	Coale G 443-981-0325	P	P	A	A	P	P	A	P	P	P	P	P
H&I	Jess N. 443-252-1576 Nikosmama1208@gmail.com	P	P	P	P	P	P	P	P	P	P	P	P
Website	Kevin D 443-417-7829	A	P	P	A	P	P	P	P	P	P	P	P
PR	Pete B. 410-688-5352 Petebennett92670@gmail.com	P	P	P	P	A	A	A	A	P	P	P	P
Policy	Melissa S	P	A	P	A	P	P	A	P	A	P	A	P

## ASC Minutes January 9, 2025

### Monthly Group Attendance:

Group Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Against all Odds	V	A	R	A	A	A	R	R	A	A	A	A
A High We Cannot Buy	V	V	V	V	V	V	V	V	V	V	V	V
Anonymous Group	V	A	V	A	V	V	V	V	V	V	V	V
A Work in Progress	A	A	A	A	A	A	A	A	R	A	V	A
Back to Basics	A	A	A	A	A	A	A	A	A	A	A	V
Back to Life	R	A	A	A	A	V	V	V	R	R	A	A
Bridging the Gap	V	R	V	V	A	V	V	V	V	V	R	A
Brothers in Arms	V	V	V	V	V	V	V	V	V	V	R	V
Changing on Faith	V	V	V	R	V	V	V	V	V	V	V	V
Clean and Serene	V	V	V	V	V	V	V	V	V	V	V	V
Cleaning Up	R	A	V	A	A	V	V	V	R	R	R	V
Complete Defeat	A	V	V	V	V	V	V	V	V	R	V	V
Day by Day	A	V	A	A	A	V	A	A	A	A	A	A
Delta Group	V	V	A	V	A	V	V	V	A	A	V	V
Early Birds	A											A
Free at Last	V	A	V	A	V	V	V	V	V	V	V	V
Getting Clean	A	A	A	R	R	A	A	A	A	R	R	R
Good orderly Direction	V	A	V	A	A	R	V	A	V	V	R	V
Gratitude Group	V	A	V	A	V	V	V	V	A	V	V	R
How it Works	V	V	V	R	V	V	A	V	V	R	V	A
Looking Up	A	R	R	A	A	A	R	R	R	R	R	A
Message of Hope	A	A	A	A	A	A	A	A	A	A	A	A
More Will Be Revealed	V	V	V	V	V	V	V	V	V	V	A	V
Nature of Recovery	V	V	A	V	A	V	A	V	V	V	V	V
NE Way we Can	A	A	A	A	A	A	A	A	A	A	R	A
Our Primary Purpose	A	A	A	V	V	V	A	A	A	A	V	A



## ASC Minutes January 9, 2025

Oxford Clean and Serene	A	A	V	A	V	V	A	V	V	V	V	V
Phoenix Rising	A	A	A	A	A	V	A	V	A	A	A	A
Restored to Sanity	V	V	V	V	A	V	V	V	V	V	A	A
Second Chance	A	A	A	R	R	A	A	A	A	A	R	R
Serenity at 7	A	A	V	A	V	A	V	V	V	A	V	V
Sisters of Serenity	A	A	A	V	A	A	R	R	V	V	R	V
Spiritual Journey	A	A	A	A	A	A	A	A	A	A	A	A
Staying Clean	V	V	V	V	V	V	V	V	V	V	V	V
Surrender on Sunday	A	-	-	-	-	-	NEW	R	V	R	R	V
Surrender to Win	A	V	V	V	V	V	V	V	V	V	V	V
Surviving Sat. Night	A	A	V	V	V	V	V	V	V	V	V	V
The Journey Continues	A	A	A	A	A	A	A	A	A	A	A	A
The Peacock Lounge	A						A	A	A	A	A	A
Together We Survive	V	A	A	V	V	A	V	A	R	A	V	V
Ultimate Weapon	V	A	V	V	V	V	V	V	V	R	V	V
Walk the Walk	A	A	A	A	A	A	A	A	V	A	A	V
We See the Light	A	V	A	A	A	A	A	A	V	A	A	A
Women on the Move	V	A	V	A	V	V	A	V	V	V	V	A
	<b>Sep</b>	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
<b>Total Groups</b>	<b>46</b>	43	44	42	42	42	42	43	43	44	44	47
<b>Total Attendance</b>	<b>21</b>	19	24	24	29	26	16	22	26	20	29	26
<b>Voting GSRs</b>	<b>19</b>	17	22	19	25	21	11	21	22	18	25	23
<b>QUORUM</b>	<b>Y</b>	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

In Loving Service,  
Mindy C

SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Public Relations Date: 1-9-25

Expense Report

Previous Balance: \_\_\_\_\_

Income: \_\_\_\_\_

Subtotal: \_\_\_\_\_

Expenses: -0-

Total Balance: \_\_\_\_\_

Report:

Travis is working on <sup>out</sup> ~~out~~ reach  
Adrian and Ellen checking All drops  
on list & making notes  
Some drops made - A & E will Hit  
every drop soon!  
many open

Expenses:

Schedules: \$70

Literature Orders: \$572.17

UPS delivery was delayed, we are out of "Guiding Principles" and low in inventory of various other pieces of literature. We are keeping a list of homegroups who we owe literature to. If you ordered something we are out of, you can either wait until next month to get it or swap for some other piece of literature of equal value.

We will try to get your literature to your homegroup if possible, but no promises.

## H & I Subcommittee of Susquehanna Area NA

Expense Report:

Report:

Facility	Meetings missed	Open Panel Leader Positions	Open Panel Coordinator Positions
Project Chesapeake	1/9	1 - 2nd Tuesday	0
Ashley	0/3	0	0
Harbor of Grace	0/5	0	0
Pyramid Walden	0/8	<u>Women</u> 0 <u>Men</u> 2: 2nd Thursday	1 - Men
RCA	0/3	1: 2nd & 5th Sundays	1
Brantwood	0/5	2: 1st & 5th Wednesdays	0
Perrypoint	1/9	0	0
HCDC	2/4	<i>Still accepting Panel Leaders (Men &amp; Women)</i>	1 - Men (1st & 3rd Mondays)
<b>Total</b>	<b>4/46</b>	<b>6</b>	<b>3</b>

**New Business:**

Subcommittee discussed reviewing current H&I Subcommittee Policy and making updates and edits as necessary. Current policy/guidelines, last revised in June 2023, will be distributed to subcommittee members and will discuss suggestions for changes at February's subcommittee meeting.

Report Date: Jan 9, 2025

Completed By: Amanda B

Revision #: 0

(Original is Rev 0)

Income & Donations	
Literature: \$	<u>904.15</u>
Donations: \$	<u>382.68</u>
Other: \$	<u>          </u>
Other: \$	<u>          </u>
Other: \$	<u>          </u>
Other: \$	<u>          </u>
Other: \$	<u>          </u>
Other: \$	<u>          </u>

Expenses & Bills		
Rent: \$	<u>30.00</u>	<u>1101</u>
((\$30 monthly)		Check #
Area: \$	<u>          </u>	<u>          </u>
(minutes, postage, etc)		Check #
Literature: \$	<u>572.17</u>	<u>Bill pay</u>
(FSRCNA, restocking cost)		Check #
Schedules and Forms: \$	<u>70.00</u>	<u>Bill Pay</u>
(Wayne Maddox)		Check #
Other: \$	<u>          </u>	<u>          </u>
		Check #
Other: \$	<u>          </u>	<u>          </u>
		Check #
Other: \$	<u>          </u>	<u>          </u>
		Check #
Other: \$	<u>          </u>	<u>          </u>
		Check #

\* - field is automatically calculated

Reconciliation			
Previous Balance: \$	<u>1,629.96</u>	*Remaining Balance: \$	<u>2,244.62</u>
(The lessor of prior remaining balance or prudent reserve)			
+/- Adjustment: \$	<u>          </u>	*Region Donation: \$	<u>(905.38)</u>
(errors, fees, etc)		(If the remaining balance is above prudent reserve, the region donation is for the amount of excess. If the remaining balance is less than prudent reserve, no donation is made. Donation to region may also be withheld if the GSRs vote to do so.)..	Check #
Adjusted Balance: \$	<u>1,629.96</u>	Prudent Reserve: \$	<u>3,150.00</u>
		(Includes avg monthly expenses, fees for PO Box, Insurance, and special events)	
*Total Deposit: \$	<u>1,286.83</u>	*Ending Balance: \$	<u>2,244.62</u>
*Total Expenses: \$	<u>672.17</u>		

\* - field is automatically calculated



SUSQUEHANNA AREA SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS



AREA SUBCOMMITTEE REPORT FORM

Subcommittee: Policy Date: 1-9-2025

Expense Report

Previous Balance: \_\_\_\_\_  
Income: N/A  
Subtotal: N/A  
Expenses: \_\_\_\_\_  
Total Balance: \_\_\_\_\_

Report:

There are 3 different paper copies that have been marked up with changes, suggestions and recommendations previously collaborated by the Policy Subcommittee. The problem is that I have been unsuccessful in securing an editable digital copy or the digital copy/hard copy of the policy reflecting any changes, suggestions and recommendations. I'm requesting a vote of Confidence to type a New digital copy of policy - make and track the changes and submit it to the body after the Policy Committee reviews the updates.

IKS,  
Melissa S.